427 Court St
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Clay Center, Kansas 67432
Phone: 785-632-5454
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www.cityofclaycenter.com

Tuesday, December 1, 2020
5:30 p.m.

1. CALL TO ORDER
   - A. Roll Call
   - B. Pledge of Allegiance
2. MAYOR REPORT
   - A. Updates
3. CITY CLERK REPORT
   - A. Updates
4. STAFF REPORTS/COMMUNICATIONS
   - A. 11/16/2020 PUC Minutes
   - B. Appropriation Ordinances 2564 & 2565
5. CITY ATTORNEY REPORT
   - A. Updates
6. CONSENT AGENDA
   - A. 11/17/2020 City Council Meeting Minutes
   - B. Appropriation Ordinances 3855 & 3856
7. ORDINANCES
   - A. None
8. RESOLUTIONS
   - A. None
9. FORMAL ACTIONS
   - A. None

COMMITTEE REPORTS

1. ADMINISTRATIVE
   - A. Updates
2. PUBLIC SAFETY
   - A. Updates
3. PUBLIC SERVICES
   - A. Updates
4. PROPERTY & RECREATION
   - A. Updates
5. ADJOURNMENT

Minutes of Meeting
Of
Public Utilities Commission
November 16, 2020

The Public Utilities Commission met in regular session with Commission Chairman Brad Dieckmann presiding. Due to the rapid spread of COVID 19 at this time, the Commission met by conference call. Present were Commissioner Aaron Floersch, Commissioner Bill Callaway and Office Manager Liana Hess.

The minutes of the meeting held November 2, 2020 was presented for approval. There being no objections, they were approved as read.

The Appropriations No. 2562 (Payroll) was presented for approval. It was moved by Commissioner Bill Callaway and seconded by Commissioner Aaron Floersch to pay the claims. The vote was all yeas.

The Appropriations No. 2563 (Bills) was presented for approval. It was moved by Commissioner Bill Callaway and seconded by Commissioner Aaron Floersch to pay the claims. The vote was all yeas.

Supt. Glaves reported that Delta Star has been in contact regarding moving of transformer from Water Treatment Plant to Riley Pump Station site. Due to a much lower bid Taylor Crane will be the company moving the transformer. The contractor that will be pouring the pad for the transformer will begin that process soon. It will take thirty days to cure. He has also spoke with Solomon Corp. in regard to the oil in the transformer. The estimate time for building the substation building will be mid-December. TransCanada has estimated the control load to be 1 megawatt load the first of February with a ramp up to 16 megawatt load in October.

Supt. Glaves reported:

(1.) Commissioner Bill Callaway will attend the City Council Meeting on November 17th to answer any questions that may arise in regard to the proposed monthly fee adjustment to Ordinance #2346.

(2.) He is in quarantine related to COVID 19. Temperature guns have been purchased and every employee must have their temperature taken upon arriving to work.

Supt. Glaves reviewed the highlights of the KPP rate forum. There should be minimal rate change for 2021.

Supt. Glaves reported the gas has been installed for the gas furnace in the Maintenance Building at the zoo. Fencing for the cheetah exhibit and the obtaining of animals was also discussed.

There being no further business, the Commission Meeting adjourned.

Scott Glaves, Supt. of Utilities

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND THE COUNCIL

Approved by Ord. No. 2564

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT AND WATER PLANT. The amounts are correct due and unpaid.

Commissioners

For the period of NOV 04 TO NOV 17, 2020

Base	Federal	S.S.	State	Other Deduc	Retirement
55698.94	3852.10	4118.56	1857.91	2048.01	3312.33

NET $40,481.01

SS Employers	Retirement Employers	Car Allowance	Dental
4118.56	5305.23	-29.02	-315.44

TOTAL $64,778.27

State of Kansas, Clay County ss

Scott Glaves

Being duly sworn, says that the above accounts are just, correct and remains due and unpaid.

Superintendent

Subscribed and sworn to before me this 30th day of November 2020

, City Clerk

PUBLIC UTILITIES COMMISSION
City of Clay Center, Kansas

TO THE MAYOR AND COUNCIL:

We hereby certify that the following is a true and correct statement of the amounts due the several individuals, firms and corporations for labor and/or supplies furnished the MUNICIPAL LIGHT & WATER PLANT. The amounts are correct due and unpaid.

For last half of November 2020

Date: November 30, 2020

Approved by Ordinance No. 2565

Aaron Flaugh

Commissioners

VENDOR NAME / ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
ALTEC INDUSTRIES INC				
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	11517139	BEARINGS, CAPSCREWS	119.33
***** VENDOR TOTAL *****				119.33
AVERY AUTO PARTS INC				
PRODUCTION EXPENSES	PLANT MAINTENANCE	375411	HOSE END, ELBOW, FUEL HOSE, HOSE CLAMP	14.59
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	375534	OIL FILTER	5.09
DISTRIBUTION EXPENSES	AUTO AND TRUCK EXPENSE	375724	WASHER FLUID	8.24
***** VENDOR TOTAL *****				27.92
BAMFORD FIRE SPRINKER CO., INC				
PRODUCTION EXPENSES	PLANT MAINTENANCE	8933	ANNUAL TESTING - WTP	405.00
***** VENDOR TOTAL *****				405.00
BAYER CONSTRUCTION CO., INC.				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	SMS629012	ROCK	114.95
***** VENDOR TOTAL *****				114.95
C & M REFUSE, INC.				
PRODUCTION EXPENSES	PLANT MAINTENANCE	11/302020		210.00
***** VENDOR TOTAL *****				210.00
CONSTELLATION NEW ENERGY - GAS				
PRODUCTION EXPENSES	GAS	3048209	SERVICE MONTH - OCTOBER 2020	43.39
***** VENDOR TOTAL *****				43.39
FAMILY HEALTH AMERICA, L.C.				
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	11302020	ADMIN. FEE - NOVEMBER 2020	70.00
COMMERCIAL AND GENERAL	MISCELLANEOUS EXPENSE	11302020	ADMIN. FEE - NOVEMBER 2020	30.00
***** VENDOR TOTAL *****				100.00
HAROLD K SCHOLZ COMPANY				
TRANSCANADA SITE IMPR	TRANSCANADA-SITE IMPROVEMENT	1600-1	SUBSTATION - RILEY PUMP STATIO	118,750.00
***** VENDOR TOTAL *****				118,750.00
HUTCHINSON-MAYRATH				
DISTRIBUTION EXPENSES	CHRISTMAS LIGHT MAINT	19605	SHEET UHMW BLACK	492.75
***** VENDOR TOTAL *****				492.75
KS DEPT OF HEALTH & ENVIRONMEN				
PRODUCTION EXPENSES	PLANT MAINTENANCE	11302020	ABOVEGROUND STORGE TANK PERMIT	60.00

VENDOR NAME / ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
KS DEPT OF HEALTH & ENVIRONMEN				
***** VENDOR TOTAL *****				60.00
MCMASTER - CARR				
PRODUCTION EXPENSES	PLANT MAINTENANCE	48294271	EARPLUGS, ELECTRICAL TAPE, ON OFF VALVE	173.85
***** VENDOR TOTAL *****				173.85
MELLIES, CHRIS				
PRODUCTION EXPENSES	PLANT MAINTENANCE	11302020-3	HALIDE BLUBS - DIESEL BLDG.	104.00
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	11302020	reimb.- pry bars	27.21
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	11302020-1	REIMB - MAINT. BLDG MATERIALS	233.40
***** VENDOR TOTAL *****				364.61
MIDWEST PRODUCTS, LLC				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	26459	FILL SAND	145.00
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	26459	CONCRETE	1,636.00
***** VENDOR TOTAL *****				1,781.00
NCS				
COMMERCIAL AND GENERAL	IT - SERVICES	95096	IT SERVICES	440.03
COMMERCIAL AND GENERAL	IT - SERVICES	95096	IT SERVICES	188.59
***** VENDOR TOTAL *****				628.62
OETINGER-LLOYD CONST INC				
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	3113	CONCRETE BUCKET, CONCRETE VIBRATOR, ELEPHANT TRUNK	86.00
***** VENDOR TOTAL *****				86.00
OLSSON				
TRANSCANADA - ENGINEERING	TRANSCANADA-ENGINEERING	372320	RILEY PUMP STATION	3,747.32
***** VENDOR TOTAL *****				3,747.32
PROTECTIVE EQUIP. TESTING LAB				
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	72833	TRUCK - BLANKET TESTING	4,288.25
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	72873	TESTINGOF GLOVES	78.12
***** VENDOR TOTAL *****				4,366.37
SAGE PRODUCTS, INC.				
PRODUCTION EXPENSES	PLANT MAINTENANCE	0084258-IN	CUPS, HAND SOAP, TOWELS	282.49
***** VENDOR TOTAL *****				282.49
SALINA STEEL SUPPLY, INC.				
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	01358755	ZOO FENCHING	1,044.90

VENDOR NAME / ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
SALINA STEEL SUPPLY, INC.				
***** VENDOR TOTAL *****				1,044.90
STANION WHOLESALE ELECTRIC				
DISTRIBUTION EXPENSES	ELECTRIC METER MAINTENANCE	5004760-03	533WLEV	21.80
DISTRIBUTION EXPENSES	STREET LIGHT MAINTENANCE	5033676-00	LED BULB - PHOTO CONTROL	147.06
DISTRIBUTION EXPENSES	SYSTEM MAINTENANCE	4969931-00	PADMOUNT TRANSFORMER	16,660.43
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	5004760-00	SURFACE WRAP, CIRUIT BREAKERS	1,113.24
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	5004760-01	SURFACE WRAP	343.31
DISTRIBUTION EXPENSES	PARK IMPROVEMENT	5004760-02	CIRCUIT BREAKER	235.17
***** VENDOR TOTAL *****				18,521.01
STAPLES CREDIT PLAN				
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2675739541	TAPE, PENS	26.85
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2675776341	TONER - BILLING OFFICE	73.56
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2686853181	HP 410 - BILLING OFFICE PRINTE	251.40
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2675739541	TAPE, PENS	11.50
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2675776341	TONER - BILLING OFFICE	31.52
COMMERCIAL AND GENERAL	OFFICE SUPPLIES	2686853181	HP 410 - BILLING OFFICE PRINTE	107.74
***** VENDOR TOTAL *****				502.57
TRACTOR SUPPLY CREDIT PLAN				
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	16585	TREATS & MALASSES - ZOO ANIMAL	74.41
DISTRIBUTION EXPENSES	ANIMAL MAINTENANCE	18103	PROPANE	17.67
***** VENDOR TOTAL *****				92.08
UNION STATE BANK				
MORGANVILE WAT LINE LOC	MORGANVILLE WATER LINE LOC	11302020	MORGANVILLE DEBT SERVICE	2,633.12
***** VENDOR TOTAL *****				2,633.12
UPS, INC.				
PRODUCTION EXPENSES	WATER SAMPLE MAILING	5470	MAILING WATER SAMPLES	10.76
***** VENDOR TOTAL *****				10.76
VSP				
COMMERCIAL AND GENERAL	VSP FUND	11302020		378.66
***** VENDOR TOTAL *****				378.66
WOODS & DURHAM CPA'S				
COMMERCIAL AND GENERAL	AUDIT	55319	ACCOUNTING SERVICES	2,814.00
COMMERCIAL AND GENERAL	AUDIT	55319	ACCOUNTING SERVICES	1,206.00
***** VENDOR TOTAL *****				4,020.00

VENDOR NAME ACCOUNT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
***** REPORT TOTAL *****				158,956.70

ACCOUNT	INV	PAYMENTS
TRANSCANADA SITE IMPR	1	118,750.00
TRANSCANADA - ENGINEERING	1	3,747.32
MORGANVILE WAT LINE LOC	1	2,633.12
PRODUCTION EXPENSES	9	1,304.08
DISTRIBUTION EXPENSES	21	26,892.33
COMMERCIAL AND GENERAL	13	5,629.85
ACCOUNT TOTALS	46	158,956.70

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ELECTRIC					
TRANSCANADA SITE IMPR					
HAROLD K SCHOLZ COMPANY	SUBSTATION - RILEY PUMP STATIO		118,750.00		
	1350 TRANSCANADA SITE IMPR TOTAL		118,750.00		
TRANSCANADA - ENGINEERING					
OLSSON	RILEY PUMP STATION		3,747.32		
	1351 TRANSCANADA - ENGINEERING TOTAL		3,747.32		
PRODUCTION EXPENSES					
AVERY AUTO PARTS INC	HOSE END, ELBOW, FUEL HOSE,		14.59		
C & M REFUSE, INC.			210.00		
CONSTELLATION NEW ENERGY - GAS	SERVICE MONTH - OCTOBER 2020		43.39		
KS DEPT OF HEALTH & ENVIRONMEN	ABOVEGROUND STORGE TANK PERMIT		60.00		
MCMASTER - CARR	EARPLUGS, ELECTRICAL TAPE, ON		173.85		
MELLIES, CHRIS	HALIDE BLUBS - DIESEL BLDG.		104.00		
SAGE PRODUCTS, INC.	CUPS, HAND SOAP, TOWELS		282.49		
	5000 PRODUCTION EXPENSES TOTAL		888.32		
DISTRIBUTION EXPENSES					
ALTEC INDUSTRIES INC	BEARINGS, CAPSCREWS		119.33		
HUTCHINSON-MAYRATH	SHEET UHMW BLACK		492.75		
PROTECTIVE EQUIP. TESTING LAB	TRUCK - BLANKET TESTING		4,366.37		
STANION WHOLESALE ELECTRIC	PADMOUNT TRANSFORMER		16,829.29		
	6000 DISTRIBUTION EXPENSES TOTAL		21,807.74		
COMMERCIAL AND GENERAL					
DIRECTOR OF TAXATION	COMP USE TAX - OCTOBER 2020		1,246.93	20169329	11/30/20
FAMILY HEALTH AMERICA, L.C.	ADMIN. FEE - NOVEMBER 2020		70.00		
NCS	IT SERVICES		440.03		
STAPLES CREDIT PLAN	HP 410 - BILLING OFFICE PRINTE		351.81		
VSP			378.66		
WOODS & DURHAM CPA'S	ACCOUNTING SERVICES		2,814.00		
	7000 COMMERCIAL AND GENERAL TOTAL		5,301.43		
	50 ELECTRIC TOTAL		150,494.81		
WATER					
PRODUCTION EXPENSES					
BAMFORD FIRE SPRINKER CO., INC	ANNUAL TESTING - WTP		405.00		
UPS, INC.	MAILING WATER SAMPLES		10.76		
	5000 PRODUCTION EXPENSES TOTAL		415.76		
DISTRIBUTION EXPENSES					
AVERY AUTO PARTS INC	WASHER FLUID		13.33		
BAYER CONSTRUCTION CO., INC.	ROCK		114.95		
MELLIES, CHRIS	REIMB - MAINT. BLDG MATERIALS		260.61		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MIDWEST PRODUCTS, LLC	CONCRETE		1,781.00		
OETINGER-LLOYD CONST INC	CONCRETE BUCKET, CONCRETE		86.00		
SALINA STEEL SUPPLY, INC.	ZOO FENCHING		1,044.90		
STANION WHOLESALE ELECTRIC	SURFACE WRAP, CIRUIT BREAKERS		1,691.72		
TRACTOR SUPPLY CREDIT PLAN	TREATS & MALASSES - ZOO ANIMAL		92.08		

6000	DISTRIBUTION EXPENSES TOTAL		5,084.59		
COMMERCIAL AND GENERAL					
FAMILY HEALTH AMERICA, L.C.	ADMIN. FEE - NOVEMBER 2020		30.00		
NCS	IT SERVICES		188.59		
STAPLES CREDIT PLAN	HP 410 - BILLING OFFICE PRINTE		150.76		
WOODS & DURHAM CPA'S	ACCOUNTING SERVICES		1,206.00		

7000	COMMERCIAL AND GENERAL TOTAL		1,575.35		

51	WATER TOTAL		7,075.70		
DEBT SERVICE/ MORGANVILLE					
MORGANVILE WAT LINE LOC					
UNION STATE BANK	MORGANVILLE DEBT SERVICE		2,633.12		

2474	MORGANVILE WAT LINE LOC TOTAL		2,633.12		

62	DEBT SERVICE/ MORGANVILLE TOTAL		2,633.12		
			==============		
	Accounts Payable Total		160,203.63		
	Invoices: Paid		1,246.93		
	Invoices: Scheduled		158,956.70		

FUND	NAME	AMOUNT
50	ELECTRIC	150,494.81
51	WATER	7,075.70
62	DEBT SERVICE/ MORGANVILLE	2,633.12
	TOTAL FUNDS	160,203.63

STATE OF KANSAS, CLAY COUNTY, ss.

Scott Glaves, Being duly sworn, says that the above accounts are just, correct and remains due and unpaid

Scott [signature], Superintendent

Subscribed and sworn to before me this 30th day of November 2020

[signature], City Clerk

BANK# CHECK#	BANK NAME DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1	UNION STATE							
12184	11/30/2020	1200	ALTEC INDUSTRIES INC	119.33				
12185	11/30/2020	1460	AVERY AUTO PARTS INC	27.92				
12186	11/30/2020	216	BAMFORD FIRE SPRINKER CO., INC	405.00				
12187	11/30/2020	2191	BAYER CONSTRUCTION CO., INC.	114.95				
12188	11/30/2020	2331	C & M REFUSE, INC.	210.00				
12189	11/30/2020	32	CONSTELLATION NEW ENERGY - GAS	43.39				
12190	11/30/2020	197	FAMILY HEALTH AMERICA, L.C.	100.00				
12191	11/30/2020	8130	HAROLD K SCHOLZ COMPANY	118,750.00				
12192	11/30/2020	1000080	HUTCHINSON-MAYRATH	492.75				
12193	11/30/2020	11261	KS DEPT OF HEALTH & ENVIRONMEN	60.00				
12194	11/30/2020	13120	MCMASTER - CARR	173.85				
12195	11/30/2020	13190	MELLIES, CHRIS	364.61				
12196	11/30/2020	13292	MIDWEST PRODUCTS, LLC	1,781.00				
12197	11/30/2020	171	NCS	628.62				
12198	11/30/2020	15020	OETINGER-LLOYD CONST INC	86.00				
12199	11/30/2020	15068	OLSSON	3,747.32				
12200	11/30/2020	16230	PROTECTIVE EQUIP. TESTING LAB	4,366.37				
12201	11/30/2020	19052	SAGE PRODUCTS, INC.	282.49				
12202	11/30/2020	19085	SALINA STEEL SUPPLY, INC.	1,044.90				
12203	11/30/2020	19426	STANION WHOLESALE ELECTRIC	18,521.01				
12204	11/30/2020	19428	STAPLES CREDIT PLAN	502.57				
12205	11/30/2020	266	TRACTOR SUPPLY CREDIT PLAN	92.08				
12206	11/30/2020	20980	UNION STATE BANK	2,633.12				
12207	11/30/2020	21016	UPS, INC.	10.76				
12208	11/30/2020	169	VSP	378.66				
12209	11/30/2020	23360	WOODS & DURHAM CPA'S	4,020.00				
*20169328								
20169329	11/30/2020	4110	DIRECTOR OF TAXATION	1,246.93		E-PAY		

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	160,203.63
CLEARED	.00
BANK 1 TOTAL	160,203.63
VOIDED	.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
50	ELECTRIC	150,494.81	150,494.81	.00	.00
51	WATER	7,075.70	7,075.70	.00	.00
62	DEBT SERVICE/ MORGANVILLE	2,633.12	2,633.12	.00	.00

BANK# BANK NAME CHECK#		DESCRIPTION
1 UNION STATE		
12184 Thru	12209	Accounts Payable Checks
20169329		Accounts Payable E-Pay

DRAFT
CLAY CENTER CITY COUNCIL MEETING MINUTES
NOVEMBER 17, 2020

The Clay Center City Council met in regular session on November 17, 2020 in the Council Chambers. Mayor Thatcher called the meeting to order at 5:30 p.m. City Council members in attendance were Elton Hess, Glenn Hoover, Mike Schultze, Daton Hess, Shannon Stark, and Dennis Ouellette. Councilor James Brown and Randy Rundle were absent. Also present were City Attorney Dusty Mullin and Deputy City Clerk Amelia Blackwood.

Copies of the minutes from the November 2, 2020 Public Utilities Commission meeting and Public Utilities Commission Appropriations Nos. 2562 and 2563 were presented for review. The October Financial reports were attached for review.

The Consent Agenda consisted of the meeting minutes of November 3, 2020 and Appropriation Ordinances Nos. 3853 and 3854. A motion was made by Councilor D. Hess seconded by Councilor Schultze to approve the Consent Agenda in its entirety. Roll call vote: Yeas: D. Hess, Stark, Hoover, E. Hess, Schultze, and Ouellette. Nays: None.

A motion was made by Councilor D. Hess seconded by Councilor Stark to adopt Ordinance No. 2417 Increasing the Assessment of the Monthly Administrative Service Charge to the Account of Each Customer of the Electrical Distribution System of the City of Clay Center. Roll call vote: Yeas: Ouellette, D. Hess, Stark, Schultze. Nays: Hoover and E. Hess.

A motion was made by Councilor Hoover seconded by Councilor Stark to approve Resolution No. 1638 Generally Accepted Accounting Principles (GAAP) Waiver. Roll call vote: Yeas: Stark, Hoover, D. Hess, Schultze, Ouellette, and E. Hess. Nays: None.

A motion was made by Councilor Hoover seconded by Councilor Schultze to approve the City Brand and Logo as presented. Motion carried 6-0.

Committee Reports as follows:

Administrative: Mayor Thatcher reported on the following: 1. No report.

Public Safety: Mayor Thatcher reported on the following: 1. No report.

Public Services: Councilor D. Hess reported on the following: 1. Due to COVID-19 the Street department has a contingency plan in place for trash pick up and snow removal should the need arise. The Refuse department is not picking up recycling at this time due to the Landfill being closed. Street department continues to work on 2021 projects.

Property and Recreation: Councilor Ouellette reported on the following: 1. Parks and Recreation department has been looking at equipment for the ball fields. The Parks department has continued to look for playground equipment for Reed Park.

Mayor Thatcher reported that all Departments have a contingency plan in place and all departments are locked.

Bill Callaway, Public Utilities Commissioner, extended appreciation on behalf of the Public Utilities Commission of the councils support for the Service Charge Increase.

Motion was made by Councilor D. Hess seconded by Councilor Hoover to adjourn the meeting. Motion carried 6-0.

____
JAMES R THATCHER, Mayor

ATTEST:

____
AMELIA BLACKWOOD, Deputy City Clerk

APPROPRIATION ORDINANCE
And
WARRANT REGISTER

No. 3855

November 20, 2020

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Mayor and the Council of the City of Clay Center, Kansas:

Sec. 1. That in order to pay claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the following amounts to-wit:

Payroll period **November 4th thru November 17th 2020**

Base	Emp/Ben	W/H Taxes	B/C	Net	Vouchers
$69,490.69	$8,587.79	$6,447.64	$2,314.44	$52,140.82	

Sec. 2. That this Ordinance shall take effect and be in force from and after its passage.

Passed and Signed this **20th** day of **November, 2020.**

(SEAL)

____
Mayor

Attested:

____
City Clerk

APPROPRIATIONS NO. 3856

INVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL OPERATING FUND						
	NON DEPARTMENT						
NOVEMBER 2020	AFLAC		ACCT#:OCUF4-GG		908.61		
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		CITY GROUP#:5744102-GG		1,048.66	11071504	12/01/20
DECEMBER 2020	VISION SERVICE PLAN -		ACCT#:30-020920-0001-GG		388.23		

		00	NON DEPARTMENT TOTAL		2,345.50		
	GENERAL						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		ADMINISTRATIVE		3,088.78	11071504	12/01/20
4067509425	CINTAS CORPORATION		HANDS FREE SOAP/TOWELS-GG		396.98		
1493	CLAY CENTER PUBLISHING CO INC		ORD.2416-GG		159.60		
10/11-11/21	CLAY COUNTY GENERAL		EMERGENCY PREPAREDNESS-GG		100.00		
PR20024	EDELMAN-LYON CO		AUTOMATIC DOOR CONTRACT-GG		350.00		
9791	HR PARTNERS		HR CONSULTING RETAINER-GG		300.00		
95321	NETWORK COMPUTER SOLUTIONS		2ND PMT COMPUTERS-GG		3,418.31		
11/23/20	PETTY CASH		CHAMBER DONATION-FLY IN-GG		100.00		
11/18/20	UNION STATE BANK		DEC'20 PRINTER LEASE-GG		169.02		

		01	GENERAL TOTAL		8,082.69		
	POLICE						
11/15/20	AT&T		TELEPHONES-POLICE		375.42		
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		POLICE		10,049.86	11071504	12/01/20
11/18/20	CCARE		DEC'20 MONTHLY PMT-POLICE		1,666.67		
10/11-11/21	CLAY COUNTY GENERAL		DISPATCHER-POLICE		13,030.74		
11/18/20	PETTY CASH		K9 CERTIFICATION-SG-POLICE	146.88			
11/19/20	PETTY CASH		NOTARY BOND-SM-POLICE	25.00	171.88		

		02	POLICE TOTAL		25,294.57		
	FIRE						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		FIRE		9,774.93	11071504	12/01/20
11/18/20	GIRARD NATIONAL BANK		FIRE TRUCK PMT-FIRE		26,286.54		
176845/944	KA-COMM INC		BATTERY,SPEAKER-FIRE		383.20		
0084260-IN	SAGE PRODUCTS,INC.		TYVEX SUITS-FIRE		307.64		

		03	FIRE TOTAL		36,752.31		
	HIGHWAY						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		STREET		6,387.35	11071504	12/01/20
11/17/20	PETTY CASH		POSTAGE REIMBURSE-KS-STREET		21.25		
201059	TWIN TRAFFIC MARKING CORP		STRIPING-STREET		962.00		

		04	HIGHWAY TOTAL		7,370.60		
	PARK						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		PARKS		4,427.31	11071504	12/01/20
4068157218/7509525	CINTAS CORPORATION		JEANS-PARKS		85.83		
9582	FRANCIS LAWN MAINTENANCE		SPRAY @ PARKS-PARKS		2,140.25		
188058199-001	UNITED RENTALS		SOD CUTTER RENTAL-PARKS		240.00		

INVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		06	PARK TOTAL		6,893.39		
	CEMETERY						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		CEMETERY		2,167.62	11071504	12/01/20
11/3/20	KAREN BUCKNER		1/2 GAS BILL-CEMETERY		34.69		
		08	CEMETERY TOTAL		2,202.31		
	MUNICIPAL COURT						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		COURT		782.21	11071504	12/01/20
		09	MUNICIPAL COURT TOTAL		782.21		
		100	GENERAL OPERATING FUND TOTAL		89,723.58		
	PUBLIC RECREATION						
	NON DEPARTMENT						
9583	FRANCIS LAWN MAINTENANCE		SPRAY @ CAMPBELL & FG-REC		1,470.00		
AUGUST 2020	CLAY CENTER PUBLIC UTILITIES		PUBLIC RECREATION				
		00	NON DEPARTMENT TOTAL		1,470.00		
		235	PUBLIC RECREATION TOTAL		1,470.00		
	BLUE CROSS						
	NON DEPARTMENT						
NOVEMBER 2020	AFLAC		HOUSING AUTHORITY		54.86		
DECEMBER 2020	VISION SERVICE PLAN -		HOUSING AUTHORITY		17.63		
		00	NON DEPARTMENT TOTAL		72.49		
		510	BLUE CROSS TOTAL		72.49		
	REFUSE DISPOSAL						
	NON DEPARTMENT						
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		REFUSE		3,067.34	11071504	12/01/20
1514	CLAY CENTER PUBLISHING CO INC		NO RECYCLING-REFUSE		29.20		
DECEMBER 2020	VISION SERVICE PLAN -		REFUSE		20.59		
		00	NON DEPARTMENT TOTAL		3,117.13		
		905	REFUSE DISPOSAL TOTAL		3,117.13		
	WASTE WATER						
	NON DEPARTMENT						
NOVEMBER 2020	AFLAC		WASTEWATER		178.38		
DECEMBER 2020	BLUE CROSS/BLUE SHIELD		WASTEWATER		7,278.02	11071504	12/01/20
102119	GRIGGS ELECTRIC		SENSOR REPAIR-WASTEWATER		2,429.11		
12191340/86504	HACH COMPANY		PROBE-WASTEWATER		1,946.91		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
2060119317/165	PACE ANALYTICAL SERVICES, INC.	ANALYSES-WASTEWATER		828.00		
INV0023452	TEAM LABORATORY CHEMICAL CORP.	SEWER TREATMENT-WASTEWATER		1,101.50		
05201799	UNIVERSAL LLC	SEWER MARKING PAINT-WASTEWATER		420.75		
DECEMBER 2020	VISION SERVICE PLAN -	WASTEWATER		89.64		
	00	NON DEPARTMENT TOTAL		14,272.31		
	910	WASTE WATER TOTAL		14,272.31		
		Accounts Payable Total		108,655.51		
		Invoices: Paid		48,072.08		
		Invoices: Scheduled		60,583.43		