427 Court St
P O Box 117
Clay Center, Kansas 67432
Phone: 785-632-5454
Fax: 785-632-3943
www.cityofclaycenter.com

**Tuesday, April 7, 2020**
**5:30 p.m.**
******REVISED******

1. CALL TO ORDER
   A. Roll Call
   B. Pledge of Allegiance
2. MAYOR REPORT
   A. Updates
3. CITY CLERK REPORT
   A. Updates
4. STAFF REPORTS/COMMUNICATIONS
   A. 3/16/2020 PUC Minutes
   B. Appropriation Ordinances 2530 & 2531
5. CITY ATTORNEY REPORT
   A. Updates
6. CONSENT AGENDA
   A. 3/17/2020 City Council Meeting Minutes
   B. Appropriation Ordinances 3822 & 3823
7. ORDINANCES
   A. Ordinance No. 2408 Relating to the Enforcement of Public Health Orders; Amending a Portion of Chapter Eight (8), Section 8-707 of the City Code of the City of Clay Center, Kansas Repealing and Replacing Said Existing Section
8. RESOLUTIONS
   A. Resolution No. 1630 Concerning the City's COVID 19 Action Plan
   B. Resolution No. 1631 Authorizing the City of Clay Center, Kansas to Proceed With the Offering and Sale of General Obligation Refunding Bonds for the Purpose of Refunding the City's Outstanding General Obligation Bonds, Series 2013
9. FORMAL ACTIONS
   A. Placement Agent Engagement Letter

## *COMMITTEE REPORTS*

1. ADMINISTRATIVE
   A. Updates
2. PUBLIC SAFETY
   A. Updates
3. PUBLIC SERVICES
   A. Updates
4. PROPERTY & RECREATION
   A. Updates
5. ADJOURNMENT

Minutes of Meeting
Of
Public Utilities Commission
March 16, 2020

The Public Utilities Commission met in regular session with Commission Chairman Brad Dieckmann presiding. Present were Commissioner Aaron Floersch, Commissioner Bill Callaway and Office Manager Liana Hess.

The minutes of the meeting held March 3, 2020 was presented for approval. There being no objections, they were approved as read.

The Appropriations Ordinance No. 2528 (Payroll) was presented for approval. It was moved by Commissioner Bill Callaway and seconded by Commissioner Aaron Floersch to pay the claims. The vote was all yeas.

The Appropriations Ordinance No. 2529 (Bills) was presented for approval. It was moved by Commissioner Aaron Floersch and seconded by Commissioner Brad Dieckmann to pay the claims. The vote was all yeas.

The Commission participated on a conference call with Beth Warren with Ranson Financial Group in regard to Water Treatment Plant refinancing. Commissioner Bill Callaway made a motion to move forward with Ranson Financial Group to start the process of refinancing the debt of the Water Treatment Plant. Commissioner Aaron Floersch seconded the motion. The vote was all yeas.

The Commission discussed COVID-19 virus and how it can affect employees. They will keep informed on the status and will review again next meeting or before if needed.

Supt. Glaves updated the Commission:

(1.) The clean up on the 610 A Street property is complete. Public Utilities will plant brome grass at this location. Ray Geer will continue farming the portion that he presently farms.

(2.) The new purchased truck, Ram 550 cab and chassis, will be delivered this coming Thursday.

(3.) The Lemur fencing is being installed.

Supt. Glaves reported he had a meeting with Leiszler representatives regarding their proposed new convenience store. They will have their landscapers draw a couple proposals to protect the Goose Corner at 6th St. and Crawford St.

There being no further business, the Commission Meeting adjourned.

Scott Glaves, Supt. of Utilities

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND THE COUNCIL

Approved by Ord. No. 2530

Commissioners

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT AND WATER PLANT. The amounts are correct due and unpaid.

For the period of MAR 11 TO MAR 24, 2020

| Base | Federal | S.S. | State | Other Deduc | Retirement | | |
|---|---|---|---|---|---|---|---|
| 54,289.44 | 3,748.92 | 4,028.16 | 1,796.00 | 2,237.14 | 3,251.08 | **NET** | **$39,228.14** |

| SS Employers | Retirement Employers | Employers HSA | Emp. Security Fund |
|---|---|---|---|
| 4,028.16 | 5,207.17 | 1,154.53 | 353.10 |

**TOTAL** **$65,032.40**

State of Kansas, Clay County ss

Scott Glaves

Being duly sworn, says that the above accounts are just, correct and remains due and unpaid.

Superintendent

Subscribed and sworn to before me this 6th day of April 2020

, City Clerk

**PUBLIC UTILITIES COMMISSION**
City of Clay Center, Kansas

TO THE MAYOR AND COUNCIL:

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT & WATER PLANT. The amounts are correct due and unpaid.

For last half of March 2020

Date: April 6, 2020

Approved by Ordinance No. 2531

Commissioners

CLAY CENTER PUBLIC UTILITIES
Claim Approval List
For the Accounting Period: 3/20



For dates posted from 03/17/20 to 04/03/20
* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document $/ Line $ | Disc $ | PO # | Fund | Org | Acct | Object | Proj | Cash Account |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 200154 | | 1460 AVERY AUTO PARTS INC | 747.23 | | | | | | | | |
| | | 356504 02/27/20 hose clamps, wwvac tubg | 1.84 | | | 50 | | 6000 | 606 | | 1030 |
| | | 357654 03/16/20 carb/choke clnr | 14.19 | | | 50 | | 5000 | 505 | | 1030 |
| | | 357841 03/18/20 powdered nitrile, XL Raven Pwd | 33.52 | | | 50 | | 6000 | 606 | | 1030 |
| | | 357944 03/19/20 wiper blades | 19.82 | | | 51 | | 6000 | 606 | | 1030 |
| | | 358172 03/23/20 starter cord | 3.42 | | | 50 | | 5000 | 505 | | 1030 |
| | | 358215 03/23/20 oil seals, bearing | 53.70 | | | 50 | | 5000 | 505 | | 1030 |
| | | 358317 03/25/20 oil | 39.39 | | | 50 | | 5000 | 505 | | 1030 |
| | | 357100 03/07/20 filters, lube | 581.35 | | | 50 | | 6000 | 606 | | 1030 |
| 200164 | | 23070 WALL'S TRUE VALUE HARDWARE | 246.17 | | | | | | | | |
| | | B138877 03/02/20 valves, crimp ring, adapter, | 38.17 | | | 51 | | 6000 | 609 | | 1030 |
| | | B139008 03/06/20 Edgeguard spreader | 83.21 | | | 50 | | 5000 | 505 | | 1030 |
| | | C19992 03/04/20 paint | 37.22 | | | 51 | | 6000 | 609 | | 1030 |
| | | C19991 03/04/20 paint | 37.22 | | | 51 | | 6000 | 609 | | 1030 |
| | | A162597030 03/04/20 trowel | 48.17 | | | 50 | | 5000 | 505 | | 1030 |
| | | B139810 03/24/20 Ferrules/stops | 2.18 | | | 51 | | 6000 | 609 | | 1030 |
| 200168 | | 2260 BOETTCHER SUPPLY INC | 51.82 | | | | | | | | |
| | | 1128124-1 02/28/20 elbows | 6.11 | | | 50 | | 6000 | 603 | | 1030 |
| | | 1128681-1 03/09/20 screw connectors, bushings, | 45.71 | | | 50 | | 6000 | 603 | | 1030 |
| 200191 | | 176 CLAY COUNTY LUMBER & SUPPLY | 154.42 | | | | | | | | |
| | | 88407 03/03/20 fittings, boiler drain | 13.34 | | | 51 | | 6000 | 609 | | 1030 |
| | | 88862 03/09/20 3/8 x 1-1/4 | 20.25 | | | 51 | | 6000 | 609 | | 1030 |
| | | 88981 03/11/20 torch kit self lighting | 32.84 | | | 50 | | 5000 | 505 | | 1030 |
| | | 89044 03/12/20 2X6X16 | 7.12 | | | 51 | | 6000 | 609 | | 1030 |
| | | 89607 03/19/20 10 X 1/2 | 8.09 | | | 51 | | 6000 | 609 | | 1030 |
| | | 90242 03/26/20 paint spray, anchor wedges | 72.78 | | | 51 | | 6000 | 609 | | 1030 |
| 200196 | | 160 GLAVAN FORD | 238.43 | | | | | | | | |
| | | 117105 03/30/20 sensor Ford F-550 | 238.43 | | | 50 | | 6000 | 606 | | 1030 |
| 200199 | | 19426 STANION WHOLESALE ELECTRIC | 760.01 | | | | | | | | |
| | | 4903669-00 03/05/20 LED's, tape | 707.78 | | | 50 | | 6000 | 605 | | 1030 |
| | | 4903669-01 03/11/20 varibit | 32.66 | | | 50 | | 6000 | 605 | | 1030 |
| | | 4903669-02 03/11/20 hex head cap screws | 19.57 | | | 50 | | 6000 | 605 | | 1030 |
| 200200 | | 19426 STANION WHOLESALE ELECTRIC | 9,734.55 | | | | | | | | |
| | | 4845050-00 03/06/20 transformer - 500 kva | 9,734.55 | | | 50 | | 6000 | 605 | | 1030 |

CLAY CENTER PUBLIC UTILITIES
Claim Approval List
For the Accounting Period: 3/20



For dates posted from 03/17/20 to 04/03/20
* ... Over spent expenditure

| Claim | Check / Vendor #/Name/ Invoice #/Inv Date/Description | Document $/ Line $ | Disc $ | PO # | Fund | Org | Acct | Object | Proj | Cash Account |
|---|---|---|---|---|---|---|---|---|---|---|
| 200213 | 171 NCS | 642.82 | | | | | | | | |
| | 90219 03/15/20 IT services | 449.98* | | | 50 | | 7000 | 733 | | 1030 |
| | | 192.84* | | | 51 | | 7000 | 733 | | 1030 |
| 200214 | 19183 SECURITY SOLUTIONS | 684.38 | | | | | | | | |
| | 104266 03/13/20 2 TB Hard Drive, labor, travel | 684.38 | | | 50 | | 5000 | 505 | | 1030 |
| 200217 | 13076 MCGEE ROOFING | 3,340.59 | | | | | | | | |
| | 03/09/20 guttering - zoo | 3,340.59 | | | 51 | | 6000 | 609 | | 1030 |
| 200218 | 11126 KIERS THRIFTWAY | 46.10 | | | | | | | | |
| | 0812 03/18/20 paper towels, Lysol, Clorox | 46.10 | | | 50 | | 7000 | 716 | | 1030 |
| 200219 | 2331 C & M REFUSE, INC. | 210.00 | | | | | | | | |
| | | 210.00 | | | 50 | | 5000 | 505 | | 1030 |
| | *** Claim from another period ( 2/20) **** | | | | | | | | | |
| 200221 | 23360 WOODS & DURHAM CPA'S | 2,205.00 | | | | | | | | |
| | 52883 02/29/20 accounting services | 1,543.50 | | | 50 | | 7000 | 714 | | 1030 |
| | | 661.50 | | | 51 | | 7000 | 714 | | 1030 |
| | *** Claim from another period ( 2/20) **** | | | | | | | | | |
| 200222 | E 4110 DIRECTOR OF TAXATION | 227.05 | | | | | | | | |
| | Compensating Use Tax - Feb. 20 | 227.05 | | | 50 | | 7000 | 722 | | 1030 |
| 200224 | 171 NCS | 1,273.04 | | | | | | | | |
| | 90430 03/17/20 IT services | 891.13* | | | 50 | | 7000 | 733 | | 1030 |
| | | 381.91* | | | 51 | | 7000 | 733 | | 1030 |
| | *** Claim from another period ( 2/20) **** | | | | | | | | | |
| 200226 | 11079 KANSAS POWER POOL | 278,895.25 | | | | | | | | |
| | 03/20/20 service month - February 20200 | 278,895.25 | | | 50 | | 5000 | 515 | | 1030 |
| 200227 | 21016 UPS, INC. | 10.72 | | | | | | | | |
| | 5120 03/21/20 mailing water samples | 10.72* | | | 51 | | 5000 | 512 | | 1030 |
| 200228 | 168 HUB INTERNATIONAL MID-AMERICA | 2,500.00 | | | | | | | | |
| | 1568190 03/25/20 Insurace Consulting | 1,750.00 | | | 50 | | 7000 | 706 | | 1030 |
| | | 750.00 | | | 51 | | 7000 | 706 | | 1030 |
| 200229 | 3420 POSTMASTER | 240.00 | | | | | | | | |
| | renew Marketing Mail permit | 168.00 | | | 50 | | 7000 | 704 | | 1030 |
| | | 72.00 | | | 51 | | 7000 | 704 | | 1030 |

For dates posted from 03/17/20 to 04/03/20
* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document $/ Line $ | Disc $ | PO # | Fund | Org | Acct | Object | Proj | Cash Account |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 200230 | | 13120 MCMASTER - CARR | 73.35 | | | | | | | | |
| | | 36870027 03/17/20 gaskets, pipe fittings | 73.35 | | | 51 | | 5000 | 505 | | 1030 |
| 200231 | | 265 ALLIED ELECTRONICS INC. | 25.19 | | | | | | | | |
| | | 9012466926 03/17/20 cylinder fuses | 25.19 | | | 51 | | 5000 | 505 | | 1030 |
| 200232 | | 11262 KS DEPT OF HEALTH & ENVIRONMEN | 20.00 | | | | | | | | |
| | | 03/20/20 renew water cert. - Mellies | 20.00 | | | 51 | | 7000 | 716 | | 1030 |
| 200233 | | 2191 BAYER CONSTRUCTION CO., INC. | 112.55 | | | | | | | | |
| | | SMS619194 03/19/20 rock | 112.55 | | | 51 | | 6000 | 605 | | 1030 |
| | | *** Claim from another period ( 2/20) **** | | | | | | | | | |
| 200234 | | 19428 STAPLES CREDIT PLAN | 161.61 | | | | | | | | |
| | | 2446834181 02/25/20 postit flags, tape, 85A ca | 113.13 | | | 50 | | 7000 | 704 | | 1030 |
| | | | 48.48 | | | 51 | | 7000 | 704 | | 1030 |
| 200235 | E | 169 VSP | 367.61 | | | | | | | | |
| | | | 367.61 | | | 50 | | 7000 | 728 | | 1030 |
| 200236 | | 19052 SAGE PRODUCTS, INC. | 437.36 | | | | | | | | |
| | | 0080483 03/23/20 trash can liners, paper towel | 437.36 | | | 50 | | 5000 | 505 | | 1030 |
| 200237 | | 19310 SLINGSBY AGENCY | 32.00 | | | | | | | | |
| | | 03/27/20 2020 Ram 5500 - 03/20 - 04/01 | 32.00 | | | 50 | | 7000 | 706 | | 1030 |
| 200238 | | 13292 MIDWEST PRODUCTS, LLC | 1,619.50 | | | | | | | | |
| | | 25333 03/25/20 concrete | 1,547.00 | | | 51 | | 6000 | 609 | | 1030 |
| | | fill sand | 72.50 | | | 51 | | 6000 | 605 | | 1030 |
| 200239 | | 20391 TWIN VALLEY TELEPHONE | 1,858.24 | | | | | | | | |
| | | 04/01/20 wells, towers, telephones | 1,242.22 | | | 51 | | 5000 | 505 | | 1030 |
| | | | 431.22 | | | 50 | | 7000 | 704 | | 1030 |
| | | | 184.80 | | | 51 | | 7000 | 704 | | 1030 |
| 200240 | | 19426 STANION WHOLESALE ELECTRIC | 119.56 | | | | | | | | |
| | | 4877629-02 03/05/20 WR502 al htype compconn | 119.56 | | | 50 | | 6000 | 605 | | 1030 |
| 200242 | | 186 KG MOATS & SONS ENGINEERING INC. | 10,500.00 | | | | | | | | |
| | | 1930701 03/30/20 Wonderware Upgrade Project | 10,500.00 | | | 51 | | 5000 | 505 | | 1030 |

For dates posted from 03/17/20 to 04/03/20
* ... Over spent expenditure

| Claim | Check / Vendor #/Name/ Invoice #/Inv Date/Description | Document $/ Line $ | Disc $ | PO # | Fund | Org | Acct | Object | Proj | Cash Account |
|---|---|---|---|---|---|---|---|---|---|---|
| 200243 | 152 PACE ANALYTICAL SERVICES, INC. | 25.00 | | | | | | | | |
| | 2060102231 03/31/20 analytical services | 25.00* | | | 51 | | 5000 | 511 | | 1030 |
| 200244 | 1020 P. U. PETTY CASH | 1,167.80 ~ | | | | | | | | |
| | dep. refund - Hannah Chestnut | 125.44 | | | 50 | | 4140 | | | 1030 |
| | | 5.89* | | | 50 | | 7000 | 750 | | 1030 |
| | dep. refund - Donna Climons | 27.03 | | | 50 | | 4140 | | | 1030 |
| | | 7.25* | | | 50 | | 7000 | 750 | | 1030 |
| | | 0.11* | | | 51 | | 7000 | 750 | | 1030 |
| | dep. refund - Chris Rhodes | 81.60 | | | 50 | | 4140 | | | 1030 |
| | | 7.25* | | | 50 | | 7000 | 750 | | 1030 |
| | | 0.11* | | | 51 | | 7000 | 750 | | 1030 |
| | dep. refund - Adam Pankoke | 142.39 | | | 50 | | 4140 | | | 1030 |
| | | 11.32* | | | 50 | | 7000 | 750 | | 1030 |
| | | 2.83* | | | 51 | | 7000 | 750 | | 1030 |
| | DCF/LIEAP - overpayment from t | 44.50 | | | 50 | | 4140 | | | 1030 |
| | River Valley Ext. - KMU Worksh | 50.00* | | | 51 | | 7000 | 737 | | 1030 |
| | dep. refund - Matalyn Stark | 143.58 | | | 50 | | 4140 | | | 1030 |
| | | 0.52* | | | 50 | | 7000 | 750 | | 1030 |
| | | 0.13* | | | 51 | | 7000 | 750 | | 1030 |
| | dep. refund - Ryan Leonard | 78.62 | | | 50 | | 4140 | | | 1030 |
| | | 0.52* | | | 50 | | 7000 | 750 | | 1030 |
| | | 0.13* | | | 51 | | 7000 | 750 | | 1030 |
| | dep. refund - Billie Laflen | 34.53 | | | 50 | | 4140 | | | 1030 |
| | | 0.48* | | | 50 | | 7000 | 750 | | 1030 |
| | | 0.12* | | | 51 | | 7000 | 750 | | 1030 |
| | Liana Hess - mileage to HUB wo | 104.65* | | | 50 | | 7000 | 737 | | 1030 |
| | | 44.85* | | | 51 | | 7000 | 737 | | 1030 |
| | CC Treas. - dif. in tag renewa | 253.95 | | | 50 | | 6000 | 606 | | 1030 |
| 200245 | 20980 UNION STATE BANK | 2,633.12 | | | | | | | | |
| | Morganville Debt Srv. | 2,633.12 | | | 62 | | 2474 | | | 1030 |
| 200246 | 3420 POSTMASTER | 1,804.26 | | | | | | | | |
| | replenish billing acct. | 1,262.98 | | | 50 | | 7000 | 704 | | 1030 |
| | | 541.28 | | | 51 | | 7000 | 704 | | 1030 |
| 200248 | 91 FIVE CREEK AUTOMOTIVE LLC | 18.62 | | | | | | | | |
| | 9315 03/16/20 tire repair | 18.62 | | | 51 | | 6000 | 606 | | 1030 |

For dates posted from 03/17/20 to 04/03/20
* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document $/ Line $ | Disc $ | PO # | Fund | Org | Acct | Object | Proj | Cash Account |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 200249 | | 23310 WINGERD, BRUCE | 195.00 | | | | | | | | |
| | | 04/01/20 legal services | 136.50* | | | 50 | | 7000 | 735 | | 1030 |
| | | | 58.50* | | | 51 | | 7000 | 735 | | 1030 |

\# of Claims 37 Total: 323,378.35

Total Electronic Claims 594.66 Total Non-Electronic Claims 322783.69

STATE OF KANSAS, CLAY COUNTY, ss.

Scott Glaves, Being duly sworn, says that the above accounts are just, correct and remains due and unpaid

Scott, Superintendent

Subscribed and sworn to before me this 6th day of April 2020

City Clerk

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
MARCH 17, 2020

The Clay Center City Council met in regular session on March 17, 2020 in the Council Chambers. Council President Randy Rundle called the meeting to order at 5:30 p.m. City Council members in attendance were Shannon Stark, Elton Hess, Dennis Ouellette, Glenn Hoover, Daton Hess, Randy Rundle and Jim Brown. Also present were City Attorney Dusty Mullin and City Clerk Kerry Rozman. Mayor Thatcher and Councilor Schultze were absent.

Copies of the minutes from the March 2, 2020 Public Utilities Commission meeting and Public Utilities Commission Appropriations Nos. 2528 and 2529 were presented for review. The February financial reports were also included.

Attorney Mullin reported on the updates of the current COVID19 situation. Traditionally, we follow the County Emergency Preparedness Plan and will continue to follow it at this point in time. It is not being recommended at this time to close city hall but encourage business to be done via email, phone or online. A motion to authorize restricting access to City Hall was made by Councilor Hoover seconded by Councilor Brown. Motion carried 7-0. A motion was made by Councilor Brown and seconded by Councilor Hoover to close restrooms at City Hall to the public until further notice. Motion carried 7-0. Attorney Mullin indicated there is a possibility of having a special meeting between now and the first meeting in April as well as exploring options for online meetings.

The Consent Agenda consisted of the meeting minutes of March 3, 2020 and Appropriation Ordinances Nos. 3820 and 3821. A motion was made by Councilor Brown seconded by Councilor D. Hess to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Ouellette, D. Hess, Brown, Hoover, E. Hess, Rundle and Stark. Nays: None.

A motion was made by Councilor Hoover seconded by Councilor Brown to approve Resolution No. 1629 Illness Related Restriction or Exclusion from Work. Roll call vote: E. Hess, Stark, Ouellette, Hoover, D. Hess, Brown and Rundle. Nays: None.

A motion was made by Councilor Ouellette seconded by Councilor Hoover to approve the 2020 Aquatic Park prices. They are listed below. Motion carried 7-0.

| **2020 CLAY CENTER AQUATIC PARK PRICES** | |
|---|---|
| Daily Admission | $4.00 |
| Family Pass | $200.00 |
| Single Pass | $75.00 |
| Swimming Lessons | $25.00 |
| Exercise Pass | $50.00 |
| 10 Use Punch Card | $50.00 |
| Daily Exercise | $5.00 |
| Pool Party | $250.00 |

A motion was made by Councilor D. Hess seconded by Councilor Brown to approve the purchase of a 2013 Peterbilt 337 single axle dump truck with 142,000 miles from Transport Truck Sales in the amount of $38,000.00 for the Street Department. Motion carried 7-0.

A motion was made by Councilor D. Hess seconded by Councilor Stark to approve the purchase and installation of a Warren WAR 700-10 heavy duty dump bed, hydraulic components, front snow blades, salt spreader, underbody bed lift hoist, Flink trip blade receiving hitch, and all stop, turn and tail lights on dump bed in the amount of $39,241.00 for the Street Department to be installed by American Equipment Company. Motion carried. 7-0.

Committee Reports as follows:

**Administrative:** Councilor Brown reported on the following: 1. The administrative committee had a phone conference with Dustin Avey of Piper Sandler regarding the refinancing of the bonds for the Public Building Commission, Series 2014 which was for the financing of the aquatic center. There would be a significant savings if we are able to take advantage of the lower interest rates that are now available. The city has the authority to reject the solicited bids and there is no cost associated with Dustin Avey's services to solicit bids. 2. Public Utilities will be going through the same process and will possibly be bringing this to the city council for consideration. 3. Property appraisals for the city were done in December of 2019. The committee will be meeting with MPR staff to review the appraisals sometime in April or May.

**Public Safety:** Councilor Rundle reported on the following: 1. No report.

**Public Services:** Councilor D. Hess reported on the following: 1. Extra precautions with trash service and wastewater treatment services are being taken for both the employees as well as the community.

**Property and Recreation:** Councilor Ouellette reported on the following: 1. Public Recreation Commission met prior to the council meeting regarding the soccer program. This program will be canceled for the 2020 season. A determination on the baseball and softball programs will be made at a later date.

Motion was made by Councilor Brown seconded by Councilor Ouellette to adjourn. Motion carried 7-0.

______________________________

RANDY RUNDLE, Council President

ATTEST:

______________________________

KERRY ROZMAN, City Clerk

**APPROPRIATION ORDINANCE And WARRANT REGISTER** **No. 3822** **March 27, 2020**

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **March 11th thru March 24th, 2020**

| Base | Emp/Ben | W/H Taxes | B/C | Net | Vouchers |
|---|---|---|---|---|---|
| $52,628.69 | $6,839.67 | $5,260.97 | $2,307.73 | $38,220.32 | |

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **27th** day of **March 2020.**

(SEAL)

Mayor

Attested:

City Clerk

**APPROPRIATIONS NO. 3823**

| INVOICE# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|---|---|---|---|---|---|---|
| | GENERAL OPERATING FUND | | | | | |
| | NON DEPARTMENT | | | | | |
| MARCH 2020 | AFLAC | ACCT#:OCUF4-GG | | 756.47 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | CITY GROUP#:5744102-GG | | 721.55 | 11071380 | 4/07/20 |
| APRIL 2020 | VISION SERVICE PLAN - | ACCT#:30-020920-0001-GG | | 327.91 | | |
| | 00 | NON DEPARTMENT TOTAL | | 1,805.93 | | |
| | GENERAL | | | | | |
| MARCH 2020 | BIG LAKES DEVELOPMENTAL CENTER | MAR'20 JANITORIAL SERVICES-GG | | 300.00 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | ADMINISTRATIVE | | 3,388.11 | 11071380 | 4/07/20 |
| MAR'20GG | CENTRAL OFFICE SERVICE | COPIES,PRINTER REPAIR-GG | | 285.13 | | |
| 4046147349 | CINTAS CORPORATION | MAT/SUPPLY SERVICE-GG | | 230.68 | | |
| 2/16-3/14/2020 | CLAY COUNTY GENERAL | EMERGENCY PREPAREDNES-GG | | 100.00 | | |
| 42166 | EDELMAN-LYON CO | DOOR MOTOR-GG | | 518.00 | | |
| 101856 | GRIGGS ELECTRIC | PRINTER CIRCUIT-GG | | 593.79 | | |
| 9117 | HR PARTNERS | HR CONSULTING RETAINER-GG | | 300.00 | | |
| MARCH 2020 | KANSAS GAS SERVICE | GG | | 740.10 | | |
| 20-998 | LEAGUE OF KS MUNICIPALITIES | MUNICIPAL FINANCE-GG | | 75.00 | | |
| 20200023/2 | MUNICIPAL LIGHT & WATER DEPT | STREET LIGHT RENT-GG | | 5,310.88 | | |
| 90413/220 | NETWORK COMPUTER SOLUTIONS | PRINTER REPAIR,REMOTE ACC.-GG | | 404.52 | | |
| 3/17/20 | PETTY CASH | CCMFOA SPRING CONF.MILE-AB-GG | 184.16 | | | |
| 3/18/20 | PETTY CASH | SUPPLY REIMBURSE-LB-GG | 13.69 | 197.85 | | |
| 109286 | RAM EXTERMINATORS LLC | SPRAY @ CITY HALL-GG | | 33.00 | | |
| 3/30/20 | STATE OF KANSAS STATE TREAS. | SERIES 2010 STREET BOND | | 1,870.00 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | TELEPHONES-GG | | 737.73 | | |
| 3/19/20 | UNION STATE BANK | APRIL'20 PRINTER LEASE-GG | | 169.02 | | |
| | 01 | GENERAL TOTAL | | 15,253.81 | | |
| | POLICE | | | | | |
| 3/15/20 | AT&T | TELEPHONES-POLICE | | 359.43 | | |
| 1032967 | BAYSINGER POLICE SUPPLY | UNIFORM-POLICE | | 117.97 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | POLICE | | 7,118.79 | 11071380 | 4/07/20 |
| 3/19/20 | CCARE | APRIL'20 MONTHLY PMT-POLICE | | 1,666.67 | | |
| MAR'20 POLICE | CENTRAL OFFICE SERVICE | BINDER CLIPS,COPIES,PEN-POLICE | | 91.16 | | |
| 2/16-3/14/2020 | CLAY COUNTY GENERAL | DISPATCHERS-POLICE | | 9,978.08 | | |
| 015262688 | GALLS, LLC | GLOVES-POLICE | | 516.71 | | |
| MAR'20 POLICE | GIBSON PRODUCTS CO #8259L | FACE SHIELD-POLICE | | 41.14 | | |
| 0438395-IN | SIRCHIE | CLEANER-POLICE | | 181.17 | | |
| 101584/609 | HAWLEY PRINTING SIR SPEEDY | ENVELOPES,BUSINESS CARD-POLICE | | 382.78 | | |
| MAR'20 POLICE | VERIZON WIRELESS | TELEPHONES-POLICE | | 187.79 | | |
| | 02 | POLICE TOTAL | | 20,641.69 | | |
| | FIRE | | | | | |
| MAR'20 FIRE | AVERY AUTO PARTS INC | FILTERS,TERMINAL-FIRE | | 150.15 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | FIRE | | 10,174.64 | 11071380 | 4/07/20 |
| MAR'20 FIRE | CENTRAL OFFICE SERVICE | PAPER,LETTERS-FIRE | | 41.36 | | |
| MAR'20 FIRE | CLAY CENTER AUTO PARTS | MASKS-FIRE | | 105.06 | | |
| 4547N | HAYS FIRE AND RESCUE SALES | KUSSMAUL 20 AMP-FIRE | | 321.48 | | |
| MARCH 2020 | KANSAS GAS SERVICE | FIRE | | 445.57 | | |
| 97763 | MIKE'S FIRE EXTINGUISHER | FIRE EXT.MAINTENANCE-FIRE | | 239.00 | | |
| IN1436159 | MUNICIPAL EMERGENCY SERVICES | AIR PAK-FIRE | | 13,805.28 | | |

| INVOICE# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|---|---|---|---|---|---|---|
| MAR'20 FIRE | PATTERSON HEALTH MART | LED PANEL,TUBE-FIRE | | 305.82 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | TELEPHONES-FIRE | | 124.09 | | |
| FEB'20 FIRE | UNIFIRST CORPORATION | MOPS,WIPERS,TOWELS-FIRE | | 194.05 | | |
| 03200130 | UNIVERSAL LLC | ODOR NEUTRALIZER-FIRE | | 161.79 | | |
| MAR'20 FIRE | VERIZON WIRELESS | TELEPHONES-FIRE | | 80.95 | | |
| MAR'20 FIRE | WALL'S TRUE VALUE INC | FILTERS-FIRE | | 94.96 | | |
| | | | | -------------- | | |
| | 03 | FIRE TOTAL | | 26,244.20 | | |
| | HIGHWAY | | | | | |
| MAR'20 STREET | AVERY AUTO PARTS INC | SWEEPER,SOAP-STREET | | 28.18 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | STREET | | 9,201.45 | 11071380 | 4/07/20 |
| MAR'20 STREET | CENTRAL OFFICE SERVICE | PAPER-STREET | | 56.67 | | |
| MAR'20 STREET | CLAY CENTER AUTO PARTS | FILTERS-STREET | | 919.24 | | |
| KSCON75335 | FASTENAL | SAFETY GLASSES-STREET | | 31.69 | | |
| MAR'20 ST | GIBSON PRODUCTS CO #8259L | GRINDER-STREET | | 142.53 | | |
| 101869 | GRIGGS ELECTRIC | ADAPTER CORD-STREET | | 38.04 | | |
| 302920 | JAY DEE COLT | SWEEPER PIN-STREET | | 65.00 | | |
| 0032217/8 | KANSAS FENCING, INC | FENCE-STREET | | 1,410.32 | | |
| MARCH 2020 | KANSAS GAS SERVICE | STREET | | 223.77 | | |
| MAR'20 STREET | KIER'S THRIFTWAY | SUPPLIES-ACCT#3818-STREET | | 57.94 | | |
| 649430 | LANNY'S GLASS SHOP | LOCKS/KEYS-STREET | | 69.49 | | |
| 25332 | MIDWEST PRODUCTS LLC | CEMENT-STREET | | 516.50 | | |
| 3407 | MORGANVILLE VALLEY FERTILIZER | SPRAYER PARTS-STREET | | 19.86 | | |
| MAR'20 STREET | PATTERSON HEALTH MART | PHONE CASE-STREET | | 26.95 | | |
| 11422434 | PETRO CHOICE HOLDINGS INC | HYDRAULIC OIL-STREET | | 485.00 | | |
| 3/20/20 | PETTY CASH | CARFAX REIMBURSE-KS-STREET | 99.99 | | | |
| 4/3/20 | PETTY CASH | SUPPLY REIMBURSE-KS-STREET | 20.79 | 120.78 | | |
| MAR'20 STREET | PRAIRIELAND PARTNERS LLC | FUEL FILTER,WRENCH-STREET | | 134.90 | | |
| MAR'20 STREET | PRODUCTIVITY PLUS ACCOUNT | O-RING-STREET | | 2.60 | | |
| MAR'20 STREET | RAY'S APPLE MARKET | SUPPLIES-STREET | | 10.16 | | |
| 7754-A | TRANSPORT TRUCK SALES INC | '13 PETERBILT-STREET | | 26,500.00 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | TELEPHONES-STREET | | 34.47 | | |
| FEB'20 STREET | UNIFIRST CORPORATION | JEANS-STREET | | 258.40 | | |
| MAR'20 STREET | VERIZON WIRELESS | TELEPHONES-STREET | | 134.96 | | |
| MAR'20 STREET | WALL'S TRUE VALUE INC | SPRINKLER-STREET | | 101.91 | | |
| 452 | WELBORN SALES INC | SIGN POST-STREET | | 840.75 | | |
| | | | | -------------- | | |
| | 04 | HIGHWAY TOTAL | | 41,431.56 | | |
| | PARK | | | | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | PARKS | | 3,905.34 | 11071380 | 4/07/20 |
| 451692410/4046147481 | CINTAS CORPORATION | JEANS-PARKS | | 90.16 | | |
| MAR'20 PARKS | CLAY CENTER AUTO PARTS | BATTERY,FILTERS-PARKS | | 311.29 | | |
| MAR'20 PARKS | GIBSON PRODUCTS CO #8259L | FAN-PARKS | | 44.99 | | |
| MARCH 2020 | KANSAS GAS SERVICE | PARKS | | 298.80 | | |
| MAR'20 PARKS | PRODUCTIVITY PLUS ACCOUNT | FILTERS-PARKS | | 140.43 | | |
| 109323/2 | RAM EXTERMINATORS LLC | SPRAY @ SCOUT CABINS-PARKS | | 108.00 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | TELEPHONES-PARKS | | 29.50 | | |
| MAR'20 PARKS | VERIZON WIRELESS | TELEPHONES-PARKS | | 105.66 | | |
| MAR'20 PARKS | WALL'S TRUE VALUE INC | PAINT-PARKS | | 422.38 | | |

| INVOICE# | VENDOR NAME | | INVOICE DESCRIPTION | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|---|---|---|---|---|---|---|---|
| | | 06 | PARK TOTAL | | 5,456.55 | | |
| | POOL | | | | | | |
| MARCH 2020 | KANSAS GAS SERVICE | | POOL | | 48.91 | | |
| MAR'20 POOL | WALL'S TRUE VALUE INC | | HARDWARE-POOL | | 8.50 | | |
| | | 07 | POOL TOTAL | | 57.41 | | |
| | CEMETERY | | | | | | |
| MAR'20 CEM | AVERY AUTO PARTS INC | | HOSE,RADIATOR,NOZZLE-CEMETERY | | 381.46 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | | CEMETERY | | 1,904.13 | 11071380 | 4/07/20 |
| MAR'20 CEM | CENTRAL OFFICE SERVICE | | CHAIRMAT-CEMETERY | | 155.79 | | |
| 10-959305 | ECONO SIGNS | | SIGN POSTS-CEMETERY | | 2,005.82 | | |
| MAR'20 CEM | GIBSON PRODUCTS CO #8259L | | TOOL,SUPPLIES,TRAN.FLUID-CEM | | 94.03 | | |
| MARCH 2020 | KANSAS GAS SERVICE | | CEMETERY | | 88.52 | | |
| 4/2/20 | KAREN BUCKNER | | 1/2 GAS BILL-CEMETERY | | 49.22 | | |
| MAR'20 CEM | KIER'S THRIFTWAY | | SUPPLIES-ACCT#3632-CEMETERY | | 36.99 | | |
| 7570556 | KUHLMAN IMPLEMENT AND | | MOWER BLADES-CEMETERY | | 131.84 | | |
| MAR'20 CEMETERY | PRAIRIELAND PARTNERS LLC | | OIL CAN,LAM.BAR-CEMETERY | | 79.37 | | |
| MAR'20 CEM | PRODUCTIVITY PLUS ACCOUNT | | BLADE,STARTER,BEARING-CEMETERY | | 904.22 | | |
| 3/11/20 | SCHENDEL PEST CONTROL INC | | SPRAY @ CEMETERY | | 42.00 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | | TELEPHONES-CEMETERY | | 30.87 | | |
| MAR'20 CEM | VERIZON WIRELESS | | TELEPHONES-CEMETERY | | 29.30 | | |
| MAR'20 CEM | WALL'S TRUE VALUE INC | | STUMP GRINDER-CEMETERY | | 301.97 | | |
| | | 08 | CEMETERY TOTAL | | 6,235.53 | | |
| | MUNICIPAL COURT | | | | | | |
| 3/24/20 | BRENDA JORDAN LAW OFFICE | | COURT APPOINT.ATTY CASE#19-323 | 660.72 | | | |
| MARCH 24 2020 | BRENDA JORDAN LAW OFFICE | | COURT APPOINT.ATTY CASE#19-262 | 307.96 | 968.68 | | |
| MAR'20 COURT | CENTRAL OFFICE SERVICE | | FILE FOLDERS-COURT | | 8.95 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | | TELEPHONES-COURT | | 31.32 | | |
| MAR'20 COURT | VERIZON WIRELESS | | TELEPHONE-COURT | | 29.30 | | |
| MAR'20 COURT | WALL'S TRUE VALUE INC | | BULBS-COURT | | 10.99 | | |
| | | 09 | MUNICIPAL COURT TOTAL | | 1,049.24 | | |
| | | 100 | GENERAL OPERATING FUND TOTAL | | 118,175.92 | | |
| | AIRPORT | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 1258174 | IMA, INC. - WICHITA DIV. | | AIRPORT LIABILITY-AIRPORT | | 1,023.00 | | |
| MARCH 2020 | KANSAS GAS SERVICE | | AIRPORT | | 356.56 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | | TELEPHONES-AIRPORT | | 180.95 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 1,560.51 | | |
| | | 210 | AIRPORT TOTAL | | 1,560.51 | | |

| INVOICE# | VENDOR NAME | | INVOICE DESCRIPTION | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|---|---|---|---|---|---|---|---|
| | LIBRARY | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 3/23/20 | CLAY CENTER PUBLIC LIBRARY | | TAX DISTRIBUTION-LIBRARY | | 7,048.90 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 7,048.90 | | |
| | | 230 | LIBRARY TOTAL | | 7,048.90 | | |
| | PUBLIC RECREATION | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 0515967-IN | BEACON ATHLETICS | | STREAMLINER/ATTACHMENTS-REC | | 1,198.28 | | |
| 908497718 | BSN SPORTS | | SOCCER SUPPLIES-PUBLIC REC | | 266.69 | | |
| INV102320 | MTP | | WHITE ATHLETIC SPRAY-PUB.REC | | 569.90 | | |
| MAR'20 REC | WALL'S TRUE VALUE INC | | ROTOR-PUBLIC REC | | 20.99 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 2,055.86 | | |
| | | 235 | PUBLIC RECREATION TOTAL | | 2,055.86 | | |
| | SPECIAL GAS TAX | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 390 | VOGTS-PARGA CONST.,LLC | | 2020 CONCRETE PROJECT-STREET | | 62,806.96 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 62,806.96 | | |
| | | 245 | SPECIAL GAS TAX TOTAL | | 62,806.96 | | |
| | RESERVE FUNDS | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 7754-A | TRANSPORT TRUCK SALES INC | | '13 PETERBILT-STREET | | 8,000.00 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 8,000.00 | | |
| | | 260 | RESERVE FUNDS TOTAL | | 8,000.00 | | |
| | BOND & INTEREST | | | | | | |
| | NON DEPARTMENT | | | | | | |
| 3/30/20 | STATE OF KANSAS STATE TREAS. | | DOWNTOWN STREET PROJECT 2020 | | 15,307.23 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 15,307.23 | | |
| | | 310 | BOND & INTEREST TOTAL | | 15,307.23 | | |
| | BLUE CROSS | | | | | | |
| | NON DEPARTMENT | | | | | | |
| MARCH 2020 | AFLAC | | HOUSING AUTHORITY | | 54.86 | | |
| APRIL 2020 | VISION SERVICE PLAN - | | HOUSING AUTHORITY | | 17.63 | | |

| INVOICE# | VENDOR NAME | | INVOICE DESCRIPTION | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|---|---|---|---|---|---|---|---|
| | | 00 | NON DEPARTMENT TOTAL | | 72.49 | | |
| | | 510 | BLUE CROSS TOTAL | | 72.49 | | |
| | REFUSE DISPOSAL | | | | | | |
| | NON DEPARTMENT | | | | | | |
| MAR'20 STREET | AVERY AUTO PARTS INC | | FILTER-REFUSE | | 41.51 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | | REFUSE | | 2,471.86 | 11071380 | 4/07/20 |
| MAR'20 STREET | CENTRAL OFFICE SERVICE | | CARTRDGES-REFUSE | | 127.97 | | |
| MAR'20 STREET | CLAY CENTER AUTO PARTS | | FILTERS-REFUSE | | 140.23 | | |
| MAR'20 ST | GIBSON PRODUCTS CO #8259L | | RAINSUITS-STREET | | 53.98 | | |
| FEB'20 STREET | UNIFIRST CORPORATION | | JEANS-REFUSE | | 52.80 | | |
| APRIL 2020 | VISION SERVICE PLAN - | | REFUSE | | 20.91 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 2,909.26 | | |
| | | 905 | REFUSE DISPOSAL TOTAL | | 2,909.26 | | |
| | WASTE WATER | | | | | | |
| | NON DEPARTMENT | | | | | | |
| MARCH 2020 | AFLAC | | WASTEWATER | | 178.38 | | |
| MAR'20 WW | AVERY AUTO PARTS INC | | HOSES,FITTINGS-WASTEWATER | | 265.69 | | |
| APRIL 2020 | BLUE CROSS/BLUE SHIELD | | WASTEWATER | | 6,126.81 | 11071380 | 4/07/20 |
| 244846 | ENVIRONMENTAL PROD.MSC#30157 | | BYPASS HOSE PUMP-WASTEWATER | | 306.95 | | |
| MAR'20 WW | GIBSON PRODUCTS CO #8259L | | HINGES-WASTEWATER | | 9.57 | | |
| MARCH 2020 | KANSAS GAS SERVICE | | WASTEWATER | | 332.88 | | |
| MAR'20 WW | KIER'S THRIFTWAY | | SUPPLIES-WASTEWATER | | 13.00 | | |
| 0690513-IN | MARC | | WEED CONTROL-WASTEWATER | | 215.14 | | |
| 2060100976 | PACE ANALYTICAL SERVICES, INC. | | ANALYSES-WASTEWATER | | 410.00 | | |
| MARCH 2020 | TWIN VALLEY TELEPHONE | | TELEPHONES-WASTEWATER | | 88.50 | | |
| FEB'20 WW | UNIFIRST CORPORATION | | JEANS-WASTEWATER | | 147.70 | | |
| 03200240/5/78/129/17 | UNIVERSAL LLC | | WIPES,GLOVES,BAGS-WASTEWATER | | 1,234.52 | | |
| MAR'20 WW | VERIZON WIRELESS | | TELEPHONES-WASTEWATER | | 194.07 | | |
| APRIL 2020 | VISION SERVICE PLAN - | | WASTEWATER | | 89.64 | | |
| | | 00 | NON DEPARTMENT TOTAL | | 9,612.85 | | |
| | | 910 | WASTE WATER TOTAL | | 9,612.85 | | |
| | | | Accounts Payable Total | | 227,549.98 | | |
| | | | Invoices: Paid | | 45,012.68 | | |
| | | | Invoices: Scheduled | | 182,537.30 | | |

(Published Pursuant to K.S.A. 12-3007 April ___, 2020)

**ORDINANCE NO. 2408**

AN ORDINANCE RELATING TO THE ENFORCEMENT OF PUBLIC HEALTH ORDERS; AMENDING A PORTION OF CHAPTER EIGHT (8), SECTION 8-707 OF THE CITY CODE OF THE CITY OF CLAY CENTER, KANSAS, REPEALING AND REPLACING SAID EXISTING SECTION.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLAY CENTER, KANSAS;

Section 1: That Section 8-707 should be repealed and replaced as follows:

Section 2: 8-707 PROHIBITED ACTS. It shall be a Class C misdemeanor during an emergency:

(a) To willfully obstruct, hinder or delay any member of the City, County or State emergency preparedness corps, City, County or State Board of Health, in the performance of any duty imposed upon his or her by the virtue of this article.

(b) To do any act forbidden by any lawful rules, regulations or Executive Orders issued pursuant to this article or any other emergency management provision, or fail to comply with any written order of Clay County Health Department, Emergency Management, or any State or Federal Government Agency.

(c) To wear or carry or display without authority any mark or identification specified to be worn by authorized emergency preparedness personnel.

Section 3: That this Ordinance shall take effect and be in force from and after its passage, approval and publication pursuant to K.S.A. 12-3007.

PASSED AND APPROVED ___________

______________________________
James R. Thatcher, Jr., Mayor

ATTEST:

______________________________
Kerry Rozman, City Clerk

Before the Governing Body of the City of Clay Center, Kansas

**RESOLUTION NO. 1630**

A RESOLUTION IN THE CITY OF CLAY CENTER, KANSAS CONCERNING THE CITY'S COVID 19 ACTION PLAN

IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLAY CENTER, KANSAS THAT:

Effective April 7, 2020, As part of the City of Clay Center, Kansas COVID 19 Action Plan, the City of Clay Center, Kansas, reserves the right to exempt emergency responders as defined by the Secretary of Labor from the COVID 19 Emergency Family and Medical Leave Act.

As allowed in the Families First Coronavirus Response Act, the following employees are classified by the city as emergency responders and may be excluded from the benefits of the Act:

1. City Hall administrative staff;
2. All Public Works employees, including the following departments:
3. Street
4. Water Production
5. Water Distribution
6. Wastewater
7. Electric Production
8. Electric Distribution
9. Police Department
10. Fire Department

For the purposes of employees who may be excluded from paid sick leave or expanded family and medical leave by their employer under the FFCRA, an emergency responder is an employee who is necessary for the provision of transport, care, health care, comfort, and nutrition of such patients, or whose services are otherwise needed to limit the spread of COVID-19. This includes but is not limited to military or national guard, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health personnel, emergency medical technicians, paramedics, emergency management personnel, 911 operators, public works personnel, and persons with skills or training in operating specialized equipment or other skills needed to provide aid in a declared emergency as well as individuals who work for such facilities employing these individuals and whose work is necessary to maintain the operation of the facility. This also includes any individual that the Governor determines is an emergency responder necessary for that state's response to COVID-19.

For more information, contact City Hall at 632-5454.

The described in the Resolution is hereby authorized and ordered to be made.

Dated April 7, 2020.

James R. Thatcher, Jr., Mayor

Attest:

Kerry Rozman, City Clerk

(Seal)

V:\COR\CITIES\Clay Center\City Attorney\Resolutions\#1630 Resolution Concerning FFCRA Exemptions.wpd

# RESOLUTION NO. 1631

**A RESOLUTION AUTHORIZING THE CITY OF CLAY CENTER, KANSAS TO PROCEED WITH THE OFFERING AND SALE OF GENERAL OBLIGATION REFUNDING BONDS FOR THE PURPOSE OF REFUNDING THE CITY'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2013.**

---

**WHEREAS**, the City of Clay Center, Kansas (the "Issuer"), in collaboration with the Public Utilities Commission of Clay Center Kansas (the "Commission"), has previously issued and has outstanding general obligation bonds; and

**WHEREAS**, due to the current interest rate environment, the Issuer has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the "Refunded Bonds"):

| Description | Series | Dated Date | Years | Amount |
|---|---|---|---|---|
| G.O. Bonds | 2013 | 02/01/2013 | 2021 to 2032 | $5,965,000 |

**WHEREAS**, the Commission has adopted a resolution (the "Commission Resolution") requesting that the Issuer proceed with the issuance of its general obligation refunding bonds to refund the Refunded Bonds and making certain recommendations therewith; and

**WHEREAS**, in furtherance of the Commission Resolution, the City Council of the Issuer (the "Governing Body") hereby selects the firm of Ranson Financial Group, LLC, as the financial advisor (the "Financial Advisor") and D.A. Davidson & Co., as placement agent (the "Placement Agent") for the offering, sale and issuance of such general obligation refunding bonds; and

**WHEREAS**, subject to the conditions set forth herein, Governing Body deems it necessary and advisable to procced with the offering, sale and issuance of such general obligation refunding bonds and take all other actions necessary in connection therewith.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLAY CENTER, KANSAS, AS FOLLOWS:**

**Section 1.** The Financial Advisor and Placement Agent, in conjunction with the Mayor and Clerk, are hereby authorized to proceed with the offering for sale of the Issuer's general obligation refunding bonds (the "Bonds") to refund the Refunded Bonds. The pricing, determination of the structuring and repayment terms of the Bonds shall be determined by the Mayor and Clerk, in consultation with the Financial Advisor, Placement Agent, the Commission, legal counsel to the Issuer and Commission, and Gilmore & Bell, P.C., Bond Counsel. The confirmation of the sale of the Bonds shall be subject to the execution of a bond purchase agreement (the "Bond Purchase Agreement) between the purchaser thereof and the Issuer in a form approved by Bond Counsel and the Issuer's legal counsel, the passage of an ordinance and adoption of a resolution by the Governing Body authorizing the issuance of the Bonds and the execution of various documents necessary to deliver the Bonds. The Bond Purchase Agreement shall also be approved by the Commission. The Chairman of the Commission is authorized under the Commission Resolution to approve the Bond Purchase Agreement on behalf of the Commission.

**Section 2.** The Mayor, Clerk and the other officers and representatives of the Issuer, the Financial Advisor, the Placement Agent and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to: (a) carry out the sale of the Bonds; and (b) provide for notice of redemption of the Refunded Bonds.

**Section 3.** To the fullest extent permitted by law, all transactions related to the issuance of the Bonds, including execution of documents, may be conducted by electronic means.

**Section 4.** This Resolution shall be in full force and effect from and after its adoption.

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**ADOPTED** by the governing body on April 7, 2020.

(SEAL)

Mayor

ATTEST:

Clerk

Preliminary

**City of Clay Center, Kansas**

$6,620,000

GO Bonds, Series 2013

February 1, 2019

# Total Refunded Debt Service -- Accrual Basis

| Calendar Year | Principal | Coupon | Interest | Total P+I |
|---|---|---|---|---|
| 2020 | 220,000.00 | 2.000% | 69,635.00 | 289,635.00 |
| 2021 | 450,000.00 | 1.400% | 133,351.25 | 583,351.25 |
| 2022 | 455,000.00 | 1.600% | 126,995.00 | 581,995.00 |
| 2023 | 460,000.00 | 1.850% | 119,615.00 | 579,615.00 |
| 2024 | 465,000.00 | 2.000% | 111,105.00 | 576,105.00 |
| 2025 | 475,000.00 | 2.100% | 101,753.75 | 576,753.75 |
| 2026 | 485,000.00 | 2.300% | 91,665.00 | 576,665.00 |
| 2027 | 495,000.00 | 2.450% | 80,450.00 | 575,450.00 |
| 2028 | 505,000.00 | 2.550% | 68,197.50 | 573,197.50 |
| 2029 | 520,000.00 | 2.600% | 55,127.50 | 575,127.50 |
| 2030 | 535,000.00 | 2.650% | 41,476.25 | 576,476.25 |
| 2031 | 550,000.00 | 2.700% | 27,097.50 | 577,097.50 |
| 2032 | 570,000.00 | 2.800% | 11,970.00 | 581,970.00 |
| - | **$6,185,000.00** | - | **$1,038,438.75** | **$7,223,438.75** |

## Yield Statistics

| | |
|---|---|
| Base date for Avg. Life & Avg. Coupon Calculation | 5/15/2020 |
| Average Life | 6.489 Years |
| Average Coupon | 2.4872291% |
| Weighted Average Maturity (Par Basis) | 6.489 Years |
| Weighted Average Maturity (Original Price Basis) | 6.489 Years |

## Refunding Bond Information

| | |
|---|---|
| Refunding Dated Date | 5/15/2020 |
| Refunding Delivery Date | 5/15/2020 |

Preliminary

**City of Clay Center, Kansas**

$6,330,000

REF TEST 2020 - 2013 Bonds (Private)

May 15, 2020

# Debt Service Schedule -- Accrual Basis

| Calendar Year | Principal | Coupon | Interest | Total P+I |
|---|---|---|---|---|
| 2020 | 255,000.00 | 1.200% | 16,036.00 | 271,036.00 |
| 2021 | 480,000.00 | 1.200% | 71,460.00 | 551,460.00 |
| 2022 | 485,000.00 | 1.200% | 65,700.00 | 550,700.00 |
| 2023 | 490,000.00 | 1.200% | 59,850.00 | 549,850.00 |
| 2024 | 485,000.00 | 1.200% | 54,000.00 | 539,000.00 |
| 2025 | 495,000.00 | 1.200% | 48,150.00 | 543,150.00 |
| 2026 | 505,000.00 | 1.200% | 42,180.00 | 547,180.00 |
| 2027 | 505,000.00 | 1.200% | 36,120.00 | 541,120.00 |
| 2028 | 510,000.00 | 1.200% | 30,030.00 | 540,030.00 |
| 2029 | 520,000.00 | 1.200% | 23,880.00 | 543,880.00 |
| 2030 | 525,000.00 | 1.200% | 17,640.00 | 542,640.00 |
| 2031 | 530,000.00 | 1.200% | 11,310.00 | 541,310.00 |
| 2032 | 545,000.00 | 1.200% | 4,890.00 | 549,890.00 |
| - | **$6,330,000.00** | - | **$481,246.00** | **$6,811,246.00** |

## Yield Statistics

| | |
|---|---|
| Bond Year Dollars | $40,103.83 |
| Average Life | 6.336 Years |
| Average Coupon | 1.2000000% |
| Net Interest Cost (NIC) | 1.2789201% |
| True Interest Cost (TIC) | 1.2835656% |
| Bond Yield for Arbitrage Purposes | 1.2000726% |
| All Inclusive Cost (AIC) | 1.4757742% |

## IRS Form 8038

| | |
|---|---|
| Net Interest Cost | 1.2000000% |
| Weighted Average Maturity | 6.336 Years |

Preliminary

## City of Clay Center, Kansas

$6,330,000

REF TEST 2020 - 2013 Bonds (Private)

May 15, 2020

# Debt Service Comparison

| Date | Total P+I | Net New D/S | Old Net D/S | Savings |
|---|---|---|---|---|
| 08/01/2020 | 271,036.00 | 271,036.00 | 289,635.00 | 18,599.00 |
| 08/01/2021 | 551,460.00 | 551,460.00 | 583,351.25 | 31,891.25 |
| 08/01/2022 | 550,700.00 | 550,700.00 | 581,995.00 | 31,295.00 |
| 08/01/2023 | 549,850.00 | 549,850.00 | 579,615.00 | 29,765.00 |
| 08/01/2024 | 539,000.00 | 539,000.00 | 576,105.00 | 37,105.00 |
| 08/01/2025 | 543,150.00 | 543,150.00 | 576,753.75 | 33,603.75 |
| 08/01/2026 | 547,180.00 | 547,180.00 | 576,665.00 | 29,485.00 |
| 08/01/2027 | 541,120.00 | 541,120.00 | 575,450.00 | 34,330.00 |
| 08/01/2028 | 540,030.00 | 540,030.00 | 573,197.50 | 33,167.50 |
| 08/01/2029 | 543,880.00 | 543,880.00 | 575,127.50 | 31,247.50 |
| 08/01/2030 | 542,640.00 | 542,640.00 | 576,476.25 | 33,836.25 |
| 08/01/2031 | 541,310.00 | 541,310.00 | 577,097.50 | 35,787.50 |
| 08/01/2032 | 549,890.00 | 549,890.00 | 581,970.00 | 32,080.00 |
| **Total** | **$6,811,246.00** | **$6,811,246.00** | **$7,223,438.75** | **$412,192.75** |

### PV Analysis Summary (Net to Net)

| | |
|---|---|
| Gross PV Debt Service Savings | 376,640.10 |
| Net PV Cashflow Savings @ 1.476%(AIC) | 376,640.10 |
| Contingency or Rounding Amount | 1,116.44 |
| Net Present Value Benefit | $377,756.54 |
| Net PV Benefit / $6,185,000 Refunded Principal | 6.108% |
| Net PV Benefit / $6,330,000 Refunding Principal | 5.968% |

### Refunding Bond Information

| | |
|---|---|
| Refunding Dated Date | 5/15/2020 |
| Refunding Delivery Date | 5/15/2020 |

Preliminary

## City of Clay Center, Kansas

$6,330,000

REF TEST 2020 - 2013 Bonds (Private)

May 15, 2020

# Sources & Uses

**Dated 05/15/2020 | Delivered 05/15/2020**

### Sources Of Funds

| | |
|---|---|
| Par Amount of Bonds | $6,330,000.00 |
| **Total Sources** | **$6,330,000.00** |

### Uses Of Funds

| | |
|---|---|
| Total Underwriter's Discount (0.500%) | 31,650.00 |
| Costs of Issuance | 72,000.00 |
| Deposit to Current Refunding Fund | 6,225,233.56 |
| Rounding Amount | 1,116.44 |
| **Total Uses** | **$6,330,000.00** |

### COSTS OF ISSUANCE DETAIL

| | |
|---|---|
| Financial Advisor - Ranson | $32,000.00 |
| Bond Counsel | $32,500.00 |
| Bank Counsel | $7,500.00 |
| **TOTAL** | **$72,000.00** |

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
PUBLIC UTILITIES COMMISSION OF THE CITY OF CLAY CENTER, KANSAS
HELD ON APRIL 6, 2020**

The Public Utilities Commission of the City of Clay Center, Kansas met in regular session at 11:30 A.M., the following members participating, to-wit: Brad Dieckmann, Bill Callaway and Aaron Floersch

Absent: None

The Chairman declared that a quorum was present and called the meeting to order.

* * * * * * * * * * * * * *

(Other Proceedings)

The matter of requesting the City of Clay Center, Kansas to proceed with the issuance of general obligation refunding bonds came on for consideration and was discussed.

Commissioner Bill Callaway presented and moved the adoption of a Resolution entitled:

**RESOLUTION REQUESTING THE CITY OF CLAY CENTER, KANSAS PROCEED WITH THE ISSUANCE OF ITS GENERAL OBLIGATION REFUNDING BONDS AND TAKE OTHER NECESSARY ACTION IN CONNECTION THEREWITH.**

Commissioner Dieckmann seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Bill Callaway, Brad Dieckmann and Aaron Floersch

Nay: None

The Chairman declared the Resolution duly adopted; the Secretary designating the same Resolution No. 04062020, and was signed by the Chairman and attested by the Secretary.

* * * * * * * * * * * * * *

(Other Proceedings)

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**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Public Utilities Commission of the City of Clay Center, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Liana Hess
Office Manager

NOTARY PUBLIC STATE OF KANSAS
LIANA HESS
My Appointment Expires
September 30, 2020

602330.20005\COMMISSION SALEDOCS

(Signature Page to Excerpt of Minutes)

Gilmore & Bell, P.C.
04/02/2020

# RESOLUTION NO. 04062020

## RESOLUTION REQUESTING THE CITY OF CLAY CENTER, KANSAS PROCCED WITH THE ISSUANCE OF ITS GENERAL OBLIGATION REFUNDING BONDS AND TAKE OTHER NECESSARY ACTION IN CONNECTION THEREWITH.

**WHEREAS,** the City of Clay Center, Kansas (the "City"), in collaboration with the Public Utilities Commission of the City (the "Commission"), has previously issued and has outstanding general obligation bonds; and

**WHEREAS,** due to the current interest rate environment, and in order to provide a mutual benefit to the Commission and City, the City has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the "Refunded Bonds"):

| Description | Series | Dated Date | Years | Amount |
|---|---|---|---|---|
| G.O. Bonds | 2013 | 02/01/2013 | 2021 to 2032 | $5,965,000 |

**WHEREAS,** the Commission deems it necessary and advisable to (a) recommend the City utilize the services of Ranson Financial Group, LLC as financial advisor (the "Financial Advisor") and D.A. Davidson & Co., as placement agent (the "Placement Agent") in the offering, sale, and issuance of such general obligation refunding bonds; and (b) request the City to authorize the Financial Advisor and Placement Agent, in conjunction with the Mayor, Clerk, and other representatives of the City and Commission, as necessary, to take all necessary action for the offering, sale and issuance of such general obligation refunding bonds.

**NOW, THEREFORE, BE IT RESOLVED BY PUBLIC UTILITIES COMMISSION OF THE CITY OF CLAY CENTER, KANSAS, AS FOLLOWS:**

**Section 1.** The Commission hereby requests that the City authorize the Financial Advisor and Placement Agent to proceed with the offering for sale of City's general obligation refunding bonds (the "Bonds"), the pricing, determination of the structuring and repayment terms of the Bonds to be determined by the Mayor and Clerk, in consultation with the Financial Advisor, Placement Agent, the Commission, legal counsel to the City and Commission, and Gilmore & Bell, P.C., Bond Counsel. The confirmation of the sale of the Bonds shall be subject to the execution of a bond purchase agreement (the "Bond Purchase Agreement") between the purchaser thereof and the City, which bond purchase agreement shall also be approved by the Commission, the Chairman's signature thereon to be conclusive evidence of such approval. The Chairman is hereby authorized to approve the Bond Purchase Agreement by manual, facsimile or electronic signature.

**Section 2.** The Chairman, Secretary, and other officers and representatives of the Commission are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds.

**Section 3.** This Resolution shall be in full force and effect from and after its adoption.

**ADOPTED** by the governing body of the Commission on April 6, 2020.

(SEAL)

Chairman

ATTEST:

Liana Hess
Office Manager

LIANA HESS
My Appointment Expires
September 30, 2020

NOTARY PUBLIC

602330.20005\COMMISSION SALEDOCS

(Signature Page to Resolution)

D.A. DAVIDSON
FIXED INCOME CAPITAL MARKETS

April 2, 2020

City of Clay Center City Hall
427 Court Street
Clay Center, KS 67432

Re: Placement Agent Engagement Letter | General Obligation School Bonds, Series 2020

Dear Ladies and Gentlemen:

On behalf of D.A. Davidson & Co. ("we" or "Davidson"), we wish to thank you for the opportunity to serve as placement agent for the City of Clay Center, Kansas ("you" or the "Issuer") on its proposed offering and issuance of approximately $6,6200,000 General Obligation Bonds, Series 2020 (the "Loan"). In compliance with Municipal Securities Rulemaking Board ("MSRB") Rule G-23, this letter will confirm the terms of our engagement.

1. Services to be Provided by Davidson. The Issuer hereby engages Davidson to serve as placement agent of the proposed offering and issuance of the Loan(s), and in such capacity Davidson agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Loan(s)
- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the offering documents
- Contact potential investors, provide them with offering-related information, respond to their inquiries and, if requested, coordinate their due diligence sessions
- Consult with counsel and other service providers about the offering and the terms of the Loan
- Inform the Issuer of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Loan
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Loan
- Such other usual and customary placement services as may be requested by the Issuer
- Prepare credit presentations and distribute to potential investors

In addition, at the Issuer's request, Davidson may provide incidental advisory services, including advice as to the structure, timing, terms and other matters concerning the issuance of the Loan(s).

Davidson is required to make the following disclosure pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-23: Davidson will be providing such advisory services in its capacity as underwriter and not as a municipal advisor to the Issuer. As placement agent, Davidson's primary role is to arrange for the placement of the Loan in an arm's length commercial transaction between the Issuer and Davidson. Davidson has financial and other interests that differ from those of the Issuer.

As placement agent, Davidson will not be required to purchase the Loan(s) or to find one or more buyers of the Loan(s), but rather to use its reasonable best efforts to sell the Loan(s) to one or more buyers.

In addition, the Issuer acknowledges receipt of certain regulatory disclosures as required by the MSRB that are attached to this agreement as Exhibit A. Issuer further acknowledges that Davidson may be required to supplement or make additional disclosures as may be necessary as the specific terms of the transaction progress.

2. Fees and Expenses. Davidson's proposed placement agent fee/spread is not to exceed 0.500% of the principal amount of the Loan issued. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel and all other expenses incident to the performance of the Issuer's obligations under the proposed offering.

3. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Loan.

4. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Kansas. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with your proposed financing and the confidence you have placed in us.

Very truly yours,

D.A. Davidson & Co.

By:

Nathan S. S

Nathan S. Summers

Title: Vice President – Public Finance

Accepted this _______ day of ___________________________, 2020

CITY OF CLAY CENTER, KANSAS

By:_________________________________

Title:_________________________________

# EXHIBIT A

D.A. Davidson & Co. (hereinafter referred to as "Davidson" or "placement agent") intends/proposes to serve as a placement agent, and not as a financial advisor or municipal advisor, in connection with the issuance of the Loan(s).

As part of our services as placement agent, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Loan(s).

Disclosures Concerning the Placement Agent's Role:

(i) MSRB Rule G-17 requires a placement agent to deal fairly at all times with both municipal issuers and investors.
(ii) The placement agent has a duty to place the Loan(s) from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the Loan(s) to investors at prices that are fair and reasonable.

Disclosures Concerning the Placement Agent's Compensation:

As placement agent, Davidson will be compensated by a fee that has been set forth in the engagement letter. Payment or receipt of the placement fee will be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal amount of the Loan(s). While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Additional Conflicts Disclosure:

Davidson has not identified any additional potential or actual material conflicts that require disclosure.

Disclosures Concerning Complex Municipal Securities Financing:

Since Davidson has recommended to the Issuer a financing structure that may be a "complex municipal securities financing" for purposes of MSRB G-17, the following is a description of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at this time.

Risk Disclosures Pursuant to MSRB Rule G-17 - Fixed Rate Bonds

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

**Financial Characteristics**

*Maturity and Interest.* Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

*Redemption*. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates.

Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

**Security**

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

*General Obligation Bonds.* "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term "limited" tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy. You should be aware that if you intend to abate the tax levy with other revenue streams available to you and the revenue stream falls short, you will be obligated to institute a tax levy sufficient to pay the debt service on the bonds and use all lawfully available funds you have to make debt service payments.

The description above regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel and Financial Advisor for further information regarding the security for the bonds.

## Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

*Issuer Default Risk.* You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

*Redemption Risk.* Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

*Refinancing Risk.* If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

*Reinvestment Risk.* You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage".

*Tax Compliance Risk.* The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.