



427 Court St
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Tuesday, July 7, 2020
5:30 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. MAYOR REPORT

- A. Updates

3. CITY CLERK REPORT

- A. Updates

4. STAFF REPORTS/COMMUNICATIONS

- A. 6/15/2020 PUC Minutes
- B. Appropriation Ordinances 2542, 2543 & 2544

5. CITY ATTORNEY REPORT

- A. Updates

6. CONSENT AGENDA

- A. 6/16/2020 City Council Meeting Minutes
- B. Appropriation Ordinances 3834, 3835 & 3836

7. ORDINANCES

- A. None

8. RESOLUTIONS

- A. None

9. FORMAL ACTIONS

- A. None

COMMITTEE REPORTS

1. ADMINISTRATIVE

- A. Updates

2. PUBLIC SAFETY

- A. Updates

3. PUBLIC SERVICES

- A. Updates

4. PROPERTY & RECREATION

- A. Updates

5. ADJOURNMENT

Minutes of Meeting
Of
Public Utilities Commission
June 15, 2020

The Public Utilities Commission met in regular session with Commission Chairman Brad Dieckmann presiding by phone. Present were Commissioner Bill Callaway, Commissioner Aaron Floersch and Office Manager Liana Hess.

The minutes of the meeting held June 1, 2020 was presented for approval. There being no objections, they were approved as read.

The Appropriations Ordinance No. 2540 (Payroll) was presented for approval. It was moved by Commissioner Aaron Floersch and seconded by Commissioner Brad Dieckmann to pay the claims. The vote was all yeas.

The Appropriations Ordinance No. 2541 (Bills) was presented for approval. It was moved by Commissioner Brad Dieckmann and seconded by Commissioner Bill Callaway to pay the claims. The vote was all yeas.

Supt. Graves reported:

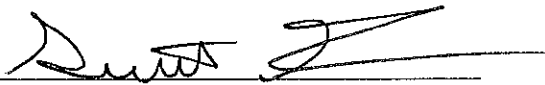
- (1.) Letters have been sent to customers that have a 1" water service that have been charged a 3/4" water service rate. These accounts are being updated to the correct billing rate.
- (2.) Commissioner Bill Callaway and himself had a conference call with TransCanada. They were informed that Larry Sibald, who has been the contact since the beginning of the Riley Pump Station Project, will be retiring at the end of June. He introduced his replacement, Dean Patterson. It was relayed that Army Corp of Engineer Permits have been pulled by a federal judge in Montana for all types of underground pipelines. TransCanada did say the border crossing from Canada to the United States has been built. There will be modest building this year.

The Commission discussed a cheetah exhibit for the zoo and the possibility of other exhibits for the future.

Alan Johnson has come to Supt. Graves indicating that there are people who anonymously want to help customers who are having trouble paying their utility bills due to the COVID 19 situation. They however do not want to pay for any late fees or reconnect fees. He wanted to know if these fees could be waived. The Commission will not allow these fees to be waived for the COVID 19 situation. Will continue to follow City Code.

Commissioner Bill Callaway moved to go into executive session for K.S.A. 75-4319 (4) Discuss data relating to financial affairs for thirty minutes beginning at 12:34 pm with Commissioner Brad Dieckmann, Commissioner Bill Callaway, Commissioner Aaron Floersch and Supt. Scott Graves. The vote was all yeas. The executive session ended at 1:03 pm. No action was taken. The regular session was voted to be reconvened with the votes being all yeas.

There being no further business, the Commission Meeting adjourned.



Scott Graves, Supt. of Utilities

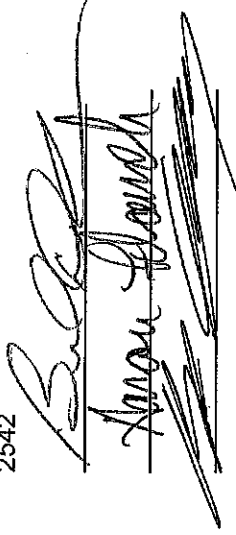
PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND THE COUNCIL

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT AND WATER PLANT. The amounts are correct due and unpaid.

Approved by Ord. No.

2542



Commissioners

For the period of

JUN 03 TO JUN 16, 2020

Base	Federal	S.S.
57,367.07	4003.69	4,267.12

State	Other Deduc	Retirement
1,894.79	2,190.59	3,272.16

NET \$42,126.22

SS Employers	Retirement Employers
4,267.12	5,240.92

Employers HSA	Emp. Security Fund
1,034.09	

TOTAL \$67,909.20

State of Kansas, Clay County ss

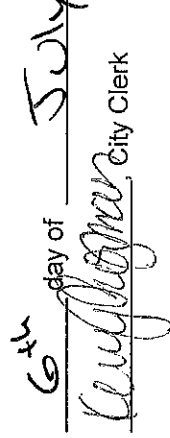
Scott Graves

Being duly sworn, says that the above accounts are just, correct and remains due and unpaid.



Superintendent

Subscribed and sworn to before me this

6th day of July 2020

City Clerk

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND THE COUNCIL

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT AND WATER PLANT. The amounts are correct due and unpaid.

For the period of

Base	Federal	S.S.
59,118.02	4,158.23	4,359.49

SS Employers	Retirement Employers
4,359.49	5,412.57

State of Kansas, Clay County ss

Scott Graves

Subscribed and sworn to before me this

JUN 17 TO JUN 30, 2020

State	Other Deduc	Retirement
1,964.67	2,318.31	3,379.33

NET \$42,908.97

Car Allowance
-29.02

TOTAL \$68,861.06

Being duly sworn, says that the above accounts are just, correct and remains due and unpaid.

Superintendent

6th day of July 2020
Veronica H. Smith, City Clerk

2543

Approved by Ord. No.

[Signature]
[Signature]
[Signature]

Commissioners

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND COUNCIL:

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT & WATER PLANT. The amounts are correct due and unpaid.

For last half of June 2020

Date: July 6, 2020

Approved by Ordinance No. 2544


Commissioners

ACCOUNTS PAYABLE REPORT

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
ATTORNEY GENERAL'S OFFICE COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	LG-20-000837	CLOSING COST FOR WTP REFINANCI	210.00
***** VENDOR TOTAL *****				210.00
AVERY AUTO PARTS INC PRODUCTION EXPENSES	PLANT MAINTENANCE	#	HYDRAULIC HOSE - RETURN	15.71-
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	#	BATTERY-RED TOP	462.88
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	#	RATCHET STRAPS	149.69
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	#	OIL FILTER, LUBE	16.45
***** VENDOR TOTAL *****				613.31
BAYER CONSTRUCTION CO., INC. DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	SMS622804	ROCK	120.40
***** VENDOR TOTAL *****				120.40
BOETTCHER SUPPLY INC DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	1138607-1	BREAKER, BRKR PANEL	208.69
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	1136371-1	COIL MC CABLE	220.34
***** VENDOR TOTAL *****				429.03
BORDER STATES INDUSTRIES DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	920076552	MOUNT SUPPORTS, EMT, CONN	350.94
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	920157904	PREWIRE METER SKT, ENT CAP, CONDUIT	1,961.23
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	920199264	WIRING HARNESS	73.47
DISTRIBUTION EXPENSES	STREET LIGHT MAINTENANCE	920117230	LED STREET LIGHT REPAIR	74.46
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	920149197	TIMBER - PLATFORM REBUILD	3,238.48
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	920157903	TEL-O-POLE SECTION	83.81
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	920117231	VINYL TAPE, TAP CONN, MACHINE BOLTS	1,324.79
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	920157902	CARRIAGE BOLTS	84.86
***** VENDOR TOTAL *****				7,192.04
C & M REFUSE, INC. PRODUCTION EXPENSES	PLANT MAINTENANCE	#		210.00
***** VENDOR TOTAL *****				210.00
CITY OF CLAY CENTER DISTRIBUTION EXPENSES	STREET REPAIRS	#	STREET PATCHES	1,830.00
***** VENDOR TOTAL *****				1,830.00
CLAY CENTER AUTO PARTS DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	752387	battery	242.42

ACCOUNTS PAYABLE REPORT

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
CLAY CENTER AUTO PARTS				
***** VENDOR TOTAL *****				242.42
CONSTELLATION NEW ENERGY - GAS PRODUCTION EXPENSES	GAS	2923917	SERVICE MONTH - MAY 2020	115.56
***** VENDOR TOTAL *****				115.56
CORE & MAIN LP DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	M402652	WLA WORM LOCK ASSY	340.68
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	M411495	WLA WORM LOCK ASSY	114.48
***** VENDOR TOTAL *****				455.16
DIRECTOR OF TAXATION COMMERCIAL AND GENERAL	COMPENSATING TAX	#	COMP USE TAX - JUNE 2020	730.85
***** VENDOR TOTAL *****				730.85
FAMILY HEALTH AMERICA, L.C. COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	#	ADMINISTRATIVE SERVICES - JUN	76.23
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	#	ADMINISTRATIVE SERVICES - JUN	32.67
***** VENDOR TOTAL *****				108.90
FIVE CREEK AUTOMOTIVE LLC DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	10225	TIRES	387.80
***** VENDOR TOTAL *****				387.80
GILMORE & BELL COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	8041839	PROFESSIONAL SERVICES WTP REFINANCING	26,000.00
***** VENDOR TOTAL *****				26,000.00
HUB INTERNATIONAL MID-AMERICA COMMERCIAL AND GENERAL	INSURANCE	1910517	INSURANCE CONSULTATING	1,750.00
COMMERCIAL AND GENERAL	INSURANCE	1910517	INSURANCE CONSULTATING	750.00
***** VENDOR TOTAL *****				2,500.00
KANSAS MUNICIPAL UTILITIES INC DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	15310	3RD QUARTER SAFETY TRAINING	3,552.50
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	15310	G	1,522.50
***** VENDOR TOTAL *****				5,075.00
KIERS THRIFTWAY PRODUCTION EXPENSES	PLANT MAINTENANCE	#	DISTILD WATER	3.56
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	#	BANANAS	2.07

ACCOUNTS PAYABLE REPORT

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
KIERS THRIFTWAY				
***** VENDOR TOTAL *****				5.63
MCMASTER - CARR DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	41285915	PIPE FITTINGS, U BOLTS	79.50
***** VENDOR TOTAL *****				79.50
MEL'S PLUMBING DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	33833	4' BURY IOW HYDRANT	261.03
***** VENDOR TOTAL *****				261.03
MIDWEST PRODUCTS, LLC DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	25681	FILL SAND	290.00
***** VENDOR TOTAL *****				290.00
MUNICIPAL SUPPLY DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	0766383	CORP STOPS, NIPPLES, VALVES	189.74
***** VENDOR TOTAL *****				189.74
NCS COMMERCIAL AND GENERAL	IT - SERVICES	91904	IT SERVICES	440.03
COMMERCIAL AND GENERAL	IT - SERVICES	91904	IT SERVICES	188.59
***** VENDOR TOTAL *****				628.62
NORTH CENTRAL KANSAS COMMUNITY COMMERCIAL AND GENERAL	STATIC IP ADDRESSES	87398	STATIC IP ADDRESS (2)	7.00
COMMERCIAL AND GENERAL	STATIC IP ADDRESSES	87398	STATIC IP ADDRESS (2)	3.00
***** VENDOR TOTAL *****				10.00
PACE ANALYTICAL SERVICES, INC. PRODUCTION EXPENSES	ANALYTICAL SERVICES	2060107745	ANALYTICAL SERVICES	95.00
PRODUCTION EXPENSES	ANALYTICAL SERVICES	2060108220	ANALYTICAL SERVICES	25.00
***** VENDOR TOTAL *****				120.00
PATTERSON HEALTH MART DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	8128	ALLIGATOR CLIPS	10.26
***** VENDOR TOTAL *****				10.26
POSTMASTER COMMERCIAL AND GENERAL	OFFICE SUPPLIES	#	POST OFFICE BOX RENTAL	105.00
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	#	POST OFFICE BOX RENTAL	45.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
POSTMASTER				
***** VENDOR TOTAL *****				150.00
PRODUCTIVITY PLUS ACCOUNT				
PRODUCTION EXPENSES	PLANT MAINTENANCE	11-494933	SPRING, SAFETY, SWITCH, DUST C	96.66
PRODUCTION EXPENSES	PLANT MAINTENANCE	11-495068		64.60
***** VENDOR TOTAL *****				161.26
PROFESSIONAL WATER TECHNOL				
PRODUCTION EXPENSES	WTP CHEMICALS	CD115779	SPECTRAGUARD	1,857.00
***** VENDOR TOTAL *****				1,857.00
RAY'S APPLE MARKET				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	##	UPS MAILING	25.79
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	##	GRAPES,	223.97
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	##	UPS MAILING	29.29
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	##		67.17
***** VENDOR TOTAL *****				346.22
REPUBLICAN VALLEY IRRIGATION,				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	8909	4 WIRE 10-14 HEAT SHRINK KIT	10.80
***** VENDOR TOTAL *****				10.80
STANION WHOLESALE ELECTRIC				
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	4935776-02	CIRCUIT BREAKER	215.99
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	4953751-00	BENDERS	288.42
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	4953751-01	BENDER	81.05
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	4953956-00	meters	330.31
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	4948530-00	MPS J8610 BOLT-CARR	60.23
***** VENDOR TOTAL *****				976.00
STAPLES CREDIT PLAN				
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2550121891	PAPER	114.93
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2550121891	PAPER	49.25
***** VENDOR TOTAL *****				164.18
TWIN VALLEY TELEPHONE				
PRODUCTION EXPENSES	PLANT MAINTENANCE	##	WELLS, TOWERS, TELEPHONES	1,242.22
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	##	WELLS, TOWERS, TELEPHONES	424.11
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	##	WELLS, TOWERS, TELEPHONES	181.75
***** VENDOR TOTAL *****				1,848.08
UNION STATE BANK				
MORGANVILLE WAT LINE LOC	MORGANVILLE WATER LINE LOC	#	MORGANVILLE DEBT SVC	2,633.12

ACCOUNTS PAYABLE REPORT

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
UNION STATE BANK				
***** VENDOR TOTAL *****				2,633.12
UPS, INC.				
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5240	WATER SAMPLE MAILING	24.57
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5250	WATER SAMPLING MAILING	39.41
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5260	WATER SAMPLE MAILING	10.72
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5270	water sample mailing	14.84
***** VENDOR TOTAL *****				89.54
VERMEER				
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	P20120	SENSOR - BORING MACHINE	188.00
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	W05792	BORING MACHINE REPAIR	481.20
***** VENDOR TOTAL *****				669.20
VIKING INDUSTRIAL PAINTING				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	1385	ADDITIONAL REPAIRS EAST WATER TOWER	3,000.00
***** VENDOR TOTAL *****				3,000.00
WALL'S TRUE VALUE HARDWARE				
PRODUCTION EXPENSES	PLANT MAINTENANCE	B143738	ENAMEL	13.12
PRODUCTION EXPENSES	PLANT MAINTENANCE	B143983	TRIMMER LINE	18.61
PRODUCTION EXPENSES	PLANT MAINTENANCE	C21114	PRIMER, MISCH PAINT TOOLS	219.80
PRODUCTION EXPENSES	PLANT MAINTENANCE	C21129	ENAMEL - RETURN	13.12-
PRODUCTION EXPENSES	PLANT MAINTENANCE	#	BIRD BE GONE DIVERTER	19.97
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	C21024	NIPPL, ELBOW	14.22
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	#	POOL PAINT	848.32
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	A164893	HARDWARE, BELL TRAP, BUSHING	57.31
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	B143848	FILTERS	10.93
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	B143866	FILTERS	10.93
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	B143966	HARDWARE	4.82
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	B144637	HARDWARE	2.41
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	B144639	HARDWARE - RETURN	1.37-
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	C20929	HARDWARE	8.84
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	C21082	PAINT	12.03
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	C21208	PRIMER	107.30
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	#	BATTERIES	12.26
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	B144555	SILI GREASE	3.06
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	B143224	POTTING MIX	5.37
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	#		5.25
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	B144555	SILI GREASE	1.31
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	B143224	POTTING MIX	2.29
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	B144494	GRAFFITI REMOVER, CLEANER	20.24
***** VENDOR TOTAL *****				1,383.90
WOODS & DURHAM CPA'S				
COMMERCIAL AND GENERAL	AUDIT	54216	ACCOUNTING SERVICES	2,282.00
COMMERCIAL AND GENERAL	AUDIT	54216	ACCOUNTING SERVICES	978.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME	ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
WOODS & DURHAM CPA'S					
***** VENDOR TOTAL *****					3,260.00
***** REPORT TOTAL *****					64,364.55

ACCOUNT	INV	PAYMENTS
MORGANVILLE WAT LINE LOC	1	2,633.12
PRODUCTION EXPENSES	19	4,041.81
DISTRIBUTION EXPENSES	49	23,174.97
COMMERCIAL AND GENERAL	28	34,514.65
ACCOUNT TOTALS	97	64,364.55

STATE OF KANSAS, CLAY COUNTY, ss.

Scott Glaves, Being duly sworn, says that the above accounts are just, correct and remains due and unpaid

Subscribed and sworn to before me this 6th day of July 2020

[Signature], Superintendent

[Signature], City Clerk

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK# DATE
ATTORNEY GENERAL'S OFFICE	CLOSING COST FOR WTP REFINANCI		210.00	
AVERY AUTO PARTS INC	HYDRAULIC HOSE - RETURN		613.31	
BAYER CONSTRUCTION CO., INC.	ROCK		120.40	
BOETTCHER SUPPLY INC	COIL MC CABLE		429.03	
BORDER STATES INDUSTRIES	TIMBER - PLATFORM REBUILD		7,192.04	
C & M REFUSE, INC.			210.00	
CITY OF CLAY CENTER	STREET PATCHES		1,830.00	
CLAY CENTER AUTO PARTS	battery		242.42	
CONSTELLATION NEW ENERGY - GAS	SERVICE MONTH - MAY 2020		115.56	
CORE & MAIN LP	WLA WORM LOCK ASSY		455.16	
DIRECTOR OF TAXATION	COMP USE TAX - JUNE 2020		730.85	
FAMILY HEALTH AMERICA, L.C.	ADMINISTRATAIVE SERVICES - JUN		108.90	
FIVE CREEK AUTOMOTIVE LLC	TIRES		387.80	
GILMORE & BELL	PROFESSIONAL SERVICES		26,000.00	
HUB INTERNATIONAL MID-AMERICA	INSURANCE CONSULTATING		2,500.00	
KANSAS MUNICIPAL UTILITIES INC	3RD QUARTER SAFETY TRAINING		5,075.00	
KIERS THRIFTWAY	DISTILD WATER		5.63	
MCMASTER - CARR	PIPE FITTINGS, U BOLTS		79.50	
MEL'S PLUMBING	4' BURY IOW HYDRANT		261.03	
MIDWEST PRODUCTS, LLC	FILL SAND		290.00	
MUNICIPAL SUPPLY	CORP STOPS, NIPPLES, VALVES		189.74	
NCS	IT SERVICES		628.62	
NORTH CENTRAL KANSAS COMMUNITY	STATIC IP ADDRESS (2)		10.00	
PACE ANALYTICAL SERVICES, INC.	ANALYTICAL SERVICES		120.00	
PATTERSON HEALTH MART	ALLIGATOR CLIPS		10.26	
POSTMASTER	POST OFFICE BOX RENTAL		150.00	
PRODUCTIVITY PLUS ACCOUNT	SPRING, SAFETY, SWITCH, DUST C		161.26	
PROFESSIONAL WATER TECHNOL	SPECTRAGUARD		1,857.00	
RAY'S APPLE MARKET	GRAPES,		346.22	
REPUBLICAN VALLEY IRRIGATION,	4 WIRE 10-14 HEAT SHRINK KIT		10.80	
STANION WHOLESALE ELECTRIC	meters		976.00	
STAPLES CREDIT PLAN	PAPER		164.18	
TWIN VALLEY TELEPHONE	WELLS, TOWERS, TELEPHONES		1,848.08	
UNION STATE BANK	MORGANVILLE DEBT SVC		2,633.12	
UPS, INC.	WATER SAMPLING MAILING		89.54	
VERMEER	BORING MACHINE REPAIR		669.20	
VIKING INDUSTRIAL PAINTING	ADDITIONAL REPAIRS		3,000.00	
WALL'S TRUE VALUE HARDWARE	POOL PAINT		1,383.90	
WOODS & DURHAM CPA'S	ACCOUNTING SERVICES		3,260.00	
Accounts Payable Total			64,364.55	

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
50	ELECTRIC	19,824.12
51	WATER	41,907.31
62	DEBT SERVICE/ MORGANVILLE	2,633.12

	TOTAL FUNDS	64,364.55

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
JUNE 16, 2020

The Clay Center City Council met in regular session on June 16 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Shannon Stark, Elton Hess, Glenn Hoover, Mike Schultze, Daton Hess, Randy Rundle, James Brown and Dennis Ouellette. Also present were City Attorney Dusty Mullin and City Clerk Kerry Rozman.

Mayor Thatcher opened the Public Hearing for the Small Cities Community Development Block Grant Program at 5:40 p.m. Emily Benedick from North Central Regional Planning Commission explained the program and that Larry and Vicki Clemons are the owners of 401 Lincoln Avenue, the property the City is applying on behalf of. There were no comments from the Public. The Public Hearing ended at 5:43 p.m.

Copies of the minutes from the June 1, 2020 Public Utilities Commission meeting and Public Utilities Commission Appropriations Nos. 2540 and 2541 were presented for review. The May financial reports were also included as well as an update from Lori Huber, EDG Director.

The Consent Agenda consisted of the meeting minutes of June 2, 2020 and Appropriation Ordinances Nos. 3832 and 3833. Councilor D. Hess brought to the attention of the governing body that Elton Hess was listed twice on the minutes as attending. A motion was made by Councilor Brown seconded by Councilor D. Hess to approve the Consent Agenda in its entirety with the deletion of E. Hess's name twice as attending. Roll call vote: Yeas: D. Hess, Brown, Ouellette, Hoover, Schultze, E. Hess, Rundle and Stark. Nays: None.

A motion was made by Councilor D. Hess seconded by Councilor Brown to approve Resolution No. 1635 Certifying Legal Authority to Apply for the 2020 Kansas Small Cities Community Development Block Grant Program. Roll Call Vote: Yeas: Rundle, Schultze, Stark, Hoover, E. Hess, D. Hess, Brown and Ouellette. Nays: None.

A motion was made by Councilor Hoover seconded by Councilor Rundle to approve Resolution No. 1636 Declaring a Building Blighted With Respect to the Kansas Small Cities Community Development Block Grant (CDBG) Program. Roll Call Vote: Yeas: Brown, D. Hess, Ouellette, Stark, Rundle, Schultze, E. Hess and Hoover. Nays: None.

Committee Reports as follows:

Administrative: Councilor Brown reported on the following: 1. The committee had a meeting to discuss a potential street closure. They also discussed with Dustin Avey of Piper Sandler & Company the possible refinancing of the Public Commission bonds for the pool. 2. The committee will meet with department heads on Friday, June 26 to review the 2021 budget starting at 9:00 a.m. until done.

Public Safety: Councilor Rundle reported on the following: No report.

Public Services: Councilor D. Hess reported on the following: 1. The city received \$26,195.59 for the 2019 storm clean-up from FEMA. The street department received \$22,266.25 and the park department \$3,929.34.

Property and Recreation: Councilor Ouellette reported on the following: 1. The pool will be closed on Saturday, June 20th for graduation.

Motion was made by Councilor Brown seconded by Councilor Rundle to adjourn the meeting. Motion carried 8-0.

JAMES R THATCHER, Mayor

ATTEST:

KERRY ROZMAN, City Clerk

**APPROPRIATION ORDINANCE
And
WARRANT REGISTER**

No. 3834

June 19, 2020

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **June 3rd thru June 16th 2020**

<u>Base</u>	<u>Emp/Ben</u>	<u>W/H Taxes</u>	<u>B/C</u>	<u>Net</u>	<u>Vouchers</u>
<u>\$72,644.97</u>	<u>\$8,561.46</u>	<u>\$6,539.53</u>	<u>\$2,036.66</u>	<u>\$55,507.32</u>	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **19th** day of **June 2020**.

(SEAL)

Mayor

Attested:

City Clerk

**APPROPRIATION ORDINANCE
And
WARRANT REGISTER**

No. 3835

July 3, 2020

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **June 17th thru June 30th 2020**

<u>Base</u>	<u>Emp/Ben</u>	<u>W/H Taxes</u>	<u>B/C</u>	<u>Net</u>	<u>Vouchers</u>
<u>\$74,562.54</u>	<u>\$8,832.98</u>	<u>\$7,249.43</u>	<u>\$2,115.48</u>	<u>\$56,364.65</u>	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **3rd** day of **July 2020**.

(SEAL)

Mayor

Attested:

City Clerk

CLAIMS REPORT

Check Range: 6/20/2020- 7/07/2020

APPROPRIATIONS NO. 3836

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL OPERATING FUND					
	NON DEPARTMENT					
JUNE 2020	AFLAC	ACCTS#:OCUF4-GG		756.47		
JULY 2020	VISION SERVICE PLAN -	ACCT#:30-020920-0001-GG		388.32		
	00	NON DEPARTMENT TOTAL		1,144.79		
	GENERAL					
4053250520	CINTAS CORPORATION	MAT/SUPPLY SERVICE-GG		142.27		
5/10-6/20	CLAY COUNTY GENERAL	EMERGENCY PREPAREDNESS-GG		100.00		
8/5/2020	CNA SURETY	BOND#68520974-CITY CLERK-GG		105.00		
51754	HOOD HEATING, AIR, PLUMBING,	BOILER SERVICE-GG		94.00		
9378	HR PARTNERS	HR CONSULTING RETAINER-GG		300.00		
7/7/2020	KANSAS DEPARTMENT OF LABOR	2ND QTR UNEMPLOYMENT TAX-GG		321.30	11071420	7/07/20
JUNE 2020	KANSAS GAS SERVICE	GG		117.02		
16-104020	LABORMAX STAFFING	JANITORIAL-GG		358.20		
33862	MEL'S PUMP & PLUMBING	STOOL REPAIRS-GG		131.25		
PL20200508.12	MIDWEST PUBLIC RISK	PROPERTY/LIABILITY 7/20-7/21		86,148.85		
6/11/20	UNION STATE BANK	JULY'20 PRINTER LEASE-GG		169.02		
JUNE'20GG	WALL'S TRUE VALUE INC	BULBS,SCRAPER-GG		13.98		
	01	GENERAL TOTAL		88,000.89		
	POLICE					
6/15/20	AT&T	TELEPHONES-POLICE		358.71		
6/11/20	CCARE	JULY'20 MONTHLY PMT-POLICE		1,666.67		
JUNE'20POLICE	CLAY CENTER AUTO PARTS	BATTERY-POLICE		107.53		
5/10-6/20	CLAY COUNTY GENERAL	DISPATCHERS-POLICE		12,697.57		
6/23/20	CLAY COUNTY MEDICAL CENTER	G.WILSON PHYSICAL-POLICE		100.00		
MAY 2020	CLAY COUNTY SHERIFF'S DEPT	MAY 2020 BOARD/LODGING-POLICE		175.00		
714059/49	HUNDLEY'S GARAGE	SERVICE'15 FORD,BRAKES-POLICE		738.50		
5/15/20	SALAVA VETERINARY CLINIC	ANIMAL CONTROL-POLICE		203.00		
JUNE'20 POLICE	WALL'S TRUE VALUE INC	KEYS,BATTERY-POLICE		12.97		
002931	WILDER AUTOBODY INC	CAR TOW-POLICE		85.00		
	02	POLICE TOTAL		16,144.95		
	FIRE					
2200995	AMERICAN TEST CENTER INC	FIRE TRUCK TEST/INSPECT-FIRE		1,031.00		
JUNE'20 FIRE	AVERY AUTO PARTS INC	DEF-FIRE		29.52		
40373	BAND BOX CLEANERS	UNIFORM SERVICE-FIRE		44.00		
111104	DANKO EMERGENCY EQUIPMENT	NOZZLE-FIRE		856.28		
JUNE 2020	KANSAS GAS SERVICE	FIRE		78.52		
51222076	MID-CONTINENT SAFETY	4 GAS DETECTOR-FIRE		1,373.00		
134144	SHARE CORPORATION	SANITIZER-FIRE		306.00		
2019672/87	TSI KANSAS, INC.	ANNUAL TRUCK INSPECTION-FIRE		1,051.17		
MAY'20 FIRE	UNIFIRST CORPORATION	MOPS,WIPERS,TOWELS-FIRE		127.60		
JUNE'20 FIRE	WALL'S TRUE VALUE INC	RUBBERMAID COOLER-FIRE		69.99		
	03	FIRE TOTAL		4,967.08		
	HIGHWAY					
JUNE'20 STREET	AVERY AUTO PARTS INC	BOLTS-STREET		7.99		
6/11/20	BBP EXHAUST	DUMPTRUCK REPAIRS-STREET		238.94		

CLAIMS REPORT

Check Range: 6/20/2020- 7/07/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
JUNE'20 STREET	CLAY CENTER AUTO PARTS	BATTERY CONECTOR-STREET		196.70		
9402259736	CRAFCO, INC.	ROADSAVER-STREET		1,350.00		
3710363	DULTMEIER SALES	SALT BRINE SKID ASSEMB.-STREET		1,750.00		
PS220030515	FOLEY INDUSTRIES, INC.	OIL SAMPLE KIT-STREET		33.75		
10940	GATE 9 GRAPHICS	SHIRTS-STREET		99.00		
JUNE 2020	KANSAS GAS SERVICE	STREET		57.80		
21878109/10	MATHESON	WELDER PARTS-STREET		118.80		
33790	MEL'S PUMP & PLUMBING	CRACK SEALING-STREET		10.33		
25784	MIDWEST PRODUCTS LLC	FILL SAND-STREET		87.00		
2019674	TSI KANSAS, INC.	DUMPTRUCK SERVICE CALL-STREET		201.99		
MAY'20 STREET	UNIFIRST CORPORATION	JEANS-STREET		258.40		
6/11/20	UNITED BANK & TRUST	JULY'20 STREET BLDG PMT-STREET		21,312.26		
JUNE'20 STREET	WALL'S TRUE VALUE INC	PAINT,TAPE-STREET		59.95		
780	WELBORN SALES INC	WHITE POSTS-STREET		390.40		
		04 HIGHWAY TOTAL		26,173.31		
	PARK					
4052609651/3250653	CINTAS CORPORATION	JEANS-PARKS		85.83		
JUNE'20 PARKS	CLAY CENTER AUTO PARTS	FLOOR DRY-PARKS		27.22		
55851	FRIESEN CHRYSLER DODGE JEEP	'19 DODGE OIL CHANGE-PARKS		59.75		
JUNE 2020	KANSAS GAS SERVICE	PARKS		106.90		
6/16/20	PETTY CASH	BOOTS-TC-PARKS		98.54		
05200313	UNIVERSAL LLC	ECOSOFT HARD-PARKS		162.54		
MAY/JUNE'20PARKS	WALL'S TRUE VALUE INC	KEYS,PAINT-PARKS		181.52		
		06 PARK TOTAL		722.30		
	POOL					
12502503/18876	CASH-WA DISTRIBUTING	CONCESSION SUPPLIES-POOL		1,088.62		
4736436/5758	HAWKINS, INC.	POOL CHEMICALS/SUPPLIES		3,961.52		
JUNE 2020	KANSAS GAS SERVICE	POOL		978.39		
381313	TOM'S MUSIC HOUSE	SERVICE CALL-POOL		85.00		
MAY/JUNE'20POOL	WALL'S TRUE VALUE INC	FILTER-POOL		19.96		
		07 POOL TOTAL		6,133.49		
	CEMETERY					
JUNE 2020	KANSAS GAS SERVICE	CEMETERY		40.49		
JUNE'20 CEMETERY	PRODUCTIVITY PLUS ACCOUNT	OIL-CEMETERY		42.99		
JUNE'20 CEMETERY	WALL'S TRUE VALUE INC	STUMP,MULCH-CEMETERY		67.16		
		08 CEMETERY TOTAL		150.64		
	MUNICIPAL COURT					
6/24/20	BRENDA JORDAN LAW OFFICE	COURT APPOINT.ATTY CASE#19-90		514.00		
		09 MUNICIPAL COURT TOTAL		514.00		
		100 GENERAL OPERATING FUND TOTAL		143,951.45		

CLAIMS REPORT

Check Range: 6/20/2020- 7/07/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
101933 JUNE 2020	AIRPORT NON DEPARTMENT GRIGGS ELECTRIC KANSAS GAS SERVICE	ANTENNA REPAIR-AIRPORT AIRPORT		65.00 66.96		
		00 NON DEPARTMENT TOTAL		131.96		
		210 AIRPORT TOTAL		131.96		
7/1/20	INDUSTRIAL NON DEPARTMENT CLAY COUNTY ECONOMIC	3RD QTR CONTRACTUAL SERVICES		6,250.00		
		00 NON DEPARTMENT TOTAL		6,250.00		
		225 INDUSTRIAL TOTAL		6,250.00		
6/23/20 12502503A 06200443 33727 MAY/JUNE'20 REC	PUBLIC RECREATION NON DEPARTMENT ALEXANDRIA MYERS CASH-WA DISTRIBUTING HASTY AWARDS TW SPORTSWEAR, LLC WALL'S TRUE VALUE INC	BASEBALL REFUND-PUBLIC REC CONCESSION SUPPLIES-PUBLIC REC BASEBALL/SOFTBALL MEDALS-REC T-SHIRTS-PUBLIC REC QUICK DRY-PUBLIC REC		54.00 501.96 423.42 259.80 223.32		
		00 NON DEPARTMENT TOTAL		1,462.50		
		235 PUBLIC RECREATION TOTAL		1,462.50		
SMS622521/83/748/864 2208/28/59	SPECIAL GAS TAX NON DEPARTMENT BAYER CONSTRUCTION CO INC SHILLING ASPHALT, INC	ROAD MATERIAL-STREET BASE MIX & HOTMIX-STREET		3,820.14 7,559.09		
		00 NON DEPARTMENT TOTAL		11,379.23		
		245 SPECIAL GAS TAX TOTAL		11,379.23		
1015 MAY/JUNE'20PARKS	SPECIAL PARKS & REC NON DEPARTMENT CHAMBER OF COMMERCE WALL'S TRUE VALUE INC	T-SHIRTS-SPECIAL PARKS PAINT-SPECIAL PARKS		2,200.00 503.88		
		00 NON DEPARTMENT TOTAL		2,703.88		
		255 SPECIAL PARKS & REC TOTAL		2,703.88		

CLAIMS REPORT

Check Range: 6/20/2020- 7/07/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
37052	RESERVE FUNDS NON DEPARTMENT GODFREY'S	DUTY WEAPON-G.WILSON-POLICE		603.61		
		00 NON DEPARTMENT TOTAL		603.61		
		260 RESERVE FUNDS TOTAL		603.61		
JUNE 2020	BLUE CROSS NON DEPARTMENT					
JULY 2020	AFLAC	HOUSING AUTHORITY		54.86		
	VISION SERVICE PLAN -	HOUSING AUTHORITY		17.63		
		00 NON DEPARTMENT TOTAL		72.49		
		510 BLUE CROSS TOTAL		72.49		
JUNE'20 STREET	REFUSE DISPOSAL NON DEPARTMENT					
847	CLAY CENTER AUTO PARTS	ANTI-FREEZE-REFUSE		8.99		
MAY 2020	CLAY CENTER PUBLISHING CO INC	RECYCLING INFO-REFUSE		24.00		
6/1/20	CLAY COUNTY SANITARY LANDFILL	MAY'20 SOLID WASTE DISPOSAL		5,732.06		
MAY'20 STREET	KCLY	MEMORIAL DAY SCHEDULE-REFUSE		70.00		
JULY 2020	UNIFIRST CORPORATION	JEANS-REFUSE		52.80		
	VISION SERVICE PLAN -	REFUSE		20.50		
		00 NON DEPARTMENT TOTAL		5,908.35		
		905 REFUSE DISPOSAL TOTAL		5,908.35		
JUNE 2020	WASTE WATER NON DEPARTMENT					
223031	AFLAC	WASTEWATER		178.38		
0043254	ELECTRIC EEL	SEWER CABLE-WASTEWATER		771.13		
JUNE 2020	HESS SALVAGE	USED IRON-WASTEWATER		13.60		
0050185	KANSAS GAS SERVICE	WASTEWATER		116.36		
6/3/20	KANSAS ONE-CALL SYSTEM	72 LOCATES-WASTEWATER		86.40		
25811	KANSAS DEPARTMENT OF HEALTH	WW PERMIT 7/20-7/21		185.00		
R1200801107663	MIDWEST PRODUCTS LLC	FILL SAND-WASTEWATER		61.63		
MAY'20 WW	STATE OF KANSAS STATE TREAS.	BI#:0125072916863-WASTEWATER		27,727.55		
05200354	UNIFIRST CORPORATION	JEANS-WASTEWATER		146.70		
39189P	UNIVERSAL LLC	PATCH&SEAL,CUT-OFF WHEEL-WW		386.84		
	VALLEYWIDE SALES INC	OXYGEN-WASTEWATER		25.50		

CLAIMS REPORT
Check Range: 6/20/2020- 7/07/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
JULY 2020	VISION SERVICE PLAN -	WASTEWATER		89.64		
		00 NON DEPARTMENT TOTAL		29,788.73		
		910 WASTE WATER TOTAL		29,788.73		
		Accounts Payable Total		202,252.20		
		Invoices: Paid		321.30		
		Invoices: Scheduled		201,930.90		