

CLAY CENTER CITY COUNCIL MEETING MINUTES
SEPTEMBER 20, 2016

The Clay Center City Council met in regular session on September 20, 2016 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Betty Livengood, Robert Knitter, Dennis Ouellette, Glenn Hoover, Daton Hess, James Brown, and C L Snodgrass. Also present were City Attorney Dusty Mullin and City Clerk Kerry Rozman. Phil Kasper was absent.

Jeff Gaiser, representing the Historical Society, was present to request a donation for the Republican Valley Pioneer Festival to be held on October 15 and 16. This is a major fund raiser for the Clay County Museum. A motion was made by Councilor Ouellette seconded by Councilor Knitter to approve a donation in the amount of \$350 out of the Special Parks & Recreation Fund. Motion carried 7-0.

Mayor Thatcher announced that there will be a fall clean-up this year starting on October 11.

The minutes from the Public Utilities Commission meeting on September 6, 2016 and Public Utilities Commission Appropriations Nos. 2353 and 2354 were presented for review. The August financial reports were also included for review.

The Consent Agenda consisted of the meeting minutes of September 6, 2016 and Appropriation Ordinances Nos. 3645 and 3646. A motion was made by Councilor Brown seconded by Councilor Hess to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Livengood, Hess, Knitter, Brown, Ouellette, Hoover, and Snodgrass. Nays: None.

The Administrative Committee met last week to review the proposals for the fire truck financing. They are recommending the proposal from Clay County National Bank at a fixed rate of 3.16% for a period of approximately 13 years. The bank is reserving the right to adjust the rate as it gets closer to the time the monies are needed. A motion was made by Councilor Brown seconded by Councilor Hess to accept Clay County National Bank as the financial institution that will finance the new fire truck. Motion carried 7-0.

Chris Pedersen brought it to the attention of staff that the Hazard Communication Program portion of the Safety Manual used for each department needed updating. A motion was made by Councilor Ouellette seconded by Councilor Livengood to approve the newly updated Hazard Communication Program. Motion carried 7-0.

City Clerk, Kerry Rozman is asking the governing body to approve new upgrades for the payroll program. The enhancements will bring the capability to have a web based time and attendance system that will automatically post and download in the general ledger. The quote for the payroll upgrade is \$4,770.00. A motion was made by Councilor Ouellette seconded by Councilor Snodgrass to approve the payroll upgrade as stated. Motion carried 7-0.

Big Lakes Development Center has brought to our attention that the cleaning contract has not been renewed since 2008. They are currently receiving \$458.10 monthly and want to renew the contract at a rate of \$550.00 per month guaranteed until October 31, 2017. The contract will be reviewed annually and if either party wants to terminate the agreement, a written notice shall be sent 30 days prior to date of termination. A motion was made by Councilor Brown seconded by Councilor Ouellette to approve the contract with Big Lake Development Center as stated. Motion carried 7-0.

Committee Reports as follows:

Administrative: No report.

Public Safety: Councilor Snodgrass reported on the following: 1. Building permit for Dwight Ferguson for a wood framed screened-in porch located at 1318 Clarke Street.

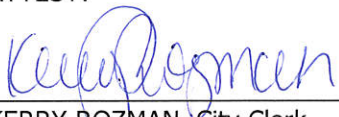
Public Services: Councilor Brown reported on the following: 1. The committee met prior to the council meeting to discuss the potential purchase of a work truck, which would replace the one that hauls the salt. 2. Quarterly bids have been sent out for aggregate and concrete and will be due on Wednesday, September 28. 3. The entrance/right of way to the south of Ray's work will start tomorrow.

Property and Recreation: No report.

Motion was made by Councilor Brown seconded by Councilor Hess to adjourn the meeting. Motion carried 8-0.


JAMES R THATCHER, Mayor

ATTEST:


KERRY ROZMAN, City Clerk