



427 Court St
P O Box 117
Clay Center, Kansas 67432
Phone: 785-632-5454
Fax: 785-632-3943
www.cityofclaycenter.com

Tuesday, July 19, 2016
5:30 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. MAYOR REPORT

- A. Special Council Meeting to be Held on
Thursday, July 21 at 12:00 Noon

3. CITY CLERK REPORT

- A. None

4. STAFF REPORTS/COMMUNICATIONS

- A. 7/5/16 PUC Minutes
- B. Appropriation Ordinances 2342 & 2343
- C. June Financial Reports
- D. 2nd Quarter Treasurer's Report

5. CITY ATTORNEY REPORT

- A. Updates

6. CONSENT AGENDA

- A. 7/5/2016 City Council Meeting Minutes
- B. Appropriation Ordinances 3636 & 3637

7. ORDINANCES

- A. None

8. RESOLUTIONS

- A. None

9. FORMAL ACTIONS

- A. Approval of the Airport Industrial Sewer
Project Statement of Final Costs and
Assessment Roll Certification; Acceptance
of the Waivers of Assessment
Proceedings and the Prepayment of All
Special Assessments; File Each Said
Document of Record in the Office of the
City Clerk and Make the Same Available
for Public Inspection
- B. 2016 Audit Proposal

COMMITTEE REPORTS

1. ADMINISTRATIVE

- A. Updates

2. PUBLIC SAFETY

- A. Updates

3. PUBLIC SERVICES

- A. Updates

4. PROPERTY & RECREATION

- A. Updates

5. ADJOURNMENT



427 COURT, P O BOX 117 • CLAY CENTER, KS 67432
Phone: [785] 632-5454 • Fax: [785] 632-3943 • www.cityofclaycenter.com

"The City Beautiful"

NOTICE OF SPECIAL MEETING

TO: Governing Body of the City of Clay Center, citizens of Clay Center, Kansas, and all other interested persons.

There will be a special meeting of the Governing Body of the City of Clay Center, Kansas, on Thursday, July 21, 2016 at 12:00 p.m. (noon) at the City Hall, 427 Court Street in the Council Chambers, Clay Center, KS 67432.

The purpose of the meeting is: To Permit Adoption of the Bond Ordinance and Bond Resolution Authorizing the Issuance of General Obligation Bonds, Series 2016, in Sufficient Time to Comply with all Statutory Requirements for the Issuance of the Bonds and Provide for the Payment of Temporary Notes Which Mature on August 1, 2016.

Dated: July 14, 2016

James Thatcher, Mayor

CITY OF CLAY CENTER
BUDGET REPORT
CALENDAR 6/2016, FISCAL 6/2016

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PERSONNEL SERVICES TOTAL	261,882.00	25,163.02	139,665.35	53.33	122,216.65
	COMMODITIES TOTAL	37,200.00	1,886.38	18,772.01	50.46	18,427.99
	CONTRACTUAL SERVICES TOTAL	304,300.00	28,691.71	166,325.53	54.66	137,974.47
	APPROPRIATIONS TOTAL	7,000.00	45.90	249.90	3.57	6,750.10
	CAPITAL OUTLAY TOTAL	2,000.00	.00	20,839.71	1,041.99	22,839.71
	BOND & INTEREST TOTAL	115,690.00	.00	7,845.00	6.78	107,845.00
	APPROPRIATIONS TOTAL	65,000.00	.00	10,000.00	15.38	55,000.00
	GENERAL TOTAL	793,072.00	55,787.01	322,018.08	40.60	471,053.92
	PERSONNEL SERVICES TOTAL	644,958.00	50,336.52	315,929.30	48.98	329,028.70
	COMMODITIES TOTAL	58,500.00	11,089.19	22,789.79	38.96	35,710.21
	CONTRACTUAL SERVICES TOTAL	22,500.00	1,331.66	9,355.15	41.58	13,144.85
	CAPITAL OUTLAY TOTAL	9,000.00	287.47	1,573.70	17.49	7,426.30
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	734,958.00	63,044.84	349,647.94	47.57	385,310.06
	PERSONNEL SERVICES TOTAL	517,318.00	35,315.02	241,041.04	46.59	276,276.96
	COMMODITIES TOTAL	76,000.00	6,155.86	36,057.00	47.44	39,943.00
	CONTRACTUAL SERVICES TOTAL	13,000.00	749.81	4,516.30	34.74	8,483.70
	CAPITAL OUTLAY TOTAL	100,000.00	.00	.00	.00	100,000.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	706,318.00	42,220.69	281,614.34	39.87	424,703.66
	PERSONNEL SERVICES TOTAL	400,861.00	23,952.93	184,833.82	46.11	216,027.18
	COMMODITIES TOTAL	118,500.00	10,159.59	32,043.12	27.04	86,456.88
	CONTRACTUAL SERVICES TOTAL	10,000.00	512.09	3,687.06	36.87	6,312.94
	CAPITAL OUTLAY TOTAL	30,000.00	.00	10,900.00	36.33	19,100.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	BOND & INTEREST TOTAL	45,000.00	.00	21,312.26	47.36	23,687.74
	HIGHWAY TOTAL	604,361.00	34,624.61	252,776.26	41.83	351,584.74
	PERSONNEL SERVICES TOTAL	.00	.00	.00	.00	.00
	COMMODITIES TOTAL	.00	.00	.00	.00	.00
	CONTRACTUAL SERVICES TOTAL	.00	.00	.00	.00	.00
	REFUSE TOTAL	.00	.00	.00	.00	.00
	PERSONNEL SERVICES TOTAL	171,028.00	12,977.21	83,049.04	48.56	87,978.96
	COMMODITIES TOTAL	20,900.00	2,521.05	12,447.24	59.56	8,452.76
	CONTRACTUAL SERVICES TOTAL	8,500.00	541.35	2,692.32	31.67	5,807.68
	CAPITAL OUTLAY TOTAL	10,000.00	.00	.00	.00	10,000.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	PARK TOTAL	210,428.00	16,039.61	98,188.60	46.66	112,239.40
	PERSONNEL SERVICES TOTAL	119,000.00	28,415.00	30,489.00	25.62	88,511.00
	COMMODITIES TOTAL	23,500.00	7,932.31	11,564.39	49.21	11,935.61

GLBUDGRP 7/11/16
EXPCAT 10:34

CITY OF CLAY CENTER
BUDGET REPORT
CALENDAR 6/2016, FISCAL 6/2016

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OPER: CC

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CONTRACTUAL SERVICES TOTAL	20,000.00	3,524.72	4,399.72	22.00	15,600.28
	CAPITAL OUTLAY TOTAL	.00	.00	.00	.00	.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	POOL TOTAL	162,500.00	39,872.03	46,453.11	28.59	116,046.89
	PERSONNEL SERVICES TOTAL	131,739.00	9,515.73	61,032.08	46.33	70,706.92
	COMMODITIES TOTAL	23,500.00	1,868.84	9,814.80	41.77	13,685.20
	CONTRACTUAL SERVICES TOTAL	7,500.00	193.04	1,738.88	23.19	5,761.12
	CAPITAL OUTLAY TOTAL	10,000.00	.00	.00	.00	10,000.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	CEMETERY TOTAL	172,739.00	11,577.61	72,585.76	42.02	100,153.24
	GENERAL OPERATING FUND TOTAL	3,384,376.00	263,166.40	1,423,284.09	42.05	1,961,091.91

CITY OF CLAY CENTER
BUDGET REPORT
CALENDAR 6/2016, FISCAL 6/2016

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	COMMODITIES TOTAL	25,900.00	60.14	1,738.38	6.71	24,161.62
	CONTRACTUAL SERVICES TOTAL	28,400.00	13,088.03	15,906.11	56.01	12,493.89
	EXPENDITURES TOTAL	17,986.00	234.99	9,073.78	50.45	8,912.22
		=====	=====	=====	=====	=====
	AIRPORT TOTAL	72,286.00	13,383.16	26,718.27	36.96	45,567.73
		=====	=====	=====	=====	=====
	COMMODITIES TOTAL	.00	19,682.13	169,821.33	.00	169,821.33-
	CONTRACTUAL SERVICES TOTAL	281,407.00	4,750.00	9,500.00	3.38	271,907.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	CONNECTING LINK IMPROVMNT TOTA	281,407.00	24,432.13	179,321.33	63.72	102,085.67
		=====	=====	=====	=====	=====
	PERSONNEL SERVICES TOTAL	19,710.00	.00	.00	.00	19,710.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	19,710.00	.00	.00	.00	19,710.00
		=====	=====	=====	=====	=====
	COMMODITIES TOTAL	.00	.00	.00	.00	.00
	CONTRACTUAL SERVICES TOTAL	.00	.00	.00	.00	.00
	APPROPRIATIONS TOTAL	25,000.00	.00	12,500.00	50.00	12,500.00
		=====	=====	=====	=====	=====
	INDUSTRIAL TOTAL	25,000.00	.00	12,500.00	50.00	12,500.00
		=====	=====	=====	=====	=====
	APPROPRIATIONS TOTAL	185,950.00	63,267.24	168,420.38	90.57	17,529.62
		=====	=====	=====	=====	=====
	LIBRARY TOTAL	185,950.00	63,267.24	168,420.38	90.57	17,529.62
		=====	=====	=====	=====	=====
	PERSONNEL SERVICES TOTAL	11,200.00	.00	.00	.00	11,200.00
	COMMODITIES TOTAL	6,650.00	210.50	439.64	6.61	6,210.36
	CONTRACTUAL SERVICES TOTAL	5,400.00	804.40	1,581.77	29.29	3,818.23
	APPROPRIATIONS TOTAL	2,750.00	750.00	750.00	27.27	2,000.00
	CAPITAL OUTLAY TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	PUBLIC RECREATION TOTAL	26,000.00	1,764.90	2,771.41	10.66	23,228.59
		=====	=====	=====	=====	=====
	COMMODITIES TOTAL	136,993.00	5,994.03	20,572.74	15.02	116,420.26
	CAPITAL OUTLAY TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	SPECIAL GAS TAX TOTAL	136,993.00	5,994.03	20,572.74	15.02	116,420.26
		=====	=====	=====	=====	=====
	CONTRACTUAL SERVICES TOTAL	39,791.00	.00	.00	.00	39,791.00
	EXPENDITURES TOTAL	.00	.00	.00	.00	.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====

CITY OF CLAY CENTER
BUDGET REPORT
CALENDAR 6/2016, FISCAL 6/2016

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SPECIAL IMPROVEMENT TOTAL	39,791.00	.00	.00	.00	39,791.00
	CONTRACTUAL SERVICES TOTAL	.00	.00	17,640.00	.00	17,640.00-
	EXPENDITURES TOTAL	.00	6,439.85	73,920.78	.00	73,920.78-
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	SANITARY SEWER IMPROVEMENT TOTAL	.00	6,439.85	91,560.78	.00	91,560.78-
	APPROPRIATIONS TOTAL	5,500.00	1,500.00	8,300.00	150.91	2,800.00-
	CAPITAL OUTLAY TOTAL	13,588.00	.00	.00	.00	13,588.00
	SPECIAL PARKS & REC TOTAL	19,088.00	1,500.00	8,300.00	43.48	10,788.00
	BOND & INTEREST TOTAL	78,028.00	.00	4,013.75	5.14	74,014.25
	BOND & INTEREST TOTAL	78,028.00	.00	4,013.75	5.14	74,014.25
	BOND & INTEREST TOTAL	677,791.00	3,280.00	105,978.75	15.64	571,812.25
	POOL SALES TAX TOTAL	677,791.00	3,280.00	105,978.75	15.64	571,812.25
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	AIRPORT REPAIRS TOTAL	.00	.00	.00	.00	.00
	BOND & INTEREST TOTAL	.00	.00	.00	.00	.00
	2010 STREET BOND PROJECTS TOTAL	.00	.00	.00	.00	.00
	EXPENDITURES TOTAL	.00	.00	.00	.00	.00
	STREET DEPT CAP IMPROV TOTAL	.00	.00	.00	.00	.00
	PERSONNEL SERVICES TOTAL	150,940.00	10,781.81	71,272.13	47.22	79,667.87
	COMMODITIES TOTAL	23,450.00	869.98	5,033.45	21.46	18,416.55
	CONTRACTUAL SERVICES TOTAL	70,200.00	5,190.73	23,797.97	33.90	46,402.03
	CAPITAL OUTLAY TOTAL	176,124.00	.00	.00	.00	176,124.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
	REFUSE DISPOSAL TOTAL	420,714.00	16,842.52	100,103.55	23.79	320,610.45
	PERSONNEL SERVICES TOTAL	247,396.00	18,062.93	118,151.59	47.76	129,244.41

GLBUDGRP 7/11/16
EXPCAT1 10:35

CITY OF CLAY CENTER
BUDGET REPORT
CALENDAR 6/2016, FISCAL 6/2016

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OPER: CC

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	COMMODITIES TOTAL	120,000.00	2,209.90	32,388.20	26.99	87,611.80
	CONTRACTUAL SERVICES TOTAL	63,000.00	3,429.90	25,265.15	40.10	37,734.85
	CAPITAL OUTLAY TOTAL	108,540.00	.00	.00	.00	108,540.00
	BOND & INTEREST TOTAL	66,091.00	.00	33,045.70	50.00	33,045.30
	DEPRECIATION TOTAL	.00	.00	.00	.00	.00
	APPROPRIATIONS TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	WASTE WATER TOTAL	605,027.00	23,702.73	208,850.64	34.52	396,176.36
		=====	=====	=====	=====	=====

CITY OF CLAY CENTER					
2ND QUARTER 2016 TREASURER'S REPORT					
	LAST QUARTER				
ACCOUNT TITLE	END BALANCE	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
GENERAL OPERATING FUND	785,753.00	933,569.36	730,725.69	104.56	988,701.23
AIRPORT	10,524.55	11,063.44	24,462.50	-	(2,874.51)
CONNECTING LINK IMPROVEMENT	7,833.88	7,277.02	179,321.33	-	(164,210.43)
EMPLOYEE BENEFITS	14,211.70	228.56	-	-	14,440.26
INDUSTRIAL	9,827.47	8,392.59	6,250.00	-	11,970.06
LIBRARY	7,921.50	63,267.24	71,188.74	-	(0.00)
PUBLIC RECREATION	17,378.74	9,854.16	2,522.94	-	24,709.96
SPECIAL GAS TAX	75,706.68	26,289.08	21,240.37	-	80,755.39
SPECIAL IMPROVEMENT	39,791.72	-	-	-	39,791.72
SANITARY SEWER IMPROVEMENT	484,721.35	117.23	26,895.40	-	457,943.18
SPECIAL PARKS & REC	13,760.54	1,272.30	4,800.00	-	10,232.84
STREET BLDG, MACH & EQUIPMENT	545,904.88	6,965.85	517.13	-	552,353.60
BOND & INTEREST	57,746.32	32,061.46	-	-	89,807.78
POOL SALES TAX	284,798.45	90,709.81	9,840.00	-	365,668.26
POOL CAPITAL IMPR PROJECT	44,604.71	-	-	-	44,604.71
AIRPORT REPAIRS	3,279.48	7,066.00	10,784.75	-	(439.27)
GT BUILDING DEMOLITION	-	-	-	-	-
2010 STREET BOND PROJECT	-	-	-	-	-
STREET SALES TAX	156,513.31	90,709.81	257,062.91	-	(9,839.79)
BLUE CROSS	132,550.56	121,738.84	120,326.44	-	133,962.96
CEMETERY PERPETUAL CARE	167,180.00	315.00	-	-	167,495.00
COMMUNITY DEVELOPMENT	-	-	-	-	-
PAYROLL/WITHHOLDING	-	-	-	-	-
CRIMESTOPPERS	6,527.59	600.00	-	-	7,127.59
BALL DIAMOND IMPROVEMENT	3,831.75	1,000.00	-	-	4,831.75
ANIMAL SHELTER TRUST	2,436.30	-	-	-	2,436.30
REFUSE DISPOSAL	242,369.14	68,328.16	48,063.89	3.70	262,637.11
WASTE WATER	188,559.70	108,164.38	88,220.31	-	208,503.77
PUBLIC UTILITIES	4,912,329.10	2,490,355.17	2,174,614.97	-	5,228,069.30
REPORT TOTAL	8,216,062.42	4,079,345.46	3,776,837.37	108.26	8,518,678.77

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
JULY 5, 2016

The Clay Center City Council met in regular session on July 5, 2016 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Robert Knitter, Phil Kasper, C L Snodgrass, James Brown, Daton Hess and Dennis Ouellette. Also present were City Attorney Dusty Mullin and City Clerk Kerry Rozman. Betty Livengood and Glenn Hoover were absent from the meeting.

Copies of the minutes from the June 20, 2016 Public Utilities Commission meeting and Public Utilities Commission Appropriations Nos. 2340 and 2341 were presented for review.

The Consent Agenda consisted of the meeting minutes of June 21, 2016 and Appropriation Ordinances Nos. 3634 and 3635. A motion was made by Councilor Brown seconded by Councilor Hess to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Knitter, Ouellette, Hess, Kasper, Brown and Snodgrass. Nays: None.

Attorney Mullin introduced Ordinance No. 2335 Relating to Zoning in the City of Clay Center, Kansas Re-Zoning All of Lots 3 & 4 of J.S. Sterkubg's Sub-Division of Lots Eighteen (18) and Nineteen (19) of Holzgang's Division of the East Half of the Southeast Quarter (E/2 SE/4) of Section Six (6), Township Eight (8) South, Range Three (3) East of the 6th P.M. Clay County, Kansas and Lots 1, 2, 3 and 4 in Block 10 of the Original Townsite of Clay Center; and Lot 5 of Block 1 of Sterling's Subdivision of Part of Lots Eighteen (18) and Nineteen (19) of Holzgang's Division of the Southeast Quarter of the Southeast Quarter (SE/4 SE/4) of Section 6, Township 8 South, Range 3 East of the 6th P.M. Clay County Kansas, to Zone I-2 Heavy Industrial, as Defined by the City Zoning Ordinance Adopted November 3, 2015, of the City of Clay Center, Kansas. The Planning Commission is recommending that this property to be rezoned to I-2. This property is located at the corner of 2nd and Crawford and owned by Kyle Wilder. He would like to move his business to that location. A motion was made by Councilor Kasper seconded by Councilor Hess to adopt Ordinance No. 2335 as stated. Roll call vote: Yeas: Snodgrass, Brown, Kasper, Hess, Ouellette, Knitter. Nays: None.

Bids were recently solicited to finance General Obligation Bonds for the remainder owed on the Airport Industrial Sewer Project. The approximate amount that will be financed is \$130,000.00 for a period of five years. United Bank & Trust bid 2.69% and Citizens National Bank also bid 2.69%. The Administrative Committee is recommending that the bid be awarded to Citizens National Bank. A motion was made by Councilor Brown seconded by Councilor Ouellette to approve the bid from Citizens National Bank at a rate of 2.69% for a period of 5 years. Motion carried 6-0.

A motion was made by Councilor Kasper seconded by Councilor Hess to publish in the official city newspaper Notice of Intent to Seek Private Placement as provided by State Statute for the funding of the General Obligation Bonds for the remainder owed on the Airport Industrial Sewer Project. This will be scheduled for publication on July 8. The remaining legal documents to complete the bond process will be ready for approval at the July 19 meeting.

Committee Reports as follows:

Administrative: Councilor Phil Kasper reported on the following: 1. The auditor's proposal for the 2016 audit increased by 2.48% This will be brought back for consideration at the next Council meeting. 2. The committee members discussed the Fireworks Licenses and came to the consensus that as long as all the criteria have been met, the city clerk's office can issue the license. Attorney Mullin will revise Firework's ordinance.

Public Safety: Councilor Snodgrass reported on the following: 1. A building permit for Mark Knight and W J Plemons for a storage shed located at 816 Harriet. 2. The 100th Anniversary of the City Band

APPROPRIATION ORDINANCE
And
WARRANT REGISTER

No. 3636

July 7th, 2016

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **June 22nd thru July 5th, 2016**

<u>Base</u>	<u>Emp/Ben</u>	<u>W/H Taxes</u>	<u>B/C</u>	<u>Net</u>	<u>Vouchers</u>
<u>\$70,621.95</u>	<u>\$8,343.35</u>	<u>\$7,364.04</u>	<u>\$2,784.84</u>	<u>\$52,129.72</u>	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **7th** day of **July 2016**.

(SEAL)

Mayor

Attested:

City Clerk

APPROPRIATIONS NO. 3637

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL

ACCOUNTS PAYABLE CLAIMS			

GENERAL OPERATING FUND			
NON DEPARTMENT			
PETTY CASH	B.OBERHELMAN POOL PARTY REFUND		175.00
			=====
	NON DEPARTMENT		175.00
GENERAL			
BIG LAKES DEVELOPMENTAL CENTER	JANITORIAL SERVICES CITY HALL		458.10
CENTRAL OFFICE SERVICE	OFFICE SUPPLIES-GG		95.78
GEISLER ROOFING	CITY HALL,CEMETERY ROOF REPAIR		17,031.70
KIER'S THRIFTWAY	DOG BISCUITS-ACCT#5454		4.59
LEAGUE OF KS MUNICIPALITIES	OVERLAND PARK CONFERENCE		225.00
LEISZLER OIL CO.	FUEL-MAYOR		108.24
MIZE HOUSER & COMPANY P.A.	2015 AUDIT		720.00
MUNICIPAL LIGHT & WATER DEPT	JUNE 2016 FIRE HYDRANT RENT	801.00	
MUNICIPAL LIGHT & WATER DEPT	JUNE 2016 STREET LIGHT RENT	4,420.80	
MUNICIPAL LIGHT & WATER DEPT	GG UTILITIES	371.05	5,592.85
PETTY CASH	FRHC-MILEAGE-KR		127.44
RYAN & MULLIN LLC	CITY ATTORNEY		5,456.42
TWIN VALLEY TELEPHONE	ACCT #:0003001519		1,089.71
UNIFIRST CORPORATION	RUG,PAPER TOWELS-CITY HALL		140.00
VERIZON WIRELESS	ACCT#342067209		373.29
VISA	KMIT MEETING		2,400.04
			=====
	GENERAL		33,823.16
POLICE			
AT&T	ACCT#785-632-2121 734 6		366.29
AVERY AUTO PARTS INC	WIRE LOOM-POLICE DEPT		3.98
CENTRAL OFFICE SERVICE	PAPER-POLICE DEPT		179.78
CLAY CENTER AUTO PARTS	BULB-POLICE DEPT		3.99
CLAY CENTER POLICE DEPT/	JULY CLOTHING ALLOWANCE		70.00
CLAY COUNTY SHERIFF'S DEPT	JUNE 2016 BOARD AND LODGING		275.00
FARMWAY COOP INC	FUEL-POLICE DEPT		1,108.69
FIVE CREEK AUTOMOTIVE	TIRE DISPOSAL-POLICE DEPT		245.46
GIBSON PRODUCTS CO #8259L	SUPPLIES-POLICE DEPT		39.77
LEISZLER OIL CO.	FUEL-POLICE DEPT		52.50
MUNICIPAL LIGHT & WATER DEPT	POLICE UTILITIES		6.00
PATTERSON HEALTH MART	CABLE-POLICE DEPT		4.99
PETTY CASH	DVD'S-BR-POLICE DEPT		43.29
SHOPKO STORES OPERATING	OFFICE SUPPLIES-POLICE		29.97
TFM COMM INC	REMOTE SPEAKER-POLICE DEPT		54.46
VERIZON WIRELESS	POLICE DEPT		238.14

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
			=====
	POLICE		2,722.31
	FIRE		
AIR & FIRE SYSTEMS	HYDROTEST-FIRE DEPT		39.05
AVERY AUTO PARTS INC	LOCK SYSTEM-FIRE DEPT		152.10
CENTRAL OFFICE SERVICE	OFFICE SUPPLIES-FIRE DEPT		113.72
CLAY CENTER AUTO PARTS	HALOGEN BULB, RATCHETS-FIRE		484.81
DANKO EMERGENCY EQUIPMENT	ANNUAL PUMP TEST-FIRE DEPT		900.00
GALLS, LLC	MEN'S REEBOK-FIRE DEPT		224.98
GIBSON PRODUCTS CO #8259L	TOWELS,FRESHNR-FIRE DEPT		130.10
GREEN TEAM OF CLAY CENTER	HOT STUFF DEG SPORD-FIRE DEPT		18.45
LEISZLER OIL CO.	FUEL-FIRE DEPT		287.71
MSC-410526 DOLLAR GENERAL	CLEANER-FIRE DEPT		141.14
MUNICIPAL LIGHT & WATER DEPT	FIRE UTILITIES		758.38
PATTERSON HEALTH MART	ZEPP FLOOR STRIPPER-FIRE DEPT		44.99
ROBERTS COMPANY, INC.	25 YRS BRONZE PLATE-FIRE DEPT		125.15
TSI KANSAS, INC.	SERVICE/INSPECTION-FIRE DEPT		513.34
UNIFIRST CORPORATION	FIRE DEPT		93.54
WALL'S TRUE VALUE INC	WEED FEED-FIRE DEPT		18.99
			=====
	FIRE		4,046.45
	HIGHWAY		
AVERY AUTO PARTS INC	OIL ABSORB-STREET DEPT		533.95
CLAY CENTER AUTO PARTS	OIL, SOCKETS, PLIERS-STREET		37.97
CONSTRUCT. RENTAL SALINA	RATCHET ASSY 2"-STREET DEPT		87.36
CONCORDIA TRACTOR INC	CHAINSAW CHAIN, STARTER-STREET		50.56
FARMWAY COOP INC	FUEL-STREET DEPT		1,250.89
FASTENAL	SAFETY GLASSES-STREET DEPT		37.94
GIBSON PRODUCTS CO #8259L	OXYGEN BOTTLE-STREET		71.67
KEY FEEDS	PROPANE GAS-STREET		10.00
KIER'S THRIFTWAY	WATER-ACCT#3818-STREET DEPT		71.76
MUNICIPAL LIGHT & WATER DEPT	STREET UTILITIES		370.43
PATTERSON HEALTH MART	NEOSPORIN-STREET DEPT		8.53
PETTY CASH	BATTERIES-KS-STREET DEPT		27.68
SUMMIT TRUCK GROUP	EXHAUST PIPE, OIL HOSE-STREET		294.65
TMHC SERVICES, INC.	6 STREET/2 P.U. PARTICIPANTS		44.00
UNIFIRST CORPORATION	STREET		195.63
			=====
	HIGHWAY		3,093.02
	PARK		
CLAY CENTER AUTO PARTS	BATTERY-PARKS DEPT		82.99
FARMWAY COOP INC	FUEL-PARKS DEPT		315.71
GIBSON PRODUCTS CO #8259L	2"BLACK NUMBERS-PARKS		7.98
MUNICIPAL LIGHT & WATER DEPT	PARKS UTILITIES		452.08
WALL'S TRUE VALUE INC	MASONRY BIT, ANCHOR-PARKS DEPT		90.38

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
	PARK		949.14
	POOL		
CASH-WA DISTRIBUTING	POOL CONCESSIONS		590.41
GIBSON PRODUCTS CO #8259L	SUPPLIES-POOL		96.48
HAWKINS, INC.	AZONE, HCL ACID-POOL		1,108.16
MSC-410526 DOLLAR GENERAL	CLEANER-POOL		52.90
MUNICIPAL LIGHT & WATER DEPT	POOL UTILITIES		4,048.93
RAY'S APPLE MARKET	CONCESSIONS-POOL		859.81
SNACK EXPRESS	POOL CONCESSIONS		1,136.00
VISA	RED CROSS-POOL		300.00
	POOL		8,192.69
	CEMETERY		
CLAY COUNTY SANITARY LANDFILL	SOLID WASTE-CEMETERY		20.00
FARMWAY COOP INC	FUEL-CEMETERY		454.49
KIER'S THRIFTWAY	WATER REFILL-ACCT#3632-CEMET.		27.02
KUHLMAN IMPLEMENT AND	BELTS-CEMETERY		34.40
MUNICIPAL LIGHT & WATER DEPT	CEMETERY UTILITIES		335.08
	CEMETERY		870.99
	GENERAL OPERATING FUND		53,872.76
	AIRPORT		
	NON DEPARTMENT		
DOUBLE CHECK COMPANY, INC	FUEL PUMP REPAIRS-AIRPORT		1,016.18
GIBSON PRODUCTS CO #8259L	SUPPLIES-AIRPORT		55.19
MUNICIPAL LIGHT & WATER DEPT	AIRPORT UTILITIES		318.82
RETAILERS SALES TAX	June Sales Tax-AIRPORT		207.33
VISA	AIRPORT FEES		29.95
WALL'S TRUE VALUE INC	ACRY SHEET-AIRPORT		16.53
	NON DEPARTMENT		1,644.00
	AIRPORT		1,644.00
	PUBLIC RECREATION		
	NON DEPARTMENT		
FARMWAY COOP INC	FUEL-PUBLIC REC		17.10

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
GRIGGS ELECTRIC	REPAIRS@ SCHAULIS-PUBLIC REC		60.00
MUNICIPAL LIGHT & WATER DEPT	PUBLIC RECREATION UTILITIES		805.46
WALL'S TRUE VALUE INC	FIELD MARKER-PUBLIC REC		58.91
			=====
	NON DEPARTMENT		941.47
			=====
	PUBLIC RECREATION		941.47
	SPECIAL GAS TAX		
	NON DEPARTMENT		
CLAY COUNTY HIGHWAY DEPT	MATERIAL 8THST, PROSPECT-STREET		3,461.64
SHILLING ASPHALT, INC	ROAD MATERIALS-STREET		2,446.00
			=====
	NON DEPARTMENT		5,907.64
			=====
	SPECIAL GAS TAX		5,907.64
	SANITARY SEWER IMPROVEMT		
	NON DEPARTMENT		
REED SEED	UTILITY EASEMENT-AIRPORT INDUS		10,000.00
			=====
	NON DEPARTMENT		10,000.00
			=====
	SANITARY SEWER IMPROVEMT		10,000.00
	POOL SALES TAX		
	NON DEPARTMENT		
PUBLIC BUILDING COMM.	POOL LEASE PMT-AUGUST 2016		3,280.00
			=====
	NON DEPARTMENT		3,280.00
			=====
	POOL SALES TAX		3,280.00
	AIRPORT REPAIRS		
	NON DEPARTMENT		
benesch - A. BENESCH & CO.	SNOW REMOVAL EQUIP.3200010013		3,374.10

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
	NON DEPARTMENT		3,374.10
	AIRPORT REPAIRS		3,374.10
	REFUSE DISPOSAL		
	NON DEPARTMENT		
CLAY CENTER PUBLISHING CO INC	4TH OF JULY TRASH RESCHED-REF.		32.00
CLAY COUNTY SANITARY LANDFILL	REFUSE DEPT		5,483.65
ENVISION	GRAY BAG ON ROLL-REFUSE		1,840.50
LEISZLER OIL CO.	FUEL-REFUSE		511.47
TMHC SERVICES, INC.	2 REFUSE PARTICIPANTS		11.00
UNIFIRST CORPORATION	REFUSE		24.64
	NON DEPARTMENT		7,903.26
	REFUSE DISPOSAL		7,903.26
	WASTE WATER		
	NON DEPARTMENT		
AVERY AUTO PARTS INC	UCLAMPS, BATTERY, CLEANER-WW		356.19
CENTRAL OFFICE SERVICE	OFFICE SUPPLIES-WW		46.38
FARMWAY COOP INC	WASTEWATER DEPT		629.17
FIVE CREEK AUTOMOTIVE	TUBES, BRAKES-WASTEWATER		383.14
GIBSON PRODUCTS CO #8259L	SUPPLIES-WASTEWATER		322.38
KANSAS ONE-CALL SYSTEM	LOCATES-WASTEWATER		60.00
KIER'S THRIFTWAY	WATER REFILL-ACCT#5775-WW		3.90
MUNICIPAL LIGHT & WATER DEPT	WASTEWATER UTILITIES		3,646.43
PACE ANALYTICAL SERVICES, INC.	ANALYSES-WASTEWATER		410.00
PETTY CASH	KDHE RENEWAL-KH-WASTEWATER		35.00
SAGE PRODUCTS, INC.	MOSQUITO WIPES-WASTEWATER		102.14
TEAM LABORATORY CHEMICAL CORP.	MAIN PLANT NUTRIENT REDUC.-WW		1,221.00
THUNDER PUMP & PLUMBING	BELT PRESS-WW		330.20
UNIFIRST CORPORATION	WASTEWATER DEPT		360.12
UNIFIRST CORPORATION			
	NON DEPARTMENT		7,906.05
	WASTE WATER		7,906.05

**** PAID TOTAL ****

21,319.99

APCLAIRP
01.20.15

Wed Jul 13, 2016 2:30 PM

*** CITY OF CLAY CENTER KS ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

OPER: AB

PAGE 6

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL
*** SCHED TOTAL ****			73,509.29
***** REPORT TOTAL *****			=====
			94,829.28
			=====

GILMORE BELL

GILMORE & BELL PC
ONE MAIN PLACE - 100 NORTH MAIN, SUITE 800
WICHITA, KANSAS 67202-1311

316-267-2091 | 316-262-6523 FAX
GILMOREBELL.COM

MEMORANDUM

To: The Governing Body of the City of Clay Center, Kansas

From: Kim Bell, Gilmore & Bell, P.C.

Re: City of Clay Center, Kansas General Obligation Bonds, Series 2016

Date: July 14, 2016

Background:

In August of 2015, the City issued its Temporary Notes, Series 2015 in the aggregate principal amount of \$575,000 to finance the airport sewer extension. The Notes were authorized under the authority of K.S.A. 12-6a01 *et seq.* with the intent that a portion of the costs would be paid by the owners of property benefitting from the improvements and the remainder by the City at Large. Specifically, \$250,000 of the cost would be assessed against Concordia Tractor, Inc. and \$10,000 of the cost would be assessed against the owners of the Reed Sneed property. In addition, Clay County agreed to pay \$150,000 of the cost.

The improvements are complete at a final cost of \$540,274.72 including interest on the temporary notes and costs of issuing the Notes and the Bonds, as more specifically set forth on the Statement of Final Costs. Rather than going through the process of levying the special assessments against property owned by Concordia Tractor, Inc. and Reed Sneed and collecting them over time, each of those entities elected to waive their rights to notice and hearing and prepay their specials in full in cash. The County has also paid its \$150,000 contribution. Proceeds of the Notes in the amount of \$47,870.83 remain in the improvement fund created for the Notes.

The Notes mature on August 1, 2016, with a prepayment amount of \$584,335.76. Taking into account other available funds to pay off the Notes, the City needs to issue Bonds in the amount of \$130,000 to have enough funds to retire the Notes at maturity, as more specifically set forth below:

Sources of Funds:

PrePaid Assessments	\$260,000.00
County Contribution	150,000.00
Available Funds of the City	47,870.83
Bond Proceeds	<u>130,000.00</u>
Total	\$587,870.83

Uses of Funds:

Principal Amount of the Notes	\$575,000.00
Interest on the Notes	9,335.76
Costs of Issuance for the Bonds	<u>3,535.07</u>
Total	\$587,870.83

The Citizens National Bank owns the Notes and has agreed to purchase the Bonds at an interest rate of 2.69% payable over five years.

Required Actions:

First, the City Council needs to formally approve the final costs of the improvements and the assessment roll for the improvements, and then accept the waiver of assessment proceedings from Concordia Tractor, Inc. and Reed Sneed. This action can be accomplished by motion. Attached is a proposed Excerpt of Minutes which provides the necessary action, as well as the documents to be approved. We have assumed that this action will take place at the July 19th regular meeting of the City Council.

Second, the City Council must adopt an Ordinance authorizing the issuance of the Bonds and a Resolution setting forth the details of the Bonds and authorizing the execution of a Bond Purchase Agreement with The Citizens National Bank. Ordinarily, this action could take place immediately following the acceptance and approval set forth above. However, Kansas statutes require that a notice of the City's intent to sell the Bonds be published in the *Clay Center Dispatch* and the *Kansas Register* prior to the actual sale of the Bonds. Our office provided for the publication in the *Clay Center Dispatch* on July 8, 2016 but failed to provide for timely publication in the *Kansas Register*. As a result, the required publication in the *Kansas Register* cannot occur until July 21st, and therefore the City Council cannot take action on the Ordinance and Resolution until July 21st or thereafter. I sincerely apologize for this error and the inconvenience it will cause the City Council.

Upon adoption of the Ordinance and Resolution, our office will prepare a transcript of proceedings for submission to the State Attorney General for approval. Closing on the Bond issue is scheduled for Friday, July 29, 2016, which will allow for payment of the Notes on August 1, 2016.

The City Clerk has been provided copies of the Ordinance and Resolution, together with the Federal Tax Certificate and closing certificates relating to the issuance of the Bonds.

If you have any questions or concerns, please feel free to contact me at any of the following:

Email: kbell@gilmorebell.com
Office Phone: (316) 267-2091
Cell Phone: (316) 210-6921

cc: Kerry Rozman, City Clerk
Dusty Mullins, Esq., City Attorney

CITY OF CLAY CENTER, KANSAS

SEWER IMPROVEMENTS/CONCORDIA TRACTOR PROJECT

RESOLUTION NOS. 1570 AND 1572

STATEMENT OF FINAL COSTS

CONSTRUCTION	\$389,359.42
EQUIPMENT	14,987.37
SURVEY AND DESIGN	84,000.00
EASEMENTS	35,000.00
COSTS OF ISSUANCE (Notes)	4,057.10
COSTS OF ISSUANCE (Bonds)	3,535.00
NOTE INTEREST	9,335.76
<i>TOTAL</i>	<u>\$540,274.72</u>

ASSESSMENT ROLL

SEWER IMPROVEMENTS/CONCORDIA TRACTOR PROJECT

RESOLUTION NOS. 1570 AND 1572

Description of Property	Amount of Proposed Assessment
TRACT A (as described on Schedule I) (Concordia Tractor, Inc.)	\$250,000
TRACT B (as described on Schedule I0 (Reed Seed Property)	10,000

SCHEDULE I

TRACT A (CTI Property)

The South Twenty (20) Acres of the following described tract:

A part of the Southeast Quarter (SE/4) of Section Two (2), Township Eight (8) South, Range Two (2) East of the 6th P.M., Clay County, Kansas, described as follows:

Commencing at the Southeast corner of said Section 2;
Then West on the South line of said Section 1496 feet;
Then North on a line parallel to the East line of said section to the North line of the Southeast Quarter of said section;
Then East along said North line of said Southeast Quarter of said section 1496 feet to the Northeast corner of the Southeast Quarter of said section;
Then South on said East line of said section to the place of beginning.
LESS the South 1,574.58 Feet of the East 452.00 Feet thereof.

SUBJECT TO: Deed for Highway Purposes from W.C. Boughton to the State of Kansas, dated October 11, 1934 and recorded in the office of the Clay County Register of Deeds on December 14, 1934 at 8:00 a.m. in Deed Book 79 at Page 283.

TRACT B (Reed Seed Property)

A parcel of land located in the Southeast Quarter (SE/4) of Section Two (2), Township (8) South, Range Two (2) East of the 6th P.M., Clay County, Kansas, more particularly described as follows:

Commencing at the Southeast corner of said Southeast Quarter;
Then on an assumed bearing of N01°57'14" E along the East line of said Southeast Quarter a distance of 1,202.04 feet to the Northeast corner of a parcel recorded in Book CR113, Page 81 at the Clay County Register of Deeds Office, said point also being the Point of Beginning of the parcel to be described;
Then S89°25'38" W along the North line of said recorded parcel a distance of 452.00 feet to the Northwest corner of said recorded parcel;
Then N01°57'14" E a distance of 372.54 feet;
Then N89°25'38" E a distance of 452.00 feet to a point on said East line;
Then S01°57'14" W along said East line a distance of 372.54 feet to the Point of Beginning; said parcel contains 3.86 acres, more or less, and is subject to easements, reservations and restrictions of record.

AND

A parcel of land located in the Southeast Quarter (SE1/4) of Section Two (2), Township Eight (8) South, Range Two (2) East of the 6th P.M., Clay County, Kansas, more particularly described as follows:

Commencing at the Southeast corner of said Southeast Quarter; thence on an assumed bearing

of N01°57'14" E along the East line of said Southeast Quarter a distance of 829.50 feet to the Northeast corner of a parcel recorded Book CR85, Page 12 at the Clay County Register of Deeds Office, said point also being the Point of Beginning o the parcel to be described; thence S89°25'38" W along the North line of said recorded parcel a distance of 452.00 feet to the Northwest corner of said recorded parcel; thence N01°57'14" E a distance of 372.54 feet; thence N89°25'38" E a distance of 452.00 feet to a point on said East line; thence S01°57'14" W along said East line a distance of 372.54 feet to the Point of Beginning; said parcel contains 3.86 acres, more or less, and is subject to easements, reservations and restrictions of record.