Clay Center Kansas

427 COURT ST
P O BOX 117
CLAY CENTER, KANSAS 67432
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WWW.CITYOFCLAYCENTER.COM

Tuesday, June 1, 2021
5:30 p.m.
*****REVISED*****

1. CALL TO ORDER

   A. Roll Call
   B. Pledge of Allegiance

2. MAYOR REPORT

   A. 2020 Audit Report
   B. Updates

3. CITY CLERK REPORT

   A. Updates

4. STAFF REPORTS/COMMUNICATIONS

   A. 5/17/2021 PUC Minutes
   B. Appropriation Ordinances 2589 & 2590

5. CITY ATTORNEY REPORT

   A. Updates

6. CONSENT AGENDA

   A. 5/18/2021 City Council Meeting Minutes
   B. Appropriation Ordinances 3880 & 3881

7. ORDINANCES

   A. None

8. RESOLUTIONS

   A. None

9. FORMAL ACTIONS

   A. 2021 Audit Proposal

COMMITTEE REPORTS

1. ADMINISTRATIVE

   A. Updates

2. PUBLIC SAFETY

   A. Updates

3. PUBLIC SERVICES

   A. Updates

4. PROPERTY & RECREATION

   A. Updates

5. ADJOURNMENT

PUBLIC BUILDING COMMISSION MEETING

A. Call to Order
B. Roll Call
C. 5/4/2021 Meeting Minutes
D. Adjournment

Minutes of Meeting
Of
Public Utilities Commission
May 18, 2021

The Public Utilities Commission met in regular session. Present were Commissioner Aaron Floersch, Commissioner Bill Callaway, and Office Manager Liana Hess.

The minutes of the meeting held May 3, 2021 was presented for approval. There being no objections, they were approved as read.

The Appropriations Ordinance No. 2587 (Payroll) was presented for approval. It was moved by Commissioner Bill Callaway and seconded by Commissioner Aaron Floersch to pay the claims. The vote was all yeas.

The Appropriations Ordinance No. 2588 (Bills) was presented for approval. It was moved by Commissioner Aaron Floersch and seconded by Commissioner Bill Callaway to pay the claims. The vote was all yeas.

Sean Gordon CPA with Gordon CPA LLC, by teleconference, went over the 2020 audit for the Electric Department and the Water Department. Afterwards Supt. Glaves went over it in more detail with the Commission.

Supt. Glaves reported:

(1.) TC Energy has not made a decision as of this date. The fiber optic between Evergy & Clay Center Public Utilities Commission's switch station on Broughton Rd. is complete.

(2.) He has met with Kyle Bauer to discuss the Huntress Creek bank revetment issue which effects his land.

(3.) Received a divided check from EMC Insurance. This is Clay Center Public Utilities portion of the dividend through Kansas Municipal Utilities for low claims.

(4.) Kansas Rural Water will be assisting in completing paperwork for a EPA Water Assessment.

Supt. Glaves gave an overview of the WAPA Integrated Resource Plan for 2021- 2016.

The Commission received a copy of the April Kansas Municipal Magazine with a two-page article regarding Clay Center and the Mural Movement.

Zoo Update:

(1.) The USDA recently performed an inspection of the zoo. There were a couple minor infractions.

(2.) One of the Lemurs had a hernia and required surgery at the Veterinary Health Center in Manhattan.

(3.) The USDA informed that the birds at the zoo will begin to be under USDA regulations beginning in the year of 2023.

There being no further business, the Commission Meeting adjourned.

Scott Glaves, Supt. of Utilities

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND THE COUNCIL

Approved by Ord. No. 2589

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT AND WATER PLANT. The amounts are correct due and unpaid.

Commissioners

For the period of MAY 05 TO MAY 18, 2021

Base	Federal	S.S.	State	Other Deduc	Retirement
53,386.64	3693.00	3961.84	1790.01	1784.85	3179.26

NET $38,949.46

SS Employers	Retirement Employers	Car Allowance	Dental
3961.84	5229.89	-28.22	-470.51

TOTAL $62,079.64

State of Kansas, Clay County ss

Scott Glaves

Being duly sworn, says that the above accounts are just, correct and remains due and unpaid.

Superintendent

Subscribed and sworn to before me this 1st day of June 2021

, City Clerk

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND COUNCIL:

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT & WATER PLANT. The amounts are correct due and unpaid.

For second half of May 2021

Date. June 1, 2021

Approved by Ordinance No. 2590

Commissioners

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
BAYER CONSTRUCTION CO., INC.				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	SMS634634	ROCK	129.54
***** VENDOR TOTAL *****				129.54
BORDER STATES INDUSTRIES				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	922063954	JEANS	210.24
***** VENDOR TOTAL *****				210.24
CORE & MAIN LP				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	0093476	157.10	157.10
***** VENDOR TOTAL *****				157.10
FAMILY HEALTH AMERICA, L.C.				
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	06012021	ADMIN SERVICES - MAY	70.00
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	06012021	ADMIN SERVICES - MAY	30.00
***** VENDOR TOTAL *****				100.00
GORDAN CPA LLC				
COMMERCIAL AND GENERAL	AUDIT	895a-20-2	FINAL BILLING - 2020 AUDIT	1,662.50
COMMERCIAL AND GENERAL	AUDIT	895a-20-2	FINAL BILLING - 2020 AUDIT	712.50
***** VENDOR TOTAL *****				2,375.00
HAWKINS, INC.				
PRODUCTION EXPENSES	WTP CHEMICALS	4940798	TABLETS	151.00
***** VENDOR TOTAL *****				151.00
NCS				
COMMERCIAL AND GENERAL	IT - SERVICES	99311	IT SERVICES	49.00
COMMERCIAL AND GENERAL	IT - SERVICES	99311	IT SERVICES	21.00
***** VENDOR TOTAL *****				70.00
PATTERSON HEALTH MART				
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	59790	MEDS FOR LEMUR	9.89
***** VENDOR TOTAL *****				9.89
POSTMASTER				
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	06012021	REBLENISH BILLING ACCT.	1,013.25
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	06012021	REBLENISH BILLING ACCT.	434.25
***** VENDOR TOTAL *****				1,447.50
PROTECTIVE EQUIP. TESTING LAB				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	74764	GLOVE TESTING	80.90

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
PROTECTIVE EQUIP. TESTING LAB				
***** VENDOR TOTAL *****				80.90
SAGE PRODUCTS, INC.				
PRODUCTION EXPENSES	PLANT MAINTENANCE	0086376-IN	TOWELS, CUPS, ETC.	465.59
PRODUCTION EXPENSES	PLANT MAINTENANCE	0086377-IN	TRASH CAN LINERS, GLASS CLEANER	203.23
***** VENDOR TOTAL *****				668.82
STANION WHOLESALE ELECTRIC				
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	5133262-00	CONDUIT, CLAMPS, MISC	737.11
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	5133554-00	METER	670.35
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	5135087-00	SPRING NUTS, NIPPLES	244.09
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	5116819-00	TRANSFORMER SLINGS	1,683.90
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	5131345-00	SCREWDRIVERS, CUSHION GRIP	50.78
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	5131345-01	SCREWCRIVER, CUSHION GRIP	25.39
***** VENDOR TOTAL *****				3,411.62
STAPLES CREDIT PLAN				
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	28939310761	LABELS	23.38
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	2838137761	CHAIR - SUPT.	91.98
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	28939310761	LABELS	10.01
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	2838137761	CHAIR - SUPT.	39.41
***** VENDOR TOTAL *****				164.78
UNION STATE BANK				
MORGANVILE WAT LINE LOC	MORGANVILLE WATER LINE LOC	06012021	MORGANVILLE DEBT SERVICE	2,633.12
***** VENDOR TOTAL *****				2,633.12
UPS, INC.				
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5211	MAILING WATER SAMPLES	11.14
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5221	MAILING WATER SAMPLES AVIARY PRODUCT SAMPLES	13.06
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	5221	AVIARY PRODUCT SAMPLES AVIARY PRODUCT SAMPLES	10.49
***** VENDOR TOTAL *****				34.69
VETERINARY HEALTH CENTER				
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	06012021	LEMUR - SURGERY	1,474.56
***** VENDOR TOTAL *****				1,474.56
***** REPORT TOTAL *****				13,118.76

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT

ACCOUNT	INV	PAYMENTS
MORGANVILE WAT LINE LOC	1	2,633.12
PRODUCTION EXPENSES	5	844.02
DISTRIBUTION EXPENSES	13	5,484.34
COMMERCIAL AND GENERAL	12	4,157.28
ACCOUNT TOTALS	31	13,118.76

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				UNION STATE ELECTRIC				
			19052	SAGE PRODUCTS, INC.				
0086376-IN	1	5/28/21	5/17/21	TOWELS, CUPS, ETC.	465.59	50	50-5000-505	1
				INVOICE TOTAL	465.59			
0086377-IN	1	5/28/21	5/28/21	TRASH CAN LINERS, GLASS CLEANER	203.23	50	50-5000-505	1
				INVOICE TOTAL	203.23			
				VENDOR TOTAL	668.82			
				PRODUCTION EX	668.82			
			204	BORDER STATES INDUSTRIES				
922063954	1	5/28/21	5/12/21	JEANS	210.24	50	50-6000-605	1
				INVOICE TOTAL	210.24			
				VENDOR TOTAL	210.24			
			16230	PROTECTIVE EQUIP. TESTING LAB				
74764	1	5/28/21	5/24/21	GLOVE TESTING	80.90	50	50-6000-605	1
				INVOICE TOTAL	80.90			
				VENDOR TOTAL	80.90			
			19426	STANION WHOLESALE ELECTRIC				
5116819-00	1	5/28/21	5/14/21	TRANSFORMER SLINGS	1,683.90	50	50-6000-605	1
				INVOICE TOTAL	1,683.90			
5131345-00	1	5/28/21	5/07/21	SCREWDRIVERS, CUSHION GRIP	50.78	50	50-6000-605	1
				INVOICE TOTAL	50.78			
5131345-01	1	5/28/21	5/14/21	SCREWCRIVER, CUSHION GRIP	25.39	50	50-6000-605	1
				INVOICE TOTAL	25.39			
5133262-00	1	5/28/21	5/12/21	CONDUIT, CLAMPS, MISC	737.11	50	50-6000-603	1
				INVOICE TOTAL	737.11			
5133554-00	1	5/28/21	5/14/21	METER	670.35	50	50-6000-603	1
				INVOICE TOTAL	670.35			
5135087-00	1	5/28/21	5/14/21	SPRING NUTS, NIPPLES	244.09	50	50-6000-603	1
				INVOICE TOTAL	244.09			
				VENDOR TOTAL	3,411.62			
				DISTRIBUTION	3,702.76			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
			4110	DIRECTOR OF TAXATION				
0601/21	1	4/30/21	4/30/21	APRIL COMPENSATING USE TAX	139.09	50	50-7000-722	1
							E-PAYMNT 714 6/01/21	
				INVOICE TOTAL	139.09			
				VENDOR TOTAL	139.09			
			197	FAMILY HEALTH AMERICA, L.C.				
06012021	1	5/28/21	5/15/21	ADMIN SERVICES - MAY	70.00	50	50-7000-716	1
				INVOICE TOTAL	70.00			
				VENDOR TOTAL	70.00			
			261	GORDAN CPA LLC				
895a-20-2	1	5/28/21	5/15/21	FINAL BILLING - 2020 AUDIT	1,662.50	50	50-7000-714	1
				INVOICE TOTAL	1,662.50			
				VENDOR TOTAL	1,662.50			
			171	NCS				
99311	1	5/28/21	5/18/21	IT SERVICES	49.00	50	50-7000-733	1
				INVOICE TOTAL	49.00			
				VENDOR TOTAL	49.00			
			3420	POSTMASTER				
06012021	1	6/01/21	6/01/21	REBLENISH BILLING ACCT.	1,013.25	50	50-7000-704	1
				INVOICE TOTAL	1,013.25			
				VENDOR TOTAL	1,013.25			
			19428	STAPLES CREDIT PLAN				
2838137761	1	5/28/21	5/07/21	CHAIR - SUPT.	91.98	50	50-7000-716	1
				INVOICE TOTAL	91.98			
28939310761	1	5/28/21	5/11/21	LABELS	23.38	50	50-7000-704	1
				INVOICE TOTAL	23.38			
				VENDOR TOTAL	115.36			
				COMMERCIAL AN	3,049.20			
				ELECTRIC	7,420.78			
				WATER				
			57	HAWKINS, INC.				
4940798	1	5/28/21	5/19/21	TABLETS	151.00	51	51-5000-508	1
				INVOICE TOTAL	151.00			
				VENDOR TOTAL	151.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
			21016	UPS, INC.				
5211	1	5/01/21	5/22/21	MAILING WATER SAMPLES	11.14	51	51-5000-512	1
				INVOICE TOTAL	11.14			
5221	1	5/01/21	5/29/21	MAILING WATER SAMPLES	13.06	51	51-5000-512	1
				AVIARY PRODUCT SAMPLES				
				INVOICE TOTAL	13.06			
				VENDOR TOTAL	24.20			
				PRODUCTION EX	175.20			
			2191	BAYER CONSTRUCTION CO., INC.				
SMS634634	1	5/28/21	5/20/21	ROCK	129.54	51	51-6000-605	1
				INVOICE TOTAL	129.54			
				VENDOR TOTAL	129.54			
			194	CORE & MAIN LP				
0093476	1	5/28/21	5/12/21	157.10	157.10	51	51-6000-605	1
				INVOICE TOTAL	157.10			
				VENDOR TOTAL	157.10			
			15085	PATTERSON HEALTH MART				
59790	1	5/28/21	5/14/21	MEDS FOR LEMUR	9.89	51	51-6000-610	1
				INVOICE TOTAL	9.89			
				VENDOR TOTAL	9.89			
			21016	UPS, INC.				
5221	2	5/01/21	5/29/21	AVIARY PRODUCT SAMPLES	10.49	51	51-6000-609	1
				AVIARY PRODUCT SAMPLES				
				INVOICE TOTAL	10.49			
				VENDOR TOTAL	10.49			
			172	VETERINARY HEALTH CENTER				
06012021	1	5/28/21	5/28/21	LEMUR - SURGERY	1,474.56	51	51-6000-610	1
				INVOICE TOTAL	1,474.56			
				VENDOR TOTAL	1,474.56			
				DISTRIBUTION	1,781.58			
			197	FAMILY HEALTH AMERICA, L.C.				
06012021	2	5/28/21	5/15/21	ADMIN SERVICES - MAY	30.00	51	51-7000-716	1
				INVOICE TOTAL	30.00			
				VENDOR TOTAL	30.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE		PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
			261	GORDAN CPA LLC					
895a-20-2	2	5/28/21	5/15/21	FINAL BILLING - 2020 AUDIT		712.50	51	51-7000-714	1
					INVOICE TOTAL	712.50			
					VENDOR TOTAL	712.50			
			171	NCS					
99311	2	5/28/21	5/18/21	IT SERVICES		21.00	51	51-7000-733	1
					INVOICE TOTAL	21.00			
					VENDOR TOTAL	21.00			
			3420	POSTMASTER					
06012021	2	6/01/21	6/01/21	REBLENISH BILLING ACCT.		434.25	51	51-7000-704	1
					INVOICE TOTAL	434.25			
					VENDOR TOTAL	434.25			
			19428	STAPLES CREDIT PLAN					
2838137761	2	5/28/21	5/07/21	CHAIR - SUPT.		39.41	51	51-7000-716	1
					INVOICE TOTAL	39.41			
28939310761	2	5/28/21	5/11/21	LABELS		10.01	51	51-7000-704	1
					INVOICE TOTAL	10.01			
					VENDOR TOTAL	49.42			
					COMMERCIAL AN	1,247.17			
					WATER	3,203.95			
				DEBT SERVICE/ MORGANVILLE					
			20980	UNION STATE BANK					
06012021	1	6/01/21	6/01/21	MORGANVILLE DEBT SERVICE		2,633.12	62	62-2474	1
					INVOICE TOTAL	2,633.12			
					VENDOR TOTAL	2,633.12			
					MORGANVILE WA	2,633.12			
					DEBT SERVICE/	2,633.12			
				UNION STATE TOTAL		13,257.85			
				TOTAL MANUAL CHECKS		.00			
				TOTAL E-PAYMENTS		139.09			
				TOTAL PURCH CARDS		.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	13,118.76		
				GRAND TOTALS	13,257.85		

STATE OF KANSAS, CLAY COUNTY, ss.

Scott Glaves, Being duly sworn, says that the above accounts are just, correct and remains due and unpaid

Scott, Superintendent

Subscribed and sworn to before me this 1st day of June 2021

Kelly Bergman, City Clerk

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
MAY 18, 2021

The Clay Center City Council met in regular session on May 18, 2021 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Elton Hess, Glenn Hoover, Mike Peerson, Mike Schultze, Karla Sweet, Daton Hess, Jim Brown and Dennis Ouellette. Also present were City Attorney Dusty Mullin and City Clerk Kerry Rozman.

Mayor Thatcher read the National Poppy Day Proclamation that will take place on 5-28-21. He also reported that the filing deadline for City Council is Tuesday, June 1 at 12:00 p.m. at the County Clerk's office.

The minutes from the Public Utilities Commission meeting on May 3, 2021 and Public Utilities Commission Appropriations Nos. 2587 and 2588 were presented for review. The April financial reports were also included for review.

Attorney Mullin reported that the Board of Zoning Appeals met this morning to consider a variance request for a fence.

The Consent Agenda consisted of the meeting minutes of May 4, 2021 and Appropriation Ordinances Nos. 3878 and 3879. A motion was made by Councilor Brown seconded by Councilor D. Hess to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Peerson, Schultze, Hoover, Brown, Sweet, E. Hess, Ouellette and D. Hess. Nays: None.

Patrick Hayes recently solicited quotes for playground equipment for Reed's Park. He received one quote as there are not many vendors in the state of Kansas that sell such equipment. A motion was made by Councilor Hoover seconded by Councilor Schultze to accept the quote in the amount of 58,217.00 from AB Creative in De Soto, Kansas. The funding for this project is as follows: $20,000 from the Community Improvement Foundation from a donor, $10,000 from the Special Parks Budget and $28,217 from the Parks Reserve Fund. Motion carried 8-0.

Attorney Mullin was directed by consensus to start the condemnation process for 806 Grant.

A motion was made by Councilor Ouellette seconded by Councilor E. Hess for a Closed Session for Acquisition of Real Estate consisting of the Governing Body, City Attorney Mullin, Mayor Thatcher, Patrick Hayes and City Clerk Rozman for 5 minutes. Motion passed 8-0. Starting time began at 5:52 p.m. and ended at 5:57 p.m. No motions or decisions were made.

Committee Reports as follows:

Administrative: Councilor Brown reported on the following: 1. The committee met to discuss the property at 806 Grant.

Public Safety: Councilor Schultze reported on the following: Building permit Brad Mann for an addition to the home located at 1305 Huntress. Building permit for Kent Hessling for a pole shed located at 829 Maple.

Public Services: Councilor D. Hess report on the following: 1. The brush pile will be burning for the next couple of days. 2. The asphalt company is still working in town on projects.

Property and Recreation: Councilor Ouellette reported on the following: 1. The committee met to discuss the playground agreement. 2. The airport entrance and parking lot will be paid 100% by FAA.

The City will still be responsible for the portion that is the FAA Non-Participating portion of the project. 3. There are 274 kids out for softball and baseball.

A motion was made by Councilor Brown seconded by Councilor Schultze to adjourn the meeting. Motion carried 8-0.

____

JAMES R THATCHER, Mayor

ATTEST:

____

KERRY ROZMAN, City Clerk

APPROPRIATION ORDINANCE
And
WARRANT REGISTER

No. 3880

May 21, 2021

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **May 5th thru May 18th 2021**

Base	Emp/Ben	W/H Taxes	B/C	Net	Vouchers
$56,761.42	$7,214.14	$5,521.71	$2,192.93	$41,832.64	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **21st** day of **May, 2021.**

(SEAL)

____
Mayor

Attested:

____
City Clerk

APPROPRIATIONS NO. 3881

NVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL OPERATING FUND					
	NON DEPARTMENT					
AY 2021	AFLAC	ACCT#:OCUF4-GG		881.18		
UNE 2021	BLUE CROSS/BLUE SHIELD	CITY GROUP#:5744102-GG		1,385.08	11071606	6/01/21
UNE 2021	VISION SERVICE PLAN -	ACCT#30-020920-0001-GG		368.28		

	00	NON DEPARTMENT TOTAL		2,634.54		
	GENERAL					
UNE 2021	BLUE CROSS/BLUE SHIELD	ADMINISTRATIVE		3,088.78	11071606	6/01/21
0210031/2	CLAY CENTER PUBLIC UTILITIES	STREET LIGHT RENT-GG		5,107.61		
084546227/79263390G	CINTAS CORPORATION	MAT/SUPPLY SERVICE-GG		432.32		
/11-5/8/21	CLAY COUNTY GENERAL	EMERGENCY PREPAREDNESS-GG		100.00		
0341	HR PARTNERS	HR CONSULTING RETAINER-GG		300.00		
001630	HUB INTERNATIONAL	BENEFITS CONSULTING-GG		2,500.00		
PRIL 2021	KANSAS GAS SERVICE	GG		338.85		
1-1429/46/391	LEAGUE OF KS MUNICIPALITIES	KS JOURNAL,MAYORS CONF.-GG		389.50		
L20210518.13	MIDWEST PUBLIC RISK	PROPERTY/LIABILITY 7/21-7/22		90,040.09		
9084	NETWORK COMPUTER SOLUTIONS	ANTI-VIRUS-GG		83.57		
/17/21	PETTY CASH	FHRC MILEAGE-MAYOR-GG	71.68			
/20/21	PETTY CASH	GIBSON'S-SOIL-GG	21.98			
AY 20 2021	PETTY CASH	FEED SHED FLOWERS CITY HALL-GG	71.03	164.69		
/27/21	POSTMASTER	50 SHEETS STAMPS-GG		550.00		
84586	RAM EXTERMINATORS LLC	SPRAY @ CITY HALL-GG		35.00		
1864	RYAN & MULLIN LLC	CITY ATTORNEY-GG		2,142.87		
/20/21	UNION STATE BANK	JUNE'21 PRINTER LEASE-GG		169.02		

	01	GENERAL TOTAL		105,442.30		
	POLICE					
/15/21	AT&T	TELEPHONES-POLICE		374.10		
I-1738322	TASER INTERNATIONAL	YEAR 4 PMT-POLICE		1,680.00		
JNE 2021	BLUE CROSS/BLUE SHIELD	POLICE		8,308.34	11071606	6/01/21
/20/21	CCARE	JUNE'21 MONTHLY PMT-POLICE		1,666.67		
084546227/79263390P	CINTAS CORPORATION	SOAP-POLICE		31.82		
/11-5/8/21	CLAY COUNTY GENERAL	DISPATCHERS-POLICE		7,799.18		
14713/57/800	HUNDLEY'S GARAGE	SERVICE '14,'15,'17-POLICE		142.29		
13549	LAW ENFORCEMENT SYSTEMS	PROPERTY OWNER DOOR HANGER-POL		76.00		
1273	NKC TIRE	TIRE INSTALL-POLICE		344.44		
/12/21	PETTY CASH	AMMO-BR-POLICE	74.68			
/27/21	PETTY CASH	POSTAGE-BR-POLICE	38.55	113.23		
54757	SALAVA VETERINARY CLINIC	K9 CARE-POLICE		152.93		

	02	POLICE TOTAL		20,689.00		
	FIRE					
AY'21 FIRE	AVERY AUTO PARTS INC	TOWELS,DEGREASER-FIRE		175.94		
4906	BAND BOX CLEANERS	UNIFORM SERVICE-FIRE		44.00		
JNE 2021	BLUE CROSS/BLUE SHIELD	FIRE		10,166.65	11071606	6/01/21
084546227/79263390F	CINTAS CORPORATION	SOAP,PAPER TOWELS-FIRE		95.46		
062708284	CINTAS CORPORATION #451	REFILL E-KIT-FIRE		118.89		
PRIL 2021	KANSAS GAS SERVICE	FIRE		222.84		
002/1	RESCUE SPECIALISTS	TELESCOPING HIGH PRESS.-FIRE		5,135.00		
5203554	UNIVERSAL LLC	CLEANING SUPPLIES-FIRE		374.08		

NVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		03	FIRE TOTAL		16,332.86		
	HIGHWAY						
AY'21 STREET	AVERY AUTO PARTS INC		FUEL HOSE,PIN-STREET		18.86		
UNE 2021	BLUE CROSS/BLUE SHIELD		STREET		8,323.18	11071606	6/01/21
PRIL 2021	KANSAS GAS SERVICE		STREET		108.23		
8722	MIKE'S FIRE EXTINGUISHER		SERVICE FIRE EXT.-STREET		51.50		
9914P	VALLEYWIDE SALES INC		SWEEPER REPAIRS-STREET		24.00		
/30/21	VOGTS-PARGA CONST.,LLC		STREET PROJECTS		22,791.24		
		04	HIGHWAY TOTAL		31,317.01		
	PARK						
UNE 2021	BLUE CROSS/BLUE SHIELD		PARKS		4,427.31	11071606	6/01/21
083868617/4546285/5	CINTAS CORPORATION		JEANS-PARKS		183.33		
PRIL 2021	KANSAS GAS SERVICE		PARKS		188.41		
5203504	UNIVERSAL LLC		AIR FRESHENER-PARKS		124.66		
		06	PARK TOTAL		4,923.71		
	POOL						
084546227 POOL	CINTAS CORPORATION		SOAP-POOL		130.19		
933378	HAWKINS, INC.		POOL CHEMICALS/SUPPLIES-POOL		1,730.50		
PRIL 2021	KANSAS GAS SERVICE		POOL		49.88		
5284	MEL'S PUMP & PLUMBING		POOL SINK-POOL		202.00		
		07	POOL TOTAL		2,112.57		
	CEMETERY						
UNE 2021	BLUE CROSS/BLUE SHIELD		CEMETERY		2,167.62	11071606	6/01/21
PRIL 2021	KANSAS GAS SERVICE		CEMETERY		65.36		
/27/21 CEMETERY	PETTY CASH		SUPPLY REIMB.-AS-CEMETERY		44.19		
		08	CEMETERY TOTAL		2,277.17		
	MUNICIPAL COURT						
UNE 2021	BLUE CROSS/BLUE SHIELD		COURT		782.21	11071606	6/01/21
		09	MUNICIPAL COURT TOTAL		782.21		
		100	GENERAL OPERATING FUND TOTAL		186,511.37		
	AIRPORT						
	NON DEPARTMENT						
PRIL 2021	KANSAS GAS SERVICE		AIRPORT		118.32		
		00	NON DEPARTMENT TOTAL		118.32		
		210	AIRPORT TOTAL		118.32		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	PUBLIC RECREATION					
	NON DEPARTMENT					
31833	BATTING CAGES INC	BATTING CAGE NET-PUBLIC REC		844.55		
12657706	BSN SPORTS	BATTING EQUIPMENT-PUBLIC REC		581.49		
0566	CAT CANS PORTABLE SERVICES	2 UNITS-PUBLIC REC		200.00		
UGUST 2020	CLAY CENTER PUBLIC UTILITIES	PUBLIC RECREATION				
	00	NON DEPARTMENT TOTAL		1,626.04		
	235	PUBLIC RECREATION TOTAL		1,626.04		
	SPECIAL GAS TAX					
	NON DEPARTMENT					
MS634431	BAYER CONSTRUCTION CO INC	AB-3 STATE-STREET		349.77		
/25/21	CLAY COUNTY HIGHWAY DEPT	CULVERT-STREET		592.50		
N-196826	NATIONAL SIGN CO. INC.	HOSPITAL SIGNS-STREET		305.58		
679	SHILLING ASPHALT, INC	STREET PROJECTS		138,161.20		
	00	NON DEPARTMENT TOTAL		139,409.05		
	245	SPECIAL GAS TAX TOTAL		139,409.05		
	RESERVE FUNDS					
	NON DEPARTMENT					
/30/21	VOGTS-PARGA CONST.,LLC	SIDEWALK REPAIRS-STREET		10,000.00		
	00	NON DEPARTMENT TOTAL		10,000.00		
	260	RESERVE FUNDS TOTAL		10,000.00		
	AIRPORT REPAIRS					
	NON DEPARTMENT					
83397	benesch - A. BENESCH & CO.	PROJ.00130760-AIRPORT		1,673.60		
	00	NON DEPARTMENT TOTAL		1,673.60		
	415	AIRPORT REPAIRS TOTAL		1,673.60		
	STREET SALES TAX					
	NON DEPARTMENT					
679	SHILLING ASPHALT, INC	STREET PROJECTS		85,000.00		
	00	NON DEPARTMENT TOTAL		85,000.00		
	430	STREET SALES TAX TOTAL		85,000.00		
	BLUE CROSS					

NVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	NON DEPARTMENT						
AY 2021	AFLAC		HOUSING AUTHORITY		54.86		
UNE 2021	VISION SERVICE PLAN -		HOUSING AUTHORITY		17.63		
		00	NON DEPARTMENT TOTAL		72.49		
		510	BLUE CROSS TOTAL		72.49		
	COMMUNITY DEVELOPMENT B G						
	NON DEPARTMENT						
AY 12,2021	SPANGENBERG PHILLIPS TICE		CLEMONS CDBG PROJECT		9,000.00		
		00	NON DEPARTMENT TOTAL		9,000.00		
		530	COMMUNITY DEVELOPMENT B G TOTAL		9,000.00		
	REFUSE DISPOSAL						
	NON DEPARTMENT						
UNE 2021	BLUE CROSS/BLUE SHIELD		REFUSE		3,827.93	11071606	6/01/21
4626	CLAY COUNTY SANITARY LANDFILL		APR'21 SOLID WASTE-REFUSE		5,654.43		
UNE 2021	VISION SERVICE PLAN -		REFUSE		28.77		
		00	NON DEPARTMENT TOTAL		9,511.13		
		905	REFUSE DISPOSAL TOTAL		9,511.13		
	WASTE WATER						
	NON DEPARTMENT						
AY 2021	AFLAC		WASTEWATER		178.38		
0204	AMERICAN HIGHWAY PRODUCTS		RISERS-WASTEWATER		882.80		
AY'21 WW	AVERY AUTO PARTS INC		GAS,PLIERS-WASTEWATER		17.57		
UNE 2021	BLUE CROSS/BLUE SHIELD		WASTEWATER		7,278.02	11071606	6/01/21
PRIL 2021	KANSAS GAS SERVICE		WASTEWATER		311.69		
/7/21	THUNDER PUMP & PLUMBING		SEWER REPAIR SUPPLIES-WW		598.00		
9913P	VALLEYWIDE SALES INC		OXYGEN-WASTEWATER		25.50		
UNE 2021	VISION SERVICE PLAN -		WASTEWATER		89.64		
		00	NON DEPARTMENT TOTAL		9,381.60		
		910	WASTE WATER TOTAL		9,381.60		
			Accounts Payable Total		452,303.60		
			Invoices: Paid		49,755.12		
			Invoices: Scheduled		402,548.48		

GORDONCPA
AUDITING
ACCOUNTING
CONSULTING

2500 W 31st St Ste G-1B
Lawrence, KS 66047

(785) 371-4847
cpagordon.com

May 26, 2021

Mayor and City Council
City of Clay Center
427 Court Street
PO Box 117
Clay Center, KS 67432

We are pleased to confirm our understanding of the services we are to provide the City of Clay Center, Kansas (the City) for the year ended December 31, 2021.

Audit Scope and Objectives

We will audit the financial statements of the City for the year ended December 31, 2020. We understand that the financial statements will be presented in accordance with the Kansas regulatory basis of accounting.

We have also been engaged to report on Kansas regulatory required supplementary information that accompanies the City's financial statements. We will subject the following regulatory required supplementary information to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, summary of regulatory basis receipts and disbursements-agency funds.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the Kansas regulatory basis of accounting; and report on the fairness of the supplementary information referred to above when considered in relation to the financial statements taken as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefor is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the *Kansas Municipal Auditing and Accounting Guide* and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representation from your attorneys as part of the engagement.

Audit Procedures-Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. This risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Accordingly, we express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the City in conformity with the Kansas regulatory basis of accounting based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the Kansas regulatory basis of accounting.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information (including information outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.
Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the regulatory required supplementary information in conformity with the Kansas regulatory basis of accounting. You agree to include our report on the regulatory required supplementary information in any document that contains and indicates that we have reported on the regulatory required supplementary information. You also agree to include the audited financial statements with any presentation of the regulatory required supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (a) you are responsible for presentation of the regulatory required supplementary information in accordance with the Kansas regulatory basis of accounting; (b) that you believe the regulatory required supplementary information, including its form and content, is fairly presented in accordance with the Kansas regulatory basis of accounting, (c) that the methods of measurement or presentation have not changed from those used in the prior period; and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for an loss or damage to any person or entity resulting from the use of emails transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees and Other

When delivered to the City the audit reports and financial statements produced in connection with this engagement letter are public records and may be used (a) to fulfill the requirements of continuing disclosure under SEC Rule 15c2-12, (b) as inserts or incorporated by reference in offering documents issued by the City and (c) for any lawful purpose of the City all without subsequent consent from us. Any official statements in connection with debt issuances which include the above mentioned audit reports and financial statements shall contain the following: "Our independent auditor has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. The independent auditor also has not performed any procedures relating to this official statement."

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The audit documentation for this engagement is the property of Gordon CPA LLC and constitute confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available. If requested, access to such workpapers will be provided under the supervision of firm personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to governmental agencies who may intend or decide to distribute the photocopies or information contained therein to others, including other governmental agencies. You agree to reimburse us for our personnel and other costs associated with our compliance with such requests. Our policy is to retain workpapers for five years after the engagement.

During the term of this engagement, we agree to comply with the provisions of K.S.A. 44-1030.

You agree that the term "those charged with governance", as used in Statement of Auditing Standards No. 114 for defining our communication responsibilities under that standard, consists of the mayor, city council and the city clerk.

It is understood that the services provided by our firm necessarily rely, to some extent, on information provided by your organization, including management representations, as well as information and documents. Accordingly, your organization indemnifies our firm and its owners and employees, and holds them harmless from all claims, liabilities, losses or costs in connection with services provided by our firm that are affected in any way by erroneous, misleading, or incomplete information furnished by your organization. This indemnification will survive any terminations under this letter.

Gordon CPA LLC and the City agree that any dispute arising hereunder (other than our efforts to collect unpaid fees and expenses) will, prior to resorting to litigation, be submitted to mediation by the parties. The parties will engage in the mediation process in good faith and such process shall be commenced by the written request by either party to the other to mediate any such dispute or alleged breach of this Agreement. Any mediation initiated as a result shall be administered within the state and county of the Gordon CPA LLC office servicing the City by a mutually agreed-upon mediator in accordance with generally accepted mediation rules. Such mediation shall be binding on both parties only after execution of a written agreement setting forth the terms and conditions agreed to pursuant to such mediation. Any and all costs of mediation shall be divided equally between the parties hereto.

Sean M. Gordon, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We agree that our gross fee, including all expenses, for the above services shall not exceed $20,030. Invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, including but not limited to delays resulting from the untimely delivery of and/or incomplete preparation of schedules and questionnaires we have requested from your staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to management and those charged with governance. Circumstances may arise in which our repot may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to City of Clay Center, Kansas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return to us.

Very truly yours,

Gordon CPA LLC
Certified Public Accountant

By:______________________________
Sean M. Gordon, CPA

RESPONSE:

This letter correctly sets forth the understanding of City of Clay Center, Kansas.

By:____________________________________

Title:__________________________________

Date:__________________________________

GORDONCPA
AUDITING
ACCOUNTING
CONSULTING

2500 W 31st St Ste G-1B
Lawrence, KS 66047

(785) 371-4847
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May 19, 2021

Kerry Rozman
City of Clay Center
427 Court, P.O. Box 117
Clay Center, KS 67432

Kerry,

Gordon CPA LLC proposes the following audit engagement fees breakdown for the year ended December 31, 2021:

City of Clay Center, Kansas: $13,630

Clay Center Public Utility: $ 5,035

Clay Center Carnegie Library: $ 1,365

Please let me know if you have any questions.

Cordially,

Sean M. Gordon, CPA

DRAFT
CLAY CENTER PUBLIC BUILDING COMMISSION MEETING MINUTES
MAY 4, 2021

The Public Building Commission met on Tuesday, May 4, 2021 in Council Chambers. President Dennis Ouellette called the meeting to order at 7:00 p.m. Public Building Commissioners present were Elton Hess, Karla Sweet, Dennis Ouellette, James Brown, Mike Peerson, Daton Hess, Mike Schultze and Glenn Hoover. Also present was Mayor James Thatcher, City Attorney Dusty Mullin and City Clerk, Kerry Rozman.

A motion was made by Commissioner D. Hess seconded by Commissioner Brown to approve the minutes of the April 6, 2021 meeting. Motion carried 8-0.

A motion was made by Commissioner D. Hess seconded by Commissioner Schultze to approve Resolution No. PBC-7 Authorizing and Providing for the Issuance of City of Clay Center, Kansas Public Building Commission Refunding Revenue Bonds, Series 2021, for the Purpose of Providing Funds to Refund the Issuer's Outstanding Revenue Bonds, Series 2014 and Authorizing the Execution and Delivery of a Supplemental Lease Between the Public Building Commission and the City of Clay Center, Kansas; and Making Certain Covenants and Agreements with Respect Thereto. Roll call vote: Yeas: Ouellette, Hoover, D. Hess, Brown, Peerson, Sweet, E. Hess and Schultze. Nays: None.

A motion was made by Commissioner Hoover seconded by Commissioner Peerson to adjourn the Public Building Commission meeting. Motion carried 8-0.

____
DENNIS OUELLETTE, President

ATTEST:

____
MIKE SCHULTZE, Secretary