

CLAY CENTER CITY COUNCIL MEETING MINUTES
DECEMBER 2, 2025

The Clay Center City Council met in regular session on December 2, 2025 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Phil Kasper, Karla Sweet, Glenn Hoover, Daton Hess, Theresa Charbonneau and Elton Hess. Councilors Mike Schultze and Keith Blake were absent. Also present were City Attorney Dusty Mullin and City Clerk Amelia Blackwood.

Clerk Blackwood reported that annual CMB Licenses (Cereal Malt Beverage) will be presented at the next Council Meeting.

The minutes from the Public Utilities Commission meeting on November 17, 2025 and Public Utilities Commission Appropriations Nos. 2816 and 2817 were presented for review.

The Consent Agenda consisted of the meeting minutes of November 18, 2025 and Appropriation Ordinances Nos. 4106 and 4107. A motion was made by Councilor D.Hess seconded by Councilor Charbonneau to approve the Consent Agenda in its entirety. Roll call vote: Yeas: D.Hess, Hoover, Charbonneau, E.Hess, Kasper and Sweet. Nays: None.

Clerk Blackwood reported that we received the 2025 Audit Proposal from Gordon CPA who has done an excellent job with the City Audits in the past. The proposal reflects a 5% increase from last year making the audit fee \$15,885 and single Federal audit \$3,000 if required. A motion was made by Councilor Sweet seconded by Councilor Kasper to approve the 2025 Audit Proposal from Gordon CPA. Motion carried 6-0.

Councilor D. Hess reported that the Street Department Supervisor, Ken Shivers and employee S. Bloomdahl looked at a 2015 Peterbilt Dump Truck and negotiated a few minor repairs and delivery for a total proposed purchase price of \$75,500 from Transport Truck Sales, Inc which is \$1,500 less than the original asking price of \$77,000. A motion was made by Councilor D. Hess seconded by Councilor Hoover to approve the Street Department purchase of a 2015 Peterbilt Dump Truck in the amount of \$75,500 from Transport Truck Sales, Inc. paid out of the Street Department Reserve Funds. Motion carried 6-0.

Committee Reports as follows:

Administrative: Councilor Sweet reported on the following: 1. No report.

Public Safety: Councilor Schultze reported on the following: 1. No report.

Public Services: Councilor D. Hess report on the following: 1. 2026 Proposed Street Projects out of the Half-Cent sales tax: 9th St and Franklin St East, 400-700 Block of Garfield St, 13th St and East Ave, 1st St from Pogue up to 2nd St, 500 Block Blunt St, 14th St Sherman to Clarke. Street Projects out of Special Gas Tax (245 Fund): 9th St by Street Building, 800 Block Maple. Will likely go out for bids in January.

Property and Recreation: Councilor Kasper reported on the following: 1. Pool repairs are continuing as and no unexpected leaks have been found at this point. Will be meeting with Manhattan Energy Center and Parks Supervisor to discuss the repairs. 2. Airport Hangar Construction continues to progress as scheduled. They will be pouring concrete soon to avoid weather issues. 3. September sales tax collected was \$45,574.76.

A motion was made by Councilor Kasper seconded by Councilor Hoover to adjourn the meeting. Motion carried 6-0.


JAMES R. THATCHER, Mayor

ATTEST:


AMELIA BLACKWOOD, City Clerk

