

427 Court St
P O Box 117
Clay Center, Kansas 67432
Phone: 785-632-5454
Fax: 785-632-3943
www.cityofclaycenter.com

Tuesday, August 2, 2016
5:30 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. MAYOR REPORT

- A. Updates

3. CITY CLERK REPORT

- A. None

4. STAFF REPORTS/COMMUNICATIONS

- A. 7/18/2016 PU Meeting Minutes
- B. Appropriation Ordinances 2344 & 2345

5. CITY ATTORNEY REPORT

- A. Updates

6. CONSENT AGENDA

- A. 7/19/16 City Council Meeting Minutes
- B. 7/21/16 City Council Special Meeting Minutes
- C. Appropriation Ordinances 3638 & 3639

7. ORDINANCES

- A. None

8. RESOLUTIONS

- A. None

9. FORMAL ACTIONS

- A. 2017 Budget Hearing Publication
- B. Airport Door Bid

COMMITTEE REPORTS

1. ADMINISTRATIVE

- A. Updates

2. PUBLIC SAFETY

- A. Updates

3. PUBLIC SERVICES

- A. Updates

4. PROPERTY & RECREATION

- A. Updates

5. ADJOURNMENT

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
JULY 19, 2016

The Clay Center City Council met in regular session on July 19, 2016 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Betty Livengood, Robert Knitter, Phil Kasper, Dennis Ouellette, C L Snodgrass, James Brown, Daton Hess and Glenn Hoover. Also present were Attorney Joel Mason and City Clerk Kerry Rozman.

Mayor Thatcher introduced Laura Schwartz and DeeDee Anderson from the Relay for Life Committee. They would like to have a color parade in conjunction with the Relay for Life. The entries will cost \$25.00 and the proceeds will go towards the Relay for Life. The parade will start at Glavan Ford heading south to the fire station on August 12 starting at 9:00 p.m. for approximately 20 minutes.

Mayor Thatcher reminded those in attendance that there will be a Special Council Meeting on Thursday, July 21 at 12:00 noon in Council Chambers. The purpose of the meeting is To Permit Adoption of the Bond Ordinance and Bond Resolution Authorizing the Issuance of General Obligation Bonds, Series 2016, in Sufficient Time to Comply with all Statutory Requirements for the Issuance of the Bonds and Provide for the Payment of Temporary Notes Which Mature on August 1, 2016.

The Mayor pointed out the editorial in the paper from Randy Rundle that pointed out all the good things happening in Clay Center and Clay County.

Copies of the minutes from the July 5, 2016 Public Utilities Commission meeting and Public Utilities Commission Appropriations Nos. 2342 and 2343 were presented for review. The June financial reports and 2nd Quarter Treasurer's Report were also included for review.

The Consent Agenda consisted of the meeting minutes of July 5, 2016 and Appropriation Ordinances Nos. 3636 and 3637. A motion was made by Councilor Brown seconded by Councilor Hess to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Knitter, Ouellette, Hess, Kasper, Livengood, Hoover, Brown and Snodgrass. Nays: None.

A motion was made by Councilor Brown seconded by Councilor Kasper to approve the Airport Industrial Sewer Project Statement of Final Costs and Assessment Roll Certification; Acceptance of the Waivers of Assessment Proceedings and the Prepayment of All Special Assessments; File Each Said Document of Record in the Office of the City Clerk and Make the Same Available for Public Inspection. Motion carried 8-0.

A motion was made by Councilor Kasper seconded by Councilor Hess to approve the 2016 Audit Proposal and authorize the Mayor to sign said proposal. Motion carried 8-0.

Committee Reports as follows:

Administrative: Councilor Phil Kasper reported on the following: 1. Budget session at 9:00 a.m. on Thursday, July 21.

Public Safety: Councilor Snodgrass reported on the following: 1. Building Permit for Kent Anderson Trust for a garage located 704 Anthony.

Public Services: No report.

Property and Recreation: Councilor Ouellette reported on the following: 1. The committee met prior to the council meeting to look at the old auditorium to look at the ceiling and what repairs need to be done. It was the consensus of the committee to wait until a later date to do the repairs.

Motion was made by Councilor Brown seconded by Councilor Hoover to adjourn the meeting. Motion carried 8-0.

JAMES R THATCHER, Mayor

ATTEST:

KERRY ROZMAN, Administrative Clerk

DRAFT
CLAY CENTER SPECIAL CITY COUNCIL MEETING MINUTES
JULY 21, 2016

The Clay Center City Council met in a Special Meeting on July 21, 2016 in the Council Chambers. Mayor Thatcher called the meeting to order at 12:00 p.m. City Council members in attendance were Betty Livengood, Phil Kasper, Robert Knitter, Dennis Ouellette, Daton Hess, and C L Snodgrass. Also present was City Clerk Kerry Rozman. Glenn Hoover and James Brown were absent.

The purpose of the meeting is: To Permit Adoption of the Bond Ordinance and Bond Resolution Authorizing the Issuance of General Obligation Bonds, Series 2016, in Sufficient Time to Comply with all Statutory Requirements for the Issuance of the Bonds and Provide for the Payment of Temporary Notes Which Mature on August 1, 2016.

A motion was made by Councilor Livengood seconded by Councilor Kasper to adopt Ordinance No. 2336 Authorizing and Providing for the Issuance of General Obligation Bonds, Series 2016A, of the City of Clay Center, Kansas; providing for the Levy and Collection of an Annual Tax for the Purpose of Paying the Principal of and Interest on Said Bonds as They Become Due; Authorizing Certain Other Documents and Actions in Connection Therewith; and Making Certain Covenants with Respect Thereto and Resolution No. 1583 Prescribing the Form and Details of and Authorizing and Directing the Sale and Delivery of General Obligation Bonds, Series 2016A, of the City of Clay Center, Kansas, Previously Authorized by Ordinance No. 2336 of the Issuer; Making Certain Covenants and Agreements to Provide for the Payment and Security Thereof; and Authorizing Certain Other Documents and Actions Connected Therewith. Roll call vote as follows: Yeas: Livengood, Kasper, Knitter, Ouellette, Hess and Snodgrass. Nays: None.

Motion was made by Councilor Hess seconded by Councilor Ouellette to adjourn the meeting. Motion carried 6-0.

JAMES R THATCHER, Mayor

ATTEST:

KERRY ROZMAN, City Clerk

**APPROPRIATION ORDINANCE
And
WARRANT REGISTER**

No. 3638

July 21st, 2016

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **July 6th thru July 19th, 2016**

<u>Base</u>	<u>Emp/Ben</u>	<u>W/H Taxes</u>	<u>B/C</u>	<u>Net</u>	<u>Vouchers</u>
<u>\$69,564.64</u>	<u>\$8,176.53</u>	<u>\$7, 040.11</u>	<u>\$2, 785.08</u>	<u>\$51,562.92</u>	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **21st** day of **July 2016**.

(SEAL)

Mayor

Attested:

City Clerk

APPROPRIATIONS NO. 3639

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
ACCOUNTS PAYABLE CLAIMS			
GENERAL OPERATING FUND			
NON DEPARTMENT			
AFLAC	ACCT# OCUF4-GG		951.16
BLUE CROSS/BLUE SHIELD	City Group #5744102		2,224.16
PETTY CASH	RHYS BAKER POOL PARTY REFUND		175.00
VISION SERVICE PLAN -	City Acct#30 020920 0001		340.54
			=====
NON DEPARTMENT			3,690.86
GENERAL			
ACTION FLAG CO	WOOD FLAG POLE		331.67
BLUE CROSS/BLUE SHIELD	Administrative		10,000.70
CLAY CENTER PUBLISHING CO INC	PUBLIC HEARING, ORD. 2335, BOND		346.08
CLAY COUNTY GENERAL	EMERGENCY PREPAREDNESS DIR.		100.00
LEAGUE OF KS MUNICIPALITIES	2016 Ordinance Books		185.72
MEL'S PUMP & PLUMBING	REPAIR TOILET IN MENS BR		124.60
PETTY CASH	ECONOMIC DEVELOPMENT STUDY		250.00
UNION STATE BANK	AUGUST PRINTER LEASE		147.76
			=====
GENERAL			11,486.53
POLICE			
BLUE CROSS/BLUE SHIELD	Police		23,120.14
CCARE	AUGUST MONTHLY PMT		1,666.67
CLAY COUNTY GENERAL	DISPATCHERS-POLICE		7,718.99
HUNDLEY'S GARAGE	VEHICLE SERVICE-POLICE		307.32
			=====
POLICE			32,813.12
FIRE			
BAND BOX CLEANERS	SEW ON PATCHES-FIRE		15.00
BLUE CROSS/BLUE SHIELD	Fire		20,467.50
CHIEF SUPPLY CORP	NAME PLATE-FIRE DEPT		379.99
CINTAS CORPORATION #451	SUPPLIES-FIRE		26.22
GATE 9 GRAPHICS	5YR AWARD PLAQUES-FIRE DEPT		142.00
VAIRKKO	TRAINING/SUPPORT-FIRE DEPT		14.70
			=====
FIRE			21,045.41
HIGHWAY			

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
BLUE CROSS/BLUE SHIELD	Street		14,106.69
DANO'S SERVICE & REPAIR	REPAIRS CONCRETE SAW-STREET		150.11
PETTY CASH	FLOWERS LS RETIRE.-KS REIMB.	39.41	
PETTY CASH	BOOT REIMBURSEMENT-NATE A.	21.89	61.30
			=====
	HIGHWAY		14,318.10
	PARK		
BLUE CROSS/BLUE SHIELD	Parks		8,378.48
			=====
	PARK		8,378.48
	POOL		
CASH-WA DISTRIBUTING	CONCESSION SUPPLIES-POOL		1,015.97
HAWKINS, INC.	POOL CHEMICALS/SUPPLIES		612.88
			=====
	POOL		1,628.85
	CEMETERY		
BLUE CROSS/BLUE SHIELD	Cemetery		3,024.82
SCHENDEL PEST CONTROL INC	SPRAY AT CEMETERY		42.00
			=====
	CEMETERY		3,066.82
			=====
	GENERAL OPERATING FUND		96,428.17
	AIRPORT		
	NON DEPARTMENT		
HEILMAN INSURANCE AGENCY	AIRPORT STORAGE TANKS		264.00
			=====
	NON DEPARTMENT		264.00
			=====
	AIRPORT		264.00
	PUBLIC RECREATION		
	NON DEPARTMENT		
CLAY CENTER B'S	ANNUAL DONATION CC B'S		750.00
DENISE CHARBONNEAU	B'S SUPPLIES REIMBURSEMENT		702.10

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
	NON DEPARTMENT		=====
			1,452.10
	PUBLIC RECREATION		=====
			1,452.10
	SPECIAL GAS TAX		
	NON DEPARTMENT		
BAYER CONSTRUCTION CO INC	ROAD ROCK-STREET DEPT		338.84
MIDWEST PRODUCTS LLC	UTILITY PATCH FREDERICK-STREET		208.00
SHILLING ASPHALT, INC	ROAD REPAIR MATERIALS-STREET		818.00
	NON DEPARTMENT		=====
			1,364.84
	SPECIAL GAS TAX		=====
			1,364.84
	POOL SALES TAX		
	NON DEPARTMENT		
PUBLIC BUILDING COMM.	BOND #8525032514047		276,298.75
	NON DEPARTMENT		=====
			276,298.75
	POOL SALES TAX		=====
			276,298.75
	AIRPORT REPAIRS		
	NON DEPARTMENT		
benesch - A. BENESCH & CO.	AWOS INSTALL, AIP#012, SNOW EQ		9,451.10
	NON DEPARTMENT		=====
			9,451.10
	AIRPORT REPAIRS		=====
			9,451.10
	STREET SALES TAX		
	NON DEPARTMENT		
BAYER CONSTRUCTION CO INC	ROAD ROCK-STREET DEPT		914.30
	NON DEPARTMENT		=====
			914.30

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
	STREET SALES TAX		914.30
	BLUE CROSS		
	NON DEPARTMENT		
AFLAC	HOUSING AUTHORITY		54.85
VISION SERVICE PLAN -	Housing Authority		17.61
	NON DEPARTMENT		72.46
	BLUE CROSS		72.46
	REFUSE DISPOSAL		
	NON DEPARTMENT		
AFLAC	REFUSE		78.16
BLUE CROSS/BLUE SHIELD	Refuse		6,549.76
VISION SERVICE PLAN -	Refuse		22.74
	NON DEPARTMENT		6,650.66
	REFUSE DISPOSAL		6,650.66
	WASTE WATER		
	NON DEPARTMENT		
AFLAC	WASTEWATER		40.04
BLUE CROSS/BLUE SHIELD	Wastewater		12,418.30
CHEMQUEST, INC.	BELT PRESS-WW		1,332.00
GRIGGS ELECTRIC	LIFT STATION REPAIRS-WW		2,278.13
KANSAS DEPARTMENT OF HEALTH	PRINCIPAL		33,045.70
UNIVERSAL, INC.	GLOVES-WASTEWATER DEPT		260.03
VISION SERVICE PLAN -	Wastewater		91.46
VISION SERVICE PLAN -			
	NON DEPARTMENT		49,465.66
	WASTE WATER		49,465.66
**** PAID	TOTAL ****		100,290.55

APCLAIRP Wed Jul 27, 2016 11:05 AM
01.20.15 8/02/2016 THRU 8/02/2016

*** CITY OF CLAY CENTER KS ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

OPER: AB

PAGE 5

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL

*** SCHED	TOTAL ****		342,071.49
*****	REPORT TOTAL *****		=====
			442,362.04
			=====

NOTICE OF BUDGET HEARING

2017

The governing body of
Clay Center

will meet on August 16, 2016 at 5:30 P.M. at City Hall, 427 Court Street, Clay Center, KS 67432 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, 427 Court Street, Clay Center, KS 67432 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2017 Expenditures and Amount of 2016 Ad Valorem Tax establish the maximum limits of the 2017 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2015		Current Year Estimate for 2016		Proposed Budget for 2017		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2016 Ad Valorem Tax	Estimate Tax Rate *
General	3,212,007	47.732	3,314,980	52.783	3,505,135	1,537,166	55.724
Debt Service	80,618	2.129	78,028	2.446	85,438	29,068	1.054
Library	178,463	5.990	186,633	6.121	187,150	173,205	6.279
Industrial	25,000	0.859	25,000	0.804	25,000	21,606	0.783
Special Highway	78,489		136,993		133,590		
Employee Benefits					14,407		
Airport	46,722		59,086		67,479		
Connecting Link	204,310		200,000		100,457		
Special Improvement					39,791		
Special Park & Rec	17,540		13,000		14,714		
Wastewater	503,862		510,397		585,087		
Solid Waste/Recycling	221,968		388,394		414,441		
Street Sales Tax	347,343		450,000		447,149		
Pool Sales Tax	397,538		401,958		718,886		
Electric System	6,773,786		6,705,519		9,547,000		
Water System	2,277,789		2,125,900		3,434,000		
Non-Budgeted Funds-A	945,142						
Non-Budgeted Funds-B	68,997						
Non-Budgeted Funds-C	397,583						
Totals for City	15,777,157	56.710	14,595,888	62.154	19,319,724	1,761,045	63.840
Recreation	23,508	0.737	27,000	0.972	27,000	23,918	0.867
Totals Includes Recreation	15,800,665	57.447	14,622,888	63.126	19,346,724	1,784,963	64.707
Less: Transfers	150,000		128,000		150,000		
Net Expenditure	15,650,665		14,494,888		19,196,724		
Total Tax Levied	1,576,127		1,727,936		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	27,793,716		27,807,852		27,585,543		

Outstanding Indebtedness,

	2014	2015	2016
January 1,			
G.O. Bonds	12,205,000	11,355,000	10,775,000
Revenue Bonds	0	0	0
Other	372,241	721,453	1,249,383
Lease Purchase Principal	0	5,320,000	5,186,266
Total	12,577,241	17,396,453	17,210,649

*Tax rates are expressed in mills

City of Clay Center

City Official Title: City Clerk



Interstate Glass Co. Inc.
2005 N. Jackson
Junction City, Kansas 66441
Phone: 785-238-3188 Fax: 785-238-1129

PROPOSAL AND CONTRACT

Job: CLAY CENTER AIRPORT

Date: July 21, 2016

Location: CLAY CENTER, KS

Plans & Spec Dated: 2016

Proposal Submitted To:

CITY OF CLAY CENTER
JIMMY THATCHER

Prepared By: ART LEON

Amount of Bid: \$3,745.00

**We propose to furnish material according to the above plans and specifications for:
THREE THOUSAND SEVEN HUNDRED FORTY FIVE DOLLARS**

SCOPE OF WORK: FURNISH & INSTALL

CUSTOM STOREFRONT DOOR
150 SERIES, CLEAR 4'-0" X 8'-0" RH
STD MORTISE CONTINUOUS HINGE
RIM CYLINDER
10" OFFSET PULL
DORMA 9300 EXIT ONLY PANIC DEVICE X 630
KABA IICO MECHANICAL PUSH BUTTON EXIT DEVICE LEVER TRIM X 26D
1/4" LAMINATED GLASS GREY

QUALIFICATIONS

- *NO BONDS INCLUDED
- *TAX NOT INCLUDED
- *CAULKING OF OUR INSTALLED WORK INCLUDED
- *NO PROTECTION OR CLEANING OF INSTALLED WORK

THIS PROPOSAL IS SUBJECT TO REVISION IF NOT ACCEPTED WITHIN 90 DAYS FROM THE DATE ABOVE.
ALL QUOTES ARE SUBJECT TO APPROVAL FROM THE CREDIT DEPARTMENT.
We solicit your early acceptance of this proposal in which event we promise to give the work our most careful attention.

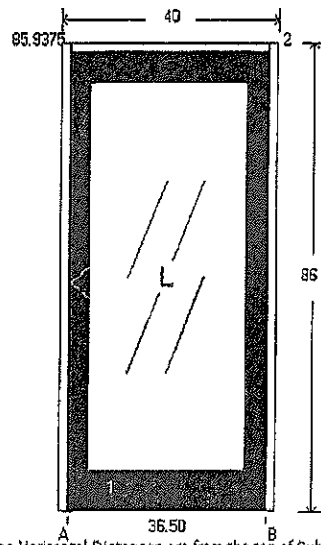
Yours Very Truly,

For: Art Leon

Accepted: _____
Date: _____, 2016

DATE: 7/21/2016
CUSTOMER NAME: Clay Center, City of
JOB NAME: Airport door

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Note: All the Horizontal Distances are from the top of Subsill

ELEVATION: A01
QUANTITY: 1
SERIES: 450
FINISH: CLEAR

Door Series: 150